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When you are ready to enrol in a program, complete and submit the Undergraduate General Application Form to Athabasca University.

Graduate programs are also available.

> Application Form (New students)
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Post-Baccalaureate Certificate: Inclusive Education*

* This program was previously called the University Diploma in Inclusive Education.

CERTIFICATE OF COMPLETION

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4.1 Program General Information

As an open university, Athabasca University will accept application to become a student from any individual who is 16 years of age or older.

Students complete the program regulations in effect at the time of their enrolment. For degree programs with enrolment requirements, students will follow the regulations in effect upon notification of acceptance into the degree.

Students may not enrol in an AU undergraduate degree program while they are enrolled in a degree program at another post-secondary institution. Those students may take courses as unclassified (non-program/visiting) students until they have either completed or withdrawn from the other program.

For more information on admission to AU, visit the Admissions section of the undergraduate Calendar.

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4.1.1 Enrolling in a Program

When you are ready to enrol in a program, complete and submit the Undergraduate General Application Form to Athabasca University.

Within two to three weeks, you will receive a letter welcoming you to the University and confirming receipt of your application form.

Application Form (New students)
myAU (Returning students)

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Program General Information

4.1.2 Student Resources

Mapping Your Future
Mastering Exam Anxiety

4.1.2.1 Program Planning

If you have not completed any post-secondary courses before, we suggest you begin by selecting a preparatory (100 level) or junior (200 level) course in your degree area. But choose carefully, not all program regulations allow preparatory-level courses be used to fulfill requirements.

Select a course that includes topics that interest you, and consider all of the requirements within your specific degree or certificate program. Some of our undergraduate programs, such as the Bachelor of Nursing or Bachelor of Commerce degree, have specific program requirements.

Most programs contain a number of core courses and required elective courses. Select courses that are designated as core or required electives first. These junior-level courses will help provide you with the information base you will need to successfully complete senior (300/400) level courses.

4.1.2.2 Learning Outcomes

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Athabasca University has developed program learning outcomes that outline the knowledge, skills, and values you may expect to obtain after completing a credential. Possible career options are also listed. Choose from the list of programs.

Learning Outcomes

4.1.2.3 Counselling and Advising Services

If you are having difficulty pinpointing a specific program or course of interest, an Athabasca University counsellor or advisor can help. The following will help you determine the type of advice you require.

Learner Support Services

A counsellor will help you:

clarify your educational and career objectives
select a program of study
develop study and time management skills
identify and overcome any barriers to your learning.

You may reach a counsellor by:

Appointment Form
by phone: Canada and U.S.: 1.800.788.9041

An advisor will help you:

clarify your undergraduate program requirements
select courses for your program of studies
interpret transfer credit assessments
interpret Athabasca University policies and procedures
complete Students Finance study plans.

You may reach an advisor by:

Appointment Form
By phone: Canada and U.S.: 1.800.788.9041

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Calgary area: 403.263.6465
Edmonton area: 780.421.8700

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4.1.3 Program Undergraduate Degree GPA and
Graduation with Distinction or Great Distinction

All Athabasca University students who graduate with an undergraduate degree and who have successfully completed a minimum of 24 credits at AU, are automatically considered for graduation with distinction or great distinction recognition. All completed AU courses taken as part of the undergraduate degree program in which the student is registered will be used in the program GPA calculation including unsuccessful course attempts.

For courses that are repeated, the highest grade achieved will be used in the program GPA calculation.

Courses excluded from the GPA calculation are:

- Transfer courses (courses for which transfer credit has been awarded)
- Courses using a pass/fail grading scheme
- Courses with a grade of W (Withdrawal) or WF (Withdrawal Failure), both without academic penalty
- Courses considered extra to the degree

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Credits awarded for Prior Learning Accreditation and Recognition (PLAR)

Non-credit courses and courses with no grades.

For more information on graduating with distinction or great distinction, reference the Undergraduate Grading Policy.

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4.1.4 French Language Recognition

Athabasca University recognizes students who have completed studies in both official languages: English and French. Students who complete a minimum of 30 credits in English and 30 credits in French instruction as part of an AU credential (excluding French as a second language and preparatory [100-level] courses) are eligible to have a notation written on their parchment and transcript. If you qualify, and would like this notation written on your parchment, please complete the appropriate section on your Application for Graduation Form.

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4.1.5 Residency Requirement

Residency is defined as the minimum number of Athabasca University credits that must be completed to fulfill a program's requirements. In some cases, specific Athabasca University courses are prescribed as part of the overall residency requirement for a given program.

ADMN 404, for example, is a required course in the Bachelor of Commerce degree and the Bachelor of Management degree, and it must be completed at AU. No transfer credit is allowed for this course within the Bachelor of Commerce degree and the Bachelor of Management degree. Please review the residency charts.

Note: Course credit obtained through challenge for credit processes will not meet AU residency requirements.

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Residency Requirements Chart

PROGRAM OF STUDY (*SPECIFIC REQUIREMENTS TO BE COMPLETED AT AU)	REQUIRED CREDITS TO BE TAKEN AT AU	PRIOR LEARNING ASSESSMENT CREDITS
Bachelor of Arts (3-year)	30	6
Bachelor of Arts (4-year)	30	9
Bachelor of Commerce	30 (must include ADMN 404 and ADMN 405)	21
Bachelor of Commerce (Post Diploma)	30 (must include ADMN 404 and ADMN 405)	9
Bachelor of General Studies - Applied Studies	No residency requirement	21
Bachelor of General Studies	No residency	

Residency Requirement	- Arts & Sciences	requirement	9
Residency Chart	Bachelor of Health Administration Bachelor of Health Administration (Post Diploma)	24 24	21 6
Arts			
Commerce			
General Studies	Bachelor of Human Resources and Labour Relations	24	30
Health Administration	Bachelor of Human Resources and Labour Relations (Post Diploma)	24	6
Human Resources and Labour Relations	Bachelor of Management (3-year)	24 (must include ADMN 404)	15
Management			
Nursing	Bachelor of Management (4-year)	30 (must include ADMN 404 and ADMN 405)	21
Professional Arts, General Regulations			
Science	Bachelor of Management (Post Diploma) (3-year)	24 (must include ADMN 404)	6
Architecture			
University Diploma	Bachelor of Management (Post Diploma) (4-year)	30 (must include ADMN 404 and ADMN 405)	9
University Certificate			
Post-Baccalaureate Certificate	Bachelor of Nursing (must be in required nursing courses)		
	Post RN BN	15	9
Certificate of Completion - English Language	Post LPN - BN	51 (must include BIOL	9

Proficiency Program		235)	
Archived Program Regulations	Bachelor of Professional Arts - Communication Studies	30	30 (also, see regs)
Undergraduate Courses	Bachelor of Professional Arts - Criminal Justice	30	30
Examinations and Grades	Bachelor of Professional Arts - Governance, Law and Management	30	30 to 60
Undergraduate Fees and Refunds	Bachelor of Professional Arts - Human Services	30	30 (also, see regs)
	Bachelor of Science	30	30
Faculty	Bachelor of Science (Post Diploma)	30	15
Student Code of Conduct and Right to Appeals Regulations	Bachelor of Science Major in Architecture	30	30
	Bachelor of Science Major in Architecture (Post Diploma)	30	30
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	University Certificate in Computers and Management Information Systems	15	6
	University Certificate in Computing and Information Systems	18	6
	University Certificate in	6	15

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University Certificate in Finance	15	6
University Certificate in French Language Proficiency	15	0
University Certificate in Heritage Resources Management	15	0
University Certificate in Human Resources and Labour Relations	15	15
University Certificate in Management Applications	15	6
University Certificate in Management Foundations	15	6
University Certificate in Marketing	15	6
University Certificate in Public Administration	15	9
Post-Baccalaureate Certificate: Inclusive Education	12	None permitted

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Residency Requirements Chart

PROGRAM OF STUDY (*SPECIFIC REQUIREMENTS TO BE COMPLETED AT AU)	REQUIRED CREDITS TO BE TAKEN AT AU	PRIOR LEARNING ASSESSMENT CREDITS
Bachelor of Arts (3-year)	30	6
Bachelor of Arts (4-year)	30	9
Bachelor of Commerce	30 (must include ADMN 404 and ADMN 405)	21
Bachelor of Commerce (Post Diploma)	30 (must include ADMN 404 and ADMN 405)	9
Bachelor of General Studies - Applied Studies	No residency requirement	21
Bachelor of General Studies	No residency	

Residency Requirement	- Arts & Sciences	requirement	9
Residency Chart	Bachelor of Health Administration	24	21
Arts	Bachelor of Health Administration (Post Diploma)	24	6
Commerce			
General Studies	Bachelor of Human Resources and Labour Relations	24	30
Health Administration	Bachelor of Human Resources and Labour Relations (Post Diploma)	24	6
Human Resources and Labour Relations	Bachelor of Management (3-year)	24 (must include ADMN 404)	15
Management			
Nursing	Bachelor of Management (4-year)	30 (must include ADMN 404 and ADMN 405)	21
Professional Arts, General Regulations			
Science	Bachelor of Management (Post Diploma) (3-year)	24 (must include ADMN 404)	6
Architecture			
University Diploma	Bachelor of Management (Post Diploma) (4-year)	30 (must include ADMN 404 and ADMN 405)	9
University Certificate			
Post-Baccalaureate Certificate	Bachelor of Nursing (must be in required nursing courses)		
Certificate of Completion - English Language	Post RN BN	15	9
	Post LPN - BN	51 (must include BIOL	9

Proficiency Program		235)	
Archived Program Regulations	Bachelor of Professional Arts - Communication Studies	30	30 (also, see <u>regs</u>)
Undergraduate Courses	Bachelor of Professional Arts - Criminal Justice	30	30
Examinations and Grades	Bachelor of Professional Arts - Governance, Law and Management	30	30 to 60
Undergraduate Fees and Refunds	Bachelor of Professional Arts - Human Services	30	30 (also, see <u>regs</u>)
	Bachelor of Science	30	30
Faculty	Bachelor of Science (Post Diploma)	30	15
Student Code of Conduct and Right to Appeals Regulations	Bachelor of Science Major in Architecture	30	30
	Bachelor of Science Major in Architecture (Post Diploma)	30	30
Glossary	University Diploma in Arts	24	0
Site Map	University Certificate in Accounting	15	6
Search Undergraduate Calendar	University Certificate in Advanced Accounting	18	6
	University Certificate in Computers and Management Information Systems	15	6
	University Certificate in Computing and Information Systems	18	6
	University Certificate in	6	15

Counselling Women

University Certificate in Finance	15	6
University Certificate in French Language Proficiency	15	0
University Certificate in Heritage Resources Management	15	0
University Certificate in Human Resources and Labour Relations	15	15
University Certificate in Management Applications	15	6
University Certificate in Management Foundations	15	6
University Certificate in Marketing	15	6
University Certificate in Public Administration	15	9

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4.2 Arts

The mission of the Bachelor of Arts is to
strengthen your critical and creative
thinking by offering a broad range of
social, political, and cultural programs of
study. A liberal arts education from
Athabasca University is designed to
broaden your perspective on local and
global affairs, encourage community and
social involvement, and prepare you for
lifelong learning and occupational
diversity.

The three-year Bachelor of Arts program is
a well-respected credential in Canada and
the United States. While the three-year
degree program is a highly marketable
credential, it is not aimed at providing
students with direct access to graduate
level studies. Often an additional year of
study is required to achieve that academic
goal.

The four-year Bachelor of Arts provides
students with a broad, flexible education
that allows them to develop, understand,
and disseminate knowledge, to think

English

French

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

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critically, and to build on these abilities. In addition, the four-year degree fully prepares students for most graduate programs. Graduates of the Bachelor of Arts with a major are expected to have gained sufficient analytical and critical thinking skills to be able to engage in independent research in their chosen major.

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Bachelor of Arts (Three years—90 credits)

Regulations effective September 1, 2019.

English Writing Skills Requirement
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The mission of the Bachelor of Arts is to strengthen your critical and creative thinking by offering a broad range of social, political, and cultural programs of study. A liberal arts education from Athabasca University is designed to broaden your perspective on local and global affairs, encourage community and social involvement, and prepare you for lifelong learning and occupational diversity.

The three-year Bachelor of Arts program is a well-respected credential in Canada and the United States. While the three-year degree program is a highly marketable credential, it is not aimed at providing students with direct access to graduate level studies. Often an additional year of study is required to achieve that academic goal.

English

French

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

Psychology

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Students who are currently enrolled in the four-year Bachelor of Arts degree and who wish to transfer to the three-year degree program, may find it is not possible to transfer all their completed courses because of degree requirements.

Students may also be interested in the University Diploma in Arts, which is designed for students who wish to obtain an intermediate credential that provides a grounding in the intellectual skills required of university studies. It is also a foundation for further studies in Humanities and Social Science.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

English Writing Skills Requirement

Students must meet the following English writing skills requirement:

> hold credit in ENGL 255 (Students are strongly encouraged to register in ENGL 255 early in their program.);
> **or**
> have a grade of B- (70 per cent) or better in an Athabasca University English course above the preparatory (100) level;
> **or**
> receive credit for an English course in which a grade of B- or better was achieved.

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Classroom Setting

In addition to completing this degree through online and distance learning, students have the option to take Bachelor of Arts courses in a classroom setting at other <u>institutions</u>.

Enrolment Restriction

Students who hold a previous degree must enrol in the Bachelor of Arts four-year program and follow the <u>second undergraduate degree requirements.</u> This degree requires a minimum of 60 credits.

Degree Conversion Provision

The degree conversion provision is available to Athabasca University students who have been awarded a three-year AU degree and wish to convert to a four-year degree.

<u>Undergraduate Degree Conversion From Three- to Four-Year Program Policy</u>
<u>Bachelor of Arts degree</u> (4 years – 120 credits)

Concentrations

<u>English Concentration</u>
<u>French Concentration</u>
<u>History Concentration</u>
<u>Psychology Concentration</u>
<u>Sociology Concentration</u>

Bachelor of Arts Degree General
(3 years—90 credits)

Students complete the program regulations in effect at the time of their enrolment.

Program Structure

Total credits in the program	90

Minimum Credits Required

At the senior (300 or 400) level	54
In the Arts (Humanities and Social Science)	66
Humanities	12
Social Science	12
Science	6

Maximum Credits Allowed

In any one discipline	45
Applied Studies and/or Science	24
At the junior (200) level	36

At the preparatory (100) level	6
At the junior level in one discipline	15
Maximum <u>Prior Learning Assessment and Recognition</u> (PLAR) credits	6
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

Bachelor of Arts Degree with Concentration (3 years—90 credits)

Program Structure

Total credits in the program	90

Minimum Credits Required

At the senior (300 or 400) level	54
In the concentration	36

Senior-level credits in the concentration	24

In the Arts (Humanities and Social Science)	66

Humanities	12
Social Science	12

Science	6

Maximum Credits Allowed

In any one discipline	45
Applied Studies and/or Science	24
At the junior (200) level	36
At the preparatory (100) level	6
At the junior level in one discipline	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	6

Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30

Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be	24

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BA English Concentration

Regulations effective September 1, 2019.

As a student in Athabasca University's English program, you will read a wide range of works from diverse genres, countries, and historical periods, and analyze forms, styles, and ideas in terms of a variety of literary theories, from feminist to postcolonial. You will exercise and develop skills in critical thinking, interpretation, and writing.

Athabasca University has developed program learning outcomes that can assist you in making informed decisions about you career options upon graduating.

Did you know? Athabasca University also offers:

> four-year BA English Major
> Minor in English (optional)

For specific degree requirements view each program page.

Program Requirements

English

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French

Global Studies

Heritage Resources Management

History

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Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 3-year BA with Concentration:

1. A minimum of 36 credits in English courses including a minimum of 24 senior (300 or 400) level credits.
2. 3 junior (200) level English credits in composition, for example ENGL 255.
3. 6 junior (200) level English credits in literary genres, for example ENGL 211 and ENGL 212.
4. 3 senior (300/400) level English credits in literary theory, for example ENGL 316 and ENGL 423.
5. 3 senior (300/400) level English credits in Indigenous literature, for example, ENGL 308.

Electives

Select 21 credits from any courses labelled ENGL, except all 100-level English courses. English courses at the 100 level will not count towards the concentration in English.

Recommendations

To achieve a balanced concentration in English, students should select courses in British, Canadian, and American literature, within a range of genres and historical periods, as well as courses in topics that

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are global, non-canonical, or otherwise representative of marginalized or minoritized communities.

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BA French Concentration

Regulations effective September 1, 2019.

As a graduate of Athabasca University's French program, you will attain a sufficient degree of competence in oral and written French to communicate effectively. The courses in the program foster an awareness of the linguistic and cultural differences between French and English. Upon completion of the program, you will be able to read and analyze texts in French, write critical essays and have an understanding of the stylistic differences between the two languages.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

four-year BA French Major
Minor in French (optional)
University Certificate in French Language Proficiency

For specific degree requirements view each program page.

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French Concentration

French Major

French Minor

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Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 3-year BA with Concentration:

1.

A minimum of 36 credits in concentration courses including a minimum of 24 credits at the senior (300 or 400) level.

2.

6 junior (200) level credits in the following designated French concentration courses:

| FREN 200 | First-Year University French I | (3) |
| FREN 201 | First-Year University French II | (3) |

3.

| FREN 362 | Second Year University French | (6) |

4.

| FREN 358 | Initiation à la littérature d'expression française I* | (3) |

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* It is recommended that students take FREN 358 before taking other literature courses in the French program as it provides a foundation for the study of French literature.

5.

| FREN 374 | Littérature québécoise | (6) |

6.

A minimum of 15 credits in the following designated French concentration elective courses:

All FREN courses except FREN 100* and FREN 101*.

* FREN 100 and FREN 101 may contribute towards satisfying the general degree requirements for a first degree, but cannot be used towards satisfying the requirement of a minimum of 36 credits in the concentration.

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BA History Concentration

Regulations effective September 1, 2019.

As a graduate of Athabasca University's History program you will have the ability to

- situate contemporary events in broader historical contexts
- explain changing social attitudes as the product of specific contexts and events
- recognize the ways in which knowledge is socially constructed and sanctioned
- evaluate information for its relevance and reliability
- articulate logical arguments based on relevant information
- identify multiple possible explanations for events
- interpret historical evidence carefully and assess for possible bias.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

- four-year BA History Major
- Minor in History (optional)

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Women's and Gender Studies

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 3-year BA with Concentration:

1. A minimum of 36 credits in concentration courses including a minimum of 24 senior (300 or 400) level credits.
2. 6 junior (200) level credits in world or European history. For example:

HIST/HUMN 201	Western Thought and Culture I: Before the Reformation	(3)
HIST/HUMN 202	Western Thought and Culture II: Since the Reformation	(3)

3. 3 junior (200) level credits in Canadian history. For example:

HIST 225	History of Canada, 1867 to the Present	(3)

4. A minimum of 3 senior (300/400) level credits in North American history.
5. A minimum of 3 senior-level credits in the history of areas of the world other than North America or Europe.

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6. A minimum of 21 credits in the following designated History concentration elective courses:

GLST/LBST 335	Global Labour History	(3)
HIST	All courses	
HIST/CLAS/HUMN 309	Ancient Greece	(3)
HIST/CLAS/HUMN 312	Ancient Rome	(3)
HIST/HUMN/RELS 313	Early Christians	(3)
HIST/INST 368	Indigenous People in Canada to 1830	(3)
HIST/INST 369	Indigenous Peoples in Canada from 1830	(3)
HIST/GLST 367	The Second World War	(3)
HIST/GLST 384	Europe Since 1945	(3)
HUMN 201	Western Thought and Culture I: Before the Reformation	(3)
HUMN 202	Western Thought and Culture II: Since the	(3)

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	Reformation	
HUMN/MUSI 285	History of Popular Music: Blues to Big Bands, 1900-1940	(3)
INST 370	The Métis	(3)

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Anthropology

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BA Psychology Concentration

Regulations effective September 1, 2019.

Athabasca University's Psychology program is designed to develop or expand your knowledge of the broad field of psychology. Both the concentration and major degree programs will provide grounding in foundational courses central to psychology as a science. The programs also provide options for students to focus their studies in the applied areas at Athabasca University (i.e., Career Development, Inclusive Education, Counselling). Students who complete the degree will be prepared for general employment across a number of fields (business, management, government research, program evaluation, human services, law, etc.) and/or graduate studies in applied and basic programs.

Please note that while the three-year degree program is a marketable credential, it is not aimed at providing students with direct access to graduate-level studies; therefore, additional studies are often required.

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Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

four-year BA Psychology Major
Minor in Psychology (optional)

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 3-year BA with Concentration:

A minimum of 36 credits in designated Psychology concentration courses including 24 senior (300 or 400) level credits.

Required Core Courses (15 credits)

MATH 215	Introduction to Statistics	(3)
PSYC 289	Psychology as a Natural Science	(3)
PSYC 290	General Psychology	(3)
PSYC		

| | 375 | History of Psychology | (3) |

| | PSYC 304 | Research Methods in Psychology*
 * Students who have obtained credit for PSYC 404 may not take PSYC 304 | (3) |

A minimum of 12 credits selected from the following foundational courses:

	PSYC 323	Developmental Psychology Note: PSYC 228 and PSYC 323 are precluded courses (students can complete PSYC 228 or PSYC 323 but not both). Note that PSYC 228 can be used in the Psychology Electives area only, and cannot be used as a foundational credit.	(3)
	PSYC 355	Cognitive Psychology	(3)
	PSYC 356	Introduction to Personality Theories and Issues	(3)
	PSYC 379	Social Psychology	(3)
	PSYC 387	Learning	(3)
	PSYC 402	Biological Psychology	(3)
	PSYC		

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435	Abnormal Psychology	(3)

The remaining nine credits may be completed by taking additional foundational courses and/or courses from the following groups of electives: Psychology, Career Development, Educational Psychology, or Counselling. Students are encouraged to focus within an elective but may combine courses from two or more groups. Unspecified psychology credit for psychology courses unavailable at Athabasca University and completed at other institutions, can be applied to the degree upon faculty approval.

Psychology Electives

PSYC 210	Experiential Learning in the Celebration of Diversity	(3)
PSYC 228	Introduction to Human Development Note: PSYC 228 and PSYC 323 are precluded courses (students can complete PSYC 228 or PSYC 323 but not both). Note that PSYC 228 can be used in the Psychology Electives area only, and cannot be used as a foundational credit.	(3)
PSYC 315	Psychology and the Mass Media	(3)
PSYC 333	Sensation and Perception	(3)

PSYC 350	Adolescent Psychology	(3)
PSYC 381	Psychology of Adult Development	(3)
PSYC 340	Introduction to Applied Social Psychology	(3)
PSYC 395	Forensic Psychology	(3)
PSYC 418	Special Projects in Psychology	(3)
PSYC 426	Psychology of Families and Parenting	(3)
PSYC 432	Psychology and the Built Environment	(3)
PSYC 450	Drugs and Behaviour	(3)

Career Development Electives

PSYC 300	Theories of Career Development	(3)
PSYC 305	The Career Development Portfolio	(3)
PSYC 401	Learning Through Life	(3)
PSYC 405	Creating a Working Alliance	(3)
PSYC 441	Experiential Learning and Reflection Practice I	(3)
PSYC 442	Experiential Learning and Reflection Practice II	(3)

Educational Psychology Electives

EDPY 351	Inclusive Education for Students with Diverse Needs	(3)
EDPY/PSYC 389	Learning Disabilities: Issues and Interventions	(3)
EDPY/PSYC 400	Teaching and Managing the Child with Learning Difficulties	(6)
EDPY/PSYC 469	Principles of Psychological Assessment	(3)
EDPY/PSYC 470	Consultation and Collaboration for Students with Special Needs	(3)
EDPY/PSYC 471	Managing Behaviour Problems in the Classroom	(3)
EDPY/PSYC 476	Technology for Students with Diverse Learning Needs	(3)
EDPY/PSYC 478	Autism Spectrum Disorder	(3)
EDPY 479	Introduction to Computer-based Instruction	(3)

Counselling Electives

PSYC 345	The Psychology of Women	(3)
PSYC 347	Introduction to Feminist Counselling	(3)
PSYC 388	Introduction to Counselling	(3)
PSYC 406	Introduction to Theories of Counselling and Psychotherapy	(3)

A maximum of three credits from the following courses may be used as elective credit:

COMM 329	Mediated Interpersonal Communication	(3)
CRJS 360	The Psychology of Criminal Behaviour	(3)
HLST 320	Teaching and Learning for Health Professionals	(3)
HRMT/ORGB 386	Introduction to Human Resource Management	(3)
ORGB 319	Motivation and Productivity	(3)
ORGB 364	Organizational Behaviour	(3)
PSYC 345	The Psychology of Women	(3)

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BA Sociology Concentration

Regulations effective September 1, 2019.

The main goal of the BA in Sociology is to introduce students to the basic skills involved in understanding sociological theory and sociological research, and to show how these skills are used in such applied areas of study as crime and deviance, family and gender studies, environmental and health issues, agriculture and food, technology and the information society, race and ethnic relations, organizations and bureaucracies as well as Canadian society and social change.

These courses are designed to enable students to think more reflexively about their own life experiences, and to think more critically and analytically about some of the pressing social and global issues of our age. Many of these courses will also help students to prepare for careers in such professional fields as management, human resource development, marketing, education, nursing, local government, non-government organizations, social work and

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counselling, law enforcement, urban planning and community development, and family and community services.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

four-year BA Sociology Major

Minor in Sociology (optional)

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 3-year BA with Concentration:

1. A minimum of 36 credits in concentration courses including a minimum of 24 senior (300 or 400) level credits.
2. Required Core courses:

SOCI 287	Introduction to Sociology I	(3)
SOCI 288	Introduction to Sociology II – Social Movements	(3)
SOCI	Classical Sociological

335	Theory and Its Relevance Today	(3)
SOCI 337	Modern Sociological Theory in the 20th Century: the Age of Grand Theory	(3)
SOSC 366	Research Methods in the Social Sciences	(3)

3. A minimum of 21 credits in Sociology concentration electives:

SOCI	All SOCI courses

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Anthropology

**Canadian
Studies**

Bachelor of Arts Degree with Major (Four years— 120 credits)

Regulations effective September 1, 2019.

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The mission of the Bachelor of Arts is to
strengthen your critical and creative
thinking by offering a broad range of
social, political, and cultural programs of
study. A liberal arts education from
Athabasca University is designed to
broaden your perspective on local and
global affairs, encourage community and
social involvement, and prepare you for
lifelong learning and occupational
diversity.

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Health Administration

The four-year Bachelor of Arts provides students with a broad, flexible education that allows them to develop, understand, and disseminate knowledge, to think critically, and to build on these abilities. In addition, the four-year degree fully prepares students for most graduate programs. Graduates of the Bachelor of Arts with a major are expected to have gained sufficient analytical and critical thinking skills to be able to engage in independent research in their chosen major. Athabasca University does not offer an Honours BA.

Although you may change majors, a major must be selected when you enrol in the four-year Bachelor of Arts program. You may select from the following majors: Anthropology, English, French, History, Humanities, Labour Studies, Political Economy, Political Science, Psychology, Sociology, and Women's and Gender Studies.

Students enrolled in the three-year Bachelor of Arts program who wish to transfer to the four-year Bachelor of Arts program must complete a new Undergraduate General Application Form. Previous education will be reassessed and students will be notified of the results.

You are strongly encouraged to register in ENGL 255 early in your program. The English writing skills requirement is waived for students enrolling in the second undergraduate degree.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

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Double Majors

Students in the Bachelor of Arts program, as either a first or second undergraduate degree, generally have the option to combine two majors if they wish. Students who undertake double majors must fulfill all requirements for both majors. Depending upon the majors chosen, this may greatly restrict course selection (particularly in the second undergraduate degree program) or require the completion of more than 120 credits. Students considering enrolling in double majors should consult with an Athabasca University <u>advisor</u> for assistance in selecting their programs and courses.

Change of Major

You may change majors at any time. You will be placed in the current regulations. If you wish to remain in the regulations that were in effect at the time of your original enrolment, contact Admissions and Evaluations Services. Please reference the appropriate Calendar, e.g., 2002-2003 regulations. To request a change of major, complete and submit a new Undergraduate General Application Form. No fees are required.

Minors

A student has the option of taking a minor in addition to their major. Although students must declare a major when they become BA program students, they may declare a minor at any point in their

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studies. A BA minor comprises 30 credits distinct from the major in a related discipline in the Humanities or Social Sciences offered at Athabasca University. At least 15 of the 30 minor credits must be at the 300 or 400 level. If they choose a minor, students must still complete all requirements of the major. No course can be used to complete requirements for both the major and the minor. The minor will be recorded on the transcript. BA minors now available are Anthropology, Canadian Studies, English, French, Global Studies, Heritage Resource Management, History, Humanities, Inclusive Education, Labour Studies, Philosophy, Political Economy, Political Science, Psychology, Public Administration, Sociology, and Women's and Gender Studies.

Degree Conversion Provision

The degree conversion provision is available to Athabasca University students who have been awarded a three-year AU degree and wish to convert to a four-year degree. For more information about this regulation, please review the Undergraduate Degree Conversion From Three- to Four-Year Program Policy.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, "Mapping Your Future: Your Career and Athabasca University."

Classroom Setting

In addition to completing this degree through online and distance learning, students have the option to take Bachelor of Arts courses in a classroom setting at several institutions. See Partnerships and Student Recruitment for partners.

Majors

> Anthropology Major
>
> English Major
>
> French Major
>
> History Major
>
> Humanities Major
>
> Labour Studies Major
>
> Political Economy Major
>
> Political Science Major
>
> Psychology Major
>
> Sociology Major
>
> Women's and Gender Studies Major

Bachelor of Arts Degree with Major
(4 years – 120 credits)

Students complete the program regulations in effect at the time of their enrolment.

Program Structure

Total Credits in the Program   120

Minimum Credits Required

At the senior (300 or 400) level (including 18 credits at the 400 level)	75
In the major (compulsory) * may be higher depending on the specific requirements of the major	45*
Minimum senior-level credits in major (including a minimum of 12 credits at the 400 level)	30
<u>Arts</u> (Humanities and Social Sciences)	96
<u>Humanities</u>, a minimum of	18
<u>Social Science</u>, minimum of	18
<u>Science</u>	6
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

Minor (optional)

Minimum credits in the minor
(including a minimum of 15   30
credits at the 300 and 400 level)

Students may not apply a course to both
the major and the minor.

Maximum Credits Allowed

In any one discipline	60
Applied Studies	18
At the preparatory level	6
At junior level in any one discipline	15
Maximum Prior Learning Assessment and Recognition Credits	9

English Writing Skills Requirement

Students must meet the following English
writing skills requirement:

> hold credit in ENGL 255 (Students are
> strongly encouraged to register in
> ENGL 255 early in their program.);
> **or**
> have a grade of B- (70 per cent) or
> better in an Athabasca University
> English course above the preparatory
> (100) level;
> **or**
> receive transfer credit for an English

course in which a grade of B- or better was achieved.

Second Undergraduate Degree Requirements

Students are not permitted to obtain a second undergraduate degree in the same field or related field as their first undergraduate degree. Students who have completed a previous undergraduate degree must enter the second undergraduate Bachelor of Arts four-year degree and follow these regulations. The English writing skills requirement is waived for students enrolling in the second undergraduate degree.

Program Structure

Total new credits not applied from a previous degree * May be higher depending on the specific requirements of the major.	60*

Minimum Credits Required

At the senior level (including 18 credits at the 400 level)	48‡

‡ May be higher depending on the specific requirements of the major.

Arts (Humanities and Social Science)	48

<u>Humanities</u>	9
<u>Social Science</u>	9
<u>Science</u>	6
Residency Requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

Maximum Credits Allowed

In any one discipline	45
<u>Applied Studies</u>	12
At the preparatory level	0
At junior level in any one discipline	12
Maximum Prior Learning Assessment and Recognition <u>(PLAR)</u> credits	
** A maximum of 39 PLAR credits is allowed if you declare a Labour Studies major.	9**

Major (compulsory)

| Minimum senior (300 or 400) level credits in major (including 12 credits at the 400 level) | 30 |

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Anthropology

**Anthopology
Major**

Anthropology Major

Regulations effective September 1, 2019.

As a graduate of Athabasca University's
Anthropology program, you will gain an in-
depth appreciation for the four
fundamental subfields within
Anthropology (archaeology, biological
anthropology, cultural anthropology, and
linguistic anthropology), and their strong
interrelationships. In particular, you will
gain familiarity with the sub-disciplines of
archaeology, biological anthropology, and
cultural anthropology, which make up the
current strengths of faculty and course
offerings. The objective of the
anthropology program is to provide
students with a broad understanding of
the physical and cultural diversity of
people throughout the world, leading to
and fostering a comparative and holistic
approach to understanding and
appreciating humanity, past and present.

Athabasca University has developed
program learning outcomes that describe
the career options that may be available to
you upon graduating.

Did you know? Athabasca University also
offers:

Anthopology Minor

Canadian Studies

English

French

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

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Psychology

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Commerce

Minor in Anthropology (optional)

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. A minimum of 45 credits from major courses including 30 senior (300 or 400) level credits (a minimum of 12, 400-level credits).
2. 9 junior (200) level Anthropology credits.

ANTH 272	Introduction to Archaeology **or**	(3)
ANTH 277	The Archaeology of Us: First Humans to First Civilizations	
ANTH 275	Faces of Culture: An Introduction to Cultural Anthropology	(3)
ANTH 278	Human Evolution and Diversity	(3)

3. 3 senior-level credits in the history of Anthropology.

The History of

General Studies	ANTH 434	Anthropological Thought (3)

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4. 6 senior-level credits in research methods. For example:

ANTH 402	Ethnographic Research Methods	(3)
ANTH 476	Archaeological Theory	(3)
SOSC 366	Research Methods in the Social Sciences	(3)
ANTH 390	Community Based Research Methods	(3)

5. 3 senior-level credits in linguistic Anthropology. For example:

ANTH 354	Language and Culture	(3)

6. **Electives** (select 24 credits from the following)

ANTH	All courses

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Anthropology

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English Major

Regulations effective September 1, 2019.

As a student in Athabasca University's English program, you will read a wide range of works from diverse genres, countries, and historical periods, and analyze forms, styles, and ideas in terms of a variety of literary theories, from feminist to postcolonial. You will exercise and develop skills in critical thinking, interpretation, and writing.

Athabasca University has developed program learning outcomes that can assist you in making informed decisions about your career options upon graduating.

Did you know? Athabasca University also offers:

> three-year BA English Concentration Minor in English (optional)

For specific degree requirements view each program page.

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Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. 45 credits in courses designated as major courses including a minimum of 36 senior (300 or 400) level credits (a minimum of 12, 400-level credits).
2. 3 junior (200) level English credits in composition, for example ENGL 255.
3. 6 junior (200) level English credits in literary genres, for example ENGL 211 and ENGL 212.
4. 3 senior (300/400) level English credits in literary theory, for example ENGL 316 and ENGL 423.
5. 3 senior (300/400) level English credits in Indigenous literature, for example, ENGL 308.

Electives

Select 30 credits at the senior level in ENGL courses.

Recommendations

To achieve a balanced major in English, students should select courses in British, Canadian, and American literature, within a range of genres and historical periods, as well as courses in topics that are global, non-canonical, or otherwise representative of marginalized or minoritized communities.

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Certificate of Completion - English Language Proficiency Program

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French Major

Regulations effective September 1, 2019.

As a graduate of Athabasca University's French program, you will attain a sufficient degree of competence in oral and written French to communicate effectively, to analyze texts and to write critical essays. You will have a thorough understanding of the structure of the French language and its application, including pronunciation, grammar, reading skills and vocabulary usage. The courses in the program will provide you with a knowledge of the literature and culture of France, Quebec, and other Francophone areas and an awareness of the stylistic differences between the French and English languages. Upon completion of the program, you will understand how to conduct further research into the subject matter in order to increase your competence in the study of French language and literature.

Athabasca University has developed <u>program learning outcomes</u> that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

English

French

French Concentration

French Major

French Minor

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

three-year BA French Concentration
Minor in French (optional)
University Certificate in French
Language Proficiency

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. 45 credits in French major courses including a minimum of 30 senior (300 or 400) level credits (a minimum of 12, 400-level French credit

2.

6 junior (200) level credits in French in the following courses:

| FREN 200 | First-Year University French I | (3) |
| FREN 201 | First-Year University French II | (3) |

3.

| FREN 362 | Second Year University French | (6) |

4.

FREN 358	Initiation à la littérature d'expression française I*	(3)

* It is recommended that students take FREN 358 before taking other literature courses in the French program as it provides a foundation for the study of French literature. (These 3 credits are part of the 30 senior-level credits required in no. 1.)

5.

FREN 374	Littérature québécoise	(6)

Electives (24 credits, 12 of which must be at the 400 level)

All FREN courses except FREN 100 and FREN 101. These courses will not count towards the major in French but will count towards the total number of credits required for the first undergraduate degree.

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History Major

Regulations effective September 1, 2019.

Graduates of the BA major in History will
have the ability to:

- situate contemporary events in
  broader historical contexts
- explain changing social attitudes as the
  product of specific contexts and events
- recognize the ways in which knowledge
  is socially constructed and sanctioned
- evaluate information for its relevance
  and reliability
- articulate logical arguments based on
  relevant information
- identify multiple possible explanations
  for events
- interpret historical evidence carefully
  and assess for possible bias.

Athabasca University has developed
program learning outcomes that describe
the career options that may be available to
you upon graduating.

Did you know? Athabasca University also
offers:

- three-year BA History Concentration
  Minor in History (optional)

English

French

Global Studies

Heritage Resources Management

History

History Concentration

History Major

History Minor

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. 45 credits in designated History major courses including 30 senior (300/400) level credits (a minimum of 12, 400-level credits).
2. 6 junior (200) level credits in Canadian history (HIST 224, HIST 225).
3. A minimum of 6 junior (200) level credits in European or world history (HIST 201, 202, 209, 210, 216).
4. A minimum of 6 senior (300/400) level credits in European history (HIST 304, 327, 371, 372, 373, 407, 486, 492, HIST/GLST 384, HIST/HUMN/CLAS 309, HIST/HUMN/CLAS 312, and HIST/HUMN/RELS 313).
5. A minimum of 6 senior (300/400) level credits in North American history.
6. A minimum of 6 senior-level credits in the history of areas of the world other than North America or Europe.

Electives (15 credits)

GLST/LBST 335	Global Labour History	(3)

Commerce	HIST	All courses	
General Studies	HIST/GLST 367	The Second World War	(3)
Health Administration	HIST/GLST 384	Europe Since 1945	(3)
Human Resources and Labour Relations	HIST/GLST/WGST 460	Famous Feminists and Their Times: Global History of Feminism	(3)
Management			
Nursing	HIST/CLAS/HUMN 309	Ancient Greece	(3)
Professional Arts, General Regulations	HIST/CLAS/HUMN 312	Ancient Rome	(3)
Science	HIST/HUMN/RELS 313	Early Christians	(3)
Architecture			
University Diploma	HIST/INST 368	Indigenous Peoples in Canada to 1830	(3)
University Certificate			
Post-Baccalaureate Certificate	HIST/INST 369	Indigenous Peoples in Canada Since 1830	(3)
Certificate of Completion - English Language Proficiency Program	HUMN 201	Western Thought and Culture I: Before the Reformation	(3)
Archived Program Regulations	HUMN 202	Western Thought and Culture II: Since the Reformation	(3)

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HUMN/MUSI 285	Popular Music: Blues to Big Bands, 1900-1940	(3)
INST 370	The Métis	(3)

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Humanities Major

Regulations effective September 1, 2019.

As a student of Athabasca University's interdisciplinary Humanities program, you will study how we have expressed our humanity on culture, literature, art, and philosophy. Students will draw on the knowledge and skills from across AU's range of humanities disciplines—for example; history, literature, and philosophy. Students learn the methods used by different humanities' disciplines to investigate human expression, and how to adapt elements of that expression in new ways. Students majoring in Humanities will also obtain basic reading knowledge of second language.

Athabasca University has developed program learning outcomes that can assist you in making informed decisions about your career options upon graduating.

Did you know? Athabasca University also offers:

Minor in Humanities (optional)

For specific degree requirements view each program page.

Recommendations

English

French

Global Studies

Heritage Resources Management

History

Humanities

   Humanities Major

   Humanities Minor

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

Commerce

Students enrolled in the second undergraduate degree program are advised to select courses within the major that fulfill the Social Science requirements. Failure to do so could result in the student being required to complete more than 60 credits in order to fulfill all of the regulations.

Students who have any doubt about their essay writing, critical thinking, or library research skills are strongly advised to take one or more of the following courses at the outset of their university studies:

ENGL 255, PHIL 252, INFS 200.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. 60 credits in designated major courses including a minimum of 30 senior (300 and 400) level credits (a minimum of 12, 400-level credits).
2. Within these 60 credits students must also meet the language requirement by completing one of the following Athabasca University courses:

FREN 201	First Year University French II	
	or	(3)

SPAN 301 — [Intermediate Spanish II](#)

Students may count the language course as 3 credits towards the 30 credits required in the following designated elective courses.

3. A minimum of 30 credits selected from the following interdisciplinary core courses including a minimum of 6 senior (300 or 400) level credits.

ARHI 201	A Survey of Western Art I: Looking at Art from Ancient Times to the Middle Ages	(3)
ARHI 202	A Survey of Western Art II: Looking at Art from the Renaissance to Present Day	(3)
CMNS 358	Popular Culture and the Media	(3)
ENGL 303	A History of Drama Part I: Early Stages	(3)
ENGL 304	A History of Drama Part II: Modernist Theatre	(3)
ENGL 423	Advanced Literary Theory	(3)

GLST 308	Americas: An Introduction to Latin America and the Caribbean	(3)
HIST 371	Early Medieval Europe, 400 – 1000	(3)
HIST 372	High Medieval Europe, 1000 – 1350	(3)
HIST 373	The Renaissance	(3)
HIST 404	Historical Foundations of Modern Science	(3)
HIST 407	The Enlightenment	(3)
HIST/GLST/WGST 460	Famous Feminists and Their Times: Global History of Feminism	(3)
HUMN	All courses	
HUMN/CLAS/HIST 309	Ancient Greece	(3)
HUMN/HIST/RELS 313	Early Christians	(3)
PHIL 371	Ethics, Science, Technology, and the Environment	(3)

RELS 204	Introduction to World Religions	(6)

At least 30 additional credits from among the core courses or from among the following electives:

ANTH 320	Ancient Cities and Civilizations	(3)
CMNS 301	Communication Theory and Analysis	(3)
CMNS 302	Communication in History	(3)
CMNS 420	Topics in Communication: Children and Media	(3)
CMNS 423	The Television Age	(3)
CMNS 425	Film and Genre	(3)
ENGL	All ENGL courses, except preparatory (100-level) courses	
FREN 363	Le roman français du XXe siècle	(3)
FREN 374	Litterature québécoise	(6)
HIST	All HIST courses	
INST 368	Indigenous Peoples in Canada to 1830	(3)
INST 369	Indigenous Peoples in Canada Since 1830	(3)

INST 370	The Métis	(3)
MUSI 267	Sound and Sense: Listening to Music	(3)
PHIL 252	Critical Thinking	(3)
POLI 307	Political Ideologies	(3)
WGST 200	Feminist Research and Women's Lives	(3)
WGST 266	Thinking From Women's Lives: An Introduction to Women's Studies	(3)
WGST 401	Contemporary Feminist Theory	(3)

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Labour Studies Major

Regulations effective September 1, 2019.

Athabasca University's Labour Studies program is designed for students who want to know more about the position of labour and working people in society. It will be of particular interest to trade unionists at both the leadership and general membership levels. Offerings include courses in labour history, work organization, women and unions, and the theory and practice of trade unions.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

A maximum of 39 PLAR credits is allowed if you choose the Labour Studies major.

Did you know? Athabasca University also offers:

Minor in Labour Studies (optional)

For specific degree requirements view each program page.

Program Requirements

English

French

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

> **Labour Studies Major**

> **Labour Studies Minor**

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. 45 credits in Labour Studies major courses outlined below including a minimum of 30 senior (300 or 400) level credits (a minimum of 12, 400-level credits).
2. 12 credits in required core courses (SOCI 321 and HIST 336 are included in the 30 senior-level credits noted above).
3. Students may transfer in a maximum of 30 credits of courses applicable to the requirements of the major.

Recommendations

Students are advised to begin their studies with LBST 200 or LBST 202.

Required Core Courses (12 credits)

HIST 336	History of Canadian Labour	(6)
LBST 200	Introduction to Labour Studies **or**	(3)
LBST 202	Labour College of Canada: Introduction to Labour Studies	

SOCI 321	Sociology of Work and Industry	(3)

Electives (select 33 credits from the following)

ENGL 306	The Literature of Work	(3)
HIST 330	Social History of Canada: European Contact to Early Industrialization	(3)
HIST 331	Social History of Canada: Early Industrialization to Contemporary Canada	(3)
HIST 486	The Industrial Revolution	(3)
IDRL	All courses*	
IDRL 309/LGST 310	Human Rights, the Charter and Labour Relations	(3)
INTR/GLST/POEC 483	International Political Economy: The Politics of Globalization	(3)
LBST	All courses	
POEC 393	Canada and the Global Political	(3)

Commerce

General Studies

Health Administration

Human Resources and Labour Relations

Management

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POLI 450		Globalization and Human Rights	(3)
SOCI/WGST 345		Women and Work in Canada	(3)
SOCI 331		Environmental Influences on Development and Aging Across the Life Course	(3)
SOCI 348		Sociology of Environment and Health	(3)
SOCI 381		The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)
SOCI 435		Theories of Social Change	(3)

*All courses labelled IDRL can be taken as either Applied Studies or Social Science courses, but not both. To use these courses to satisfy the Social Science area of study requirement, students must contact Transfer Credit Services and request the change upon completion of the course.

Transfer Credits for Union Education and Prior Learning

Athabasca University grants advanced credit in the Labour studies program for some union education programs. A student who has completed a Labour College of Canada Intensive Program, for example, may be eligible to receive nine credits. Students who have completed the Canadian Auto Workers Paid Educational Leave course may be eligible to receive three credits. And students who have completed the Canadian Postal Workers' Union Education Program may be eligible to receive six credits. Credit is also granted for other union education programs and for other forms of prior learning. Contact Athabasca University for details.

Many unions, and some employers, will reimburse students for the cost of university tuition fees. Discuss this with your union representative or employer.

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Political Economy Major

Regulations effective September 1, 2019.

The Political Economy program at
Athabasca University is designed for both
beginning students and professionals to
understand and engage with Canadian
and global political and economic issues.
The course selection provides students the
opportunity to develop a greater
appreciation and understanding of diverse
polities, economies, cultures, and regions
of the world. Additionally, it offers to
professionals the retooling skills and the
academic credential necessary for
successful employment in an era of
globalization.

Students may focus their studies in either
Global Political Economy or Canadian
Political Economy. For more information
visit the Political Economy website.

Athabasca University has developed
program learning outcomes that describe
the career options that may be available to
you upon graduating.

Did you know? Athabasca University also
offers:

   Minor in Political Economy (optional)

English

French

Global Studies

Heritage Resources Management

History

Humanities

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Labour Studies

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Political Science

Psychology

Public Administration

Sociology

Women's and Gender Studies

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. 60 Political Economy major credits outlined below including a minimum of 36 senior (300 or 400) level credits from major courses (a minimum of 12, 400-level credits).
2. 15 credits in required core courses.
3. 21 credits in one of the two Political Economy areas: Global Political Economy or Canadian Political Economy.
4. 12 credits from the designated elective Political Economy major courses.
5. 12 credits from the Political Economy designated elective program courses in Communications (CMNS), Global Studies (GLST), Governance (GOVN), History (HIST), Information Systems (INFS), Labour Studies (LBST), Industrial Relations (IDRL), Women's and Gender Studies (WGST), and Indigenous Studies (INST).
6. Students may transfer in a maximum of 30 credits of courses applicable to the requirements of the major.

Required Core Courses (15 credits)

Commerce	ECON 247	Microeconomics	(3)
General Studies	ECON 248	Macroeconomics	(3)
Health Administration	MATH 215	Introduction to Statistics	
Human Resources and Labour Relations	**or**		(3)
	MGSC 301	Statistics for Business and Economics I	
Management			
Nursing	POEC 302	Theories and Approaches to Political Economy	(3)
Professional Arts, General Regulations			
Science	POEC/GLST/INTR 230	Globalization and World Politics	(3)

Architecture

University Diploma

University Certificate

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Of the 21 credits required in the area of focus, students must take at least one course from each of the following areas: Economics, Political Economy, and Political Science. Select courses from only one area of focus.

Area of Focus 1: Global Political Economy

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	ECON 401	The Changing Global Economy* *Students who have taken ECON 301 may not take ECON 401	(3)

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Economic

Courses	ECON 366	Development	(3)
Examinations and Grades	ECON 475	International Trade	(3)
Undergraduate Fees and Refunds	ECON 476	International Finance	(3)
Faculty	ENVS 435	Transformative Change in Building Sustainable Communities	(3)
Student Code of Conduct and Right to Appeals Regulations	ENVS/GSLT 243	Environmental Change in a Global Context	(3)
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Search Undergraduate Calendar	GLST 308	Americas: An Introduction to Latin America and the Caribbean	(3)
	HIST 486	The Industrial Revolution	(3)
	MKTG 414	International Marketing and Exporting	(3)
	POEC/GLST/INTR 395	Political Economy of Development: People, Processes, and Policies	(3)
		International Political	

POEC/GLST/INTR 483	Economy: The Politics of Globalization	(3)
POLI 330	International and Global Politics	(3)
POLI 342	Introduction to Comparative Politics	(3)
POLI 480	Politics of Our Networked World in the Digital Era	(3)
SOCI 435	Theories of Social Change	(3)

or

Area of Focus 2: Canadian Political Economy

CMNS 380	Corporate Communication	(3)
CMNS 401	Cultural Policy in Canada	(3)
ECON 385	Money, Banking and Canadian Financial Institutions	(3)
FNCE 322	Personal Finance	(3)
GEOG 311	Canadian Urban Development	(3)

GOVN 301	Governance, the Public Sector and Corporate Power	(3)
GOVN 450	Public Budgeting and Financial Management in a Globalized World	(3)
HIST 326	Contemporary Canada: Canada after 1945	(3)
IDRL 320	The Law of Work	(3)
IDRL 309/LGST 310	Human Rights, the Charter and Labour Relations	(3)
LBST/SOCI/WGST 332	Women and Unions	(3)
POEC 393	Canada and the Global Political Economy	(3)
POLI 309	Canadian Government and Politics	(3)
POLI 311	Aboriginal Politics and Governments	(3)
POLI 325	Canadian Environmental Policy and Politics	(3)

POLI 383	Canadian Political Economy in a Global Era	(3)
SOCI 291	Canadian Society	(3)
SOCI 321	Sociology of Work and Industry	(3)
TAXX 301	Taxation I	(3)

Electives (select 12 credits from the following)

ANTH 320	Ancient Cities and Civilizations	(3)
ANTH 362	Aboriginal Cultures of North America	(3)
ANTH 375	The Anthropology of Gender	(3)
ANTH 394	Urban Anthropology	(3)
CMNS 402	Global Communication	(3)
CMNS 421	Being Online	(3)
CMNS 423	The Television Age	(3)
CMNS 385/SOCI 378	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
ECON/HADM 321	Health Care Economics	(3)

ECON 380	Public Finance and Expenditure	(3)
ENTP 212	Entrepreneurship	(3)
ENVS 435	Transformative Change in Building Sustainable Communities	(3)
FREN 100	French for Beginners I	(3)
FREN 101	French for Beginners II	(3)
GEOG 201	Introductory Human Geography	(3)
GEOG 302	The Canadian North	(3)
GEOG/GLST 200	World Regional Geography	(3)
HADM 336	Community Health Planning	(3)
HADM/HSRV 339	Organization of the Canadian Health Care System	(3)
HIST 336	History of Canadian Labour	(6)
IDRL 308	Occupational Health and Safety	(3)
INST 111	Introductory Cree I	(3)
INST 112	Introductory Cree II	(3)
MATH 244	Business Math	(3)
MATH 265	Introduction to Calculus I	(3)

MKTG 406	Consumer Behaviour	(3)
MKTG 440	Marketing Strategy	(3)
PHIL 371	Ethics, Science, Technology, and the Environment	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)
SOCI 450	Environmental Sociology	(3)
SOCI/WGST 345	Women and Work in Canada	(3)
SPAN 200	Introductory Spanish I	(3)
SPAN 201	Spanish for Beginners II	(3)
WGST 401	Contemporary Feminist Theory	(3)

12 remaining elective credits selected from the following disciplines:

Communication Studies (CMNS)
Global Studies (GLST)
Governance (GOVN)
History (HIST)
Information Systems (INFS)
Labour Studies (LBST)
Industrial Relations (IDRL)
Indigenous Studies (INST)
Women's and Gender Studies (WGST)

Recommendations

1. Students who may pursue graduate work in political economy or international affairs are strongly recommended to include POEC 499 among their electives.

2. Language proficiency: Students in Canadian studies areas who may pursue employment in the federal civil service or foreign affairs, are strongly recommended to take French as an elective or option. Students interested in North American integration should take Spanish. Students interested in the economic integration of Europe should consider taking German. Students interested in governance capacity-building for First Nations communities should take Indigenous language courses.
"Language proficiency" generally refers to one of the following:

   > the ability to read French, Spanish, or German at a level consistent with the usual requirements of a junior French language course. This ability may be proven by one of the following: either by completing six junior language credits (for example FREN 200 and 201) or by passing a reading proficiency examination in French, Spanish, or German;

   > speak fluently one of Canada's Indigenous languages (for example, Cree or Inuktitut); or

read one of Canada's Indigenous languages (for example, Cree or Inuktitut), at a level consistent with the usual requirements of a second-year university language course.

3. Writing proficiency: Students for whom English is a second language are strongly encouraged to take ENGL 177 and ENGL 189.

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Political Science Major

Regulations effective September 1, 2019.

The BA Political Science major is a valued liberal arts degree that will serve a variety of educational and professional needs in the public, private, and non-profit sectors in Canada and globally.

As a discipline, Political Science is very much concerned with the study of power, authority, and governance in human affairs. In today's world, forms of power, authority, and governance are changing rapidly and becoming increasingly complex. Governance is no longer confined to the nation-state but involves a range of institutions — public, private, and non-governmental — involved in the process of governing and steering a society at the international, national, and sub-national levels.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

Minor in Political Science (optional)

English

French

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

> **Political Science Major**

> **Political Science Minor**

Psychology

Public Administration

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Women's and Gender Studies

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. A minimum of 45 credits in designated Political Science courses including a minimum of 30 senior (300/400) level credits (a minimum of 12, 400-level credits).
2. Required core courses: 18 credits in the following designated political science major core courses:

> 6 senior (300/400) level credits in political philosophy/theory, POLI 355 and POLI 357.
> 3 senior (300/400) level credits in Canadian politics and government, POLI 309.
> 3 senior (300/400) level credits in either international and global politics (POLI/INTR 330) or comparative politics (POLI 342), or direct equivalent credit approved by Athabasca University.
> 6 junior (200) level credits, POLI 277 and 278.

3. A minimum of 27 credits in the following designated Political Science major elective courses.

| CMNS 401 | Cultural Policy in | (3) |

Commerce

General Studies

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GLST/GOVN 403	Public Policy in a Global Era	(3)
GLST/GOVN 440	Global Governance and Law	(3)
GLST/POEC 483	International Political Economy: The Politics of Globalization	(3)
GOVN 301	Governance, the Public Sector and Corporate Power	(3)
GOVN 390	Public Policy and Administrative Governance	(3)
GOVN/HSRV 400	Governance and Leadership	(3)
GOVN 405	Innovative Public Management	(3)
HADM 369	Health Policy in Canada	(3)
POEC 230	Globalization and World Politics	(3)
POEC 393	Canada and the Global Political Economy	(3)
POLI	All courses	

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Psychology Major

Regulations effective September 1, 2019.

Athabasca University's Psychology program is designed to develop or expand your knowledge of the broad field of psychology. Both the concentration and major degree programs will provide grounding in foundational courses central to psychology as a science. The programs also provide options for students to focus their studies in the applied areas at Athabasca University (i.e., Career Development, Inclusive Education, Counselling). Students who complete the degree will be prepared for general employment across a number of fields (business, management, government research, program evaluation, human services, law, etc.) and/or graduate studies in applied and basic programs.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

three-year BA Psychology Concentration

<u>Minor in Psychology</u> (optional)

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the <u>general program requirements</u> for the 4-year BA with Major:

45 credits in designated Psychology major courses including 30 senior (300 or 400) level credits in designated Psychology major courses, including 12, 400-level credits. The senior-level courses in the required core are included as part of these 30 credits.

Required Core Courses (15 credits)

MATH 215	<u>Introduction to Statistics</u>	(3)
PSYC 289	<u>Psychology as a Natural Science</u>	(3)
PSYC 290	<u>General Psychology</u>	(3)
PSYC 375	<u>History of Psychology</u>	(3)
PSYC 304	<u>Research Methods in Psychology</u> * Students who have obtained credit in PSYC	(3)

404 may not take PSYC 304.

A minimum of 15 credits selected from the following foundational courses:

PSYC 323	Developmental Psychology Note: PSYC 228 and PSYC 323 are precluded courses (students can complete PSYC 228 or PSYC 323 but not both). Note that PSYC 228 can be used in the Psychology Electives area only, and cannot be used as a foundational credit.	(3)
PSYC 355	Cognitive Psychology	(3)
PSYC 356	Introduction to Personality Theories and Issues	(3)
PSYC 379	Social Psychology	(3)
PSYC 387	Learning	(3)
PSYC 402	Biological Psychology	(3)
PSYC 435	Abnormal Psychology	(3)

The remaining 15 credits may be completed by selecting additional foundational courses and/or courses from the following groups of electives: Psychology, Career Development, Educational Psychology, or Counselling.

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Students are encouraged to focus within an elective but may combine courses from two or more groups. Note that unspecified psychology credit for Psychology courses that are unavailable at AU and completed at other institutions, can be applied to the degree upon faculty approval.

Psychology Electives

PSYC 210	Experiential Learning in the Celebration of Diversity	(3)
PSYC 228	Introduction to Human Development Note: PSYC 228 and PSYC 323 are precluded courses (students can complete PSYC 228 or PSYC 323 but not both). Note that PSYC 228 can be used in the Psychology Electives area only, and cannot be used as a foundational credit.	(3)
PSYC 315	Psychology and the Mass Media	(3)
PSYC 333	Sensation and Perception	(3)
PSYC 340	Introduction to Applied Social Psychology	(3)
PSYC 350	Adolescent Psychology	(3)
PSYC 381	Psychology of Adult Development	(3)
PSYC 395	Forensic Psychology	(3)

PSYC 418	Special Projects in Psychology	(3)
PSYC 426	Psychology of Families and Parenting	(3)
PSYC 432	Psychology and the Built Environment	(3)
PSYC 450	Drugs and Behaviour	(3)

Career Development Electives

PSYC 300	Theories of Career Development	(3)
PSYC 401	Learning Through Life	(3)
PSYC 405	Creating a Working Alliance	(3)

Educational Psychology Electives

EDPY 351	Inclusive Education for Students with Diverse Needs	(3)
EDPY 479	Introduction to Computer-based Instruction	(3)
EDPY/PSYC 389	Learning Disabilities: Issues and Interventions	(3)
EDPY/PSYC 469	Principles of Psychological Assessment	(3)

EDPY/PSYC 470	Consultation and Collaboration for Students with Special Needs	(3)
EDPY/PSYC 471	Managing Behaviour Problems in the Classroom	(3)
EDPY/PSYC 476	Technology for Students with Diverse Learning Needs	(3)
EDPY/PSYC 478	Autism Spectrum Disorder	(3)

Counselling Electives

PSYC 345	The Psychology of Women	(3)
PSYC 347	Introduction to Feminist Counselling	(3)
PSYC 388	Introduction to Counselling	(3)
PSYC 406	Introduction to Theories of Counselling and Psychotherapy	(3)

A maximum of three credits selected from the following courses maybe used as elective credit:

| COMM 329 | Mediated Interpersonal Communication | (3) |

CRJS 360	The Psychology of Criminal Behaviour	(3)
HLST 320	Teaching and Learning for Health Professionals	(3)
HRMT/ORGB 386	Introduction to Human Resource Management	(3)
ORGB 319	Motivation and Productivity	(3)
ORGB 364	Organizational Behaviour	(3)
PSYC 345	The Psychology of Women	(3)

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Sociology Major

Regulations effective September 1, 2019.

The main goal of the BA in Sociology is to introduce students to the basic skills involved in understanding sociological theory and sociological research, and to show how these skills are used in such applied areas of study as crime and deviance, family and gender studies, environmental and health issues, agriculture and food, technology and the information society, race and ethnic relations, organizations and bureaucracies as well as Canadian society and social change.

These courses are designed to enable students to think more reflexively about their own life experiences, and to think more critically and analytically about some of the pressing social and global issues of our age. Many of these courses will also help students to prepare for careers in such professional fields as management, human resource development, marketing, education, nursing, local government, non-government organizations, social work and counselling, law enforcement, urban planning and community development, and family and community services.

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Sociology Concentration

Sociology Major

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Women's and Gender Studies

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

> three-year BA Sociology Concentration Minor in Sociology (optional)

For specific degree requirements view each program page.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. A minimum of 45 credits from major courses including a minimum of 30 senior (300 or 400) level credits (including 12, 400-level credits).
2. **Required courses** (21 credits)

SOCI 287	Introduction to Sociology I	(3)
SOCI 288	Introduction to Sociology II – Social Movements	(3)
SOCI 301	Social Statistics	(3)
SOCI	Classical Sociological Theory and Its	(3)

	335	Relevance Today
SOCI 337	Modern Sociological Theory in the 20th Century: the Age of Grand Theory	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)
SOSC 366	Research Methods in the Social Sciences	(3)

3. **Electives** (24 credits)

SOCI	All SOCI courses
	Up to 9 credits from any WGST or LBST course

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Women's and Gender Studies Major

Regulations effective September 1, 2019.

Athabasca University's Women's and Gender Studies program is designed to develop or expand your knowledge of the established field of women's studies and the emerging field of gender studies. You will have the opportunity to engage with a range of feminist theories, concepts, history, methodologies, research, and activism and discover how they inform the diverse lives and experiences of women across cultures.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Did you know? Athabasca University also offers:

Minor in Women's and Gender Studies (optional)
University Certificate in Counselling Women

For specific degree requirements view each program page.

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Heritage Resources Management

History

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Women's and Gender Studies

Women's and Gender Studies Major

Women's and Gender Studies

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Requirements in addition to the general program requirements for the 4-year BA with Major:

1. A minimum of 45 credits in designated WGST major courses including 30 senior (300 or 400) level credits applicable to the major (a minimum of 12, 400-level credits). The 9, 400-level credits taken in the required core can be used to fulfill a portion of these 12, 400-level credits.

2. 27 credits in the following required core courses:

INST 358	Aboriginal Women in Canada	(3)
WGST 200	Feminist Research and Women's Lives	(3)
WGST 266	Thinking From Women's Lives: An Introduction to Women's Studies	(3)
WGST 301	Gender, Sexuality and Society	(3)
WGST 303	Issues in Women's Health	(3)

Minor	WGST/SOCI 345	Women and Work in Canada	(3)
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General Studies	WGST 401	Contemporary Feminist Theory	(3)
Health Administration	WGST/HSRV 421	Advocacy From the Margins	(3)
Human Resources and Labour Relations	WGST 422	Violence Against Women: A Global Perspective	(3)
Management			

Nursing

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Electives (18 credits selected from the following)

WGST	All WGST courses	
ANTH 378	Human Sexualities	(3)
ANTH 384	The Family in World Perspective	(3)
ENGL 307	Women in Literature	(3)
LGST 390	Women, Equality and the Law	(3)
POEC 395	Political Economy of Development: People, Processes, and Policies	(3)
POLI 350	Women in Canada Politics	(3)
PSYC 345	The Psychology of Women	(3)
PSYC 347	The Introduction to Feminist Counselling	(3)

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SOCI 378/CMNS 385	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
SOCI 435	Theories of Social Change	(3)

Recommendation

Before enrolling in this program, students should contact Advising Services.

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Anthropology Minor

Regulations effective September 1, 2019.

General information on Minors

30 credits in courses designated as Anthropology including a minimum of 15 senior-level (300 or 400) credits:

1. 12 credits core: ANTH 275, 272 or 277, 278, and 354.
2. 3 credits in research methods: ANTH 390, ANTH 402, ANTH 476, and SOSC 366.
3. 15 credits of electives as listed in the major.

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Canadian Studies Minor*

Regulations effective September 1, 2019.

General information on Minors

30 credits in courses designated as
Canadian Studies courses including a
minimum of 15 senior (300 or 400) level
courses:

1. A minimum of 6 credits per subarea
   from any four of the following five:
   Canadian History, Canadian Literature,
   Canadian Geography, Canadian
   Indigenous and Ethnic Studies, and
   Canadian Politics and Government.
2. Students must meet the language
   requirement by completing 3 junior
   (200 level) credits in French and/or
   one of Canada's Indigenous languages
   (for example, Cree or Inuktitut).

* Note for students seeking transfer credit:
Within each elective area, courses that are
not listed here but which are easily
demonstrated to have mainly Canadian
content may be counted towards the
credit requirements for the elective area
upon approval of the program director.

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English Minor

Regulations effective September 1, 2019.

<u>General information on Minors</u>

30 credits in English with a minimum of 15
at the senior level:

1. 3 junior (200) level English credits in
   composition, for example ENGL 255.
2. 6 junior (200) level English credits in
   literary genres, for example ENGL 211
   and ENGL 212.
3. 3 senior (300/400) level English credits
   in literary theory, for example ENGL
   316 and ENGL 423.
4. 18 credits in English courses (except
   100-level).

Note: Courses at the 100 level in English
cannot be used toward the minor.

Recommendation

To the extent possible, within the required
number of credits, students should
attempt to achieve a balanced minor in
English by selecting courses in British,
Canadian, American, and Indigenous
literature, within a range of genres and
historical periods, as well as courses in

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topics that are global, non-canonical, or otherwise representative of marginalized or minoritized communities.

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French Minor

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General information on Minors

30 credits in courses designated FREN,
excluding FREN 100 and FREN 101.

1. 15 of the 30 credits must be at the
    senior (300 and 400) level.

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Global Studies Minor

Regulations effective September 1, 2019.

General information on Minors

The Global Studies Minor at Athabasca University is designed to provide the tools to understand the processes of globalization with a historical and sociological angle (as opposed to history or sociology with a global angle). Its holistic perspective breaks through the confines of scholarly specialization, and raises human global self-awareness as it affects every day popular life, action, psyche, imagination and consciousness on a mass, global scale. The transdisciplinary approach is invaluable for both the beginning student as well as the professional who seek to comprehend the past and present views of the globalizing phenomena, which is critical to understand the fundamental aspects of our society and its development.

Minor (30 credits, of which at least 15 must be at the senior (300/400) level)

Required Core Courses (3 credits)

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> **Global Studies Minor**

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GLST 205	[Building Blocks of Global Studies: Overview of Approaches, Concepts, and Issues](#)	(3)

Elective Courses (Select a minimum of 12 credits from this list)

ANTH 275	[Faces of Culture: An Introduction to Cultural Anthropology](#)	(3)
CMNS 308	[Understanding Statistical Evidence](#)	(3)
CLST 325	[Understanding Cultural Studies](#)	(3)
ECON 248	[Macroeconomics](#)	(3)
ENGL 341	[World Literature](#)	(6)
GEOG 201	[Introductory Human Geography](#)	(3)
GLST/ENVS 243	[Environmental Change in a Global Context](#)	(3)
GLST/GEOG 200	[World Regional Geography](#)	(3)
GLST/POEC 230	[Globalization and World Politics](#)	(3)
	[Political](#)	

Health Administration	GLST/INTR/POEC 395	[Economy of Development: People, Processes, and Policies](#)	(3)
Human Resources and Labour Relations	PHIL 252	[Critical Thinking](#)	(3)
Management	SOSC 366	[Research Methods in the Social Sciences](#)	(3)
Nursing			
Professional Arts, General Regulations	WGST 266	[Thinking from Women's Lives: An Introduction to Women's Studies](#)	(3)

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Focus Areas (Select 15 credits in one of the following focus areas):

University Certificate

Global Studies at AU has the following five focus areas:

Post-Baccalaureate Certificate

Global Economy and Development
Global Governance and Conflict
Global Cultures and Societies
Global Media and Communication
Global Literatures and Languages

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1: Global Economy and Development

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	ECON 366	[Economic Development](#)	(3)
	ECON 401	[The Changing Global Economy](#)	(3)

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ENVS 361	The Politics of Ecology: Applying Ecological Science to Environmental Concerns	(3)
GEOG 201	Introductory Human Geography	(3)
GEOL 313	Our Physical Resources	(3)
GOVN 450	Public Budgeting and Financial Management in a Globalized World	(3)
GLST/INTR/POEC 395	Political Economy of Development: People, Processes, and Policies	(3)
MKTG 414	International Marketing and Exporting	(3)
POEC 302	Theories and Approaches to Political	(3)

	Economy	
POEC 393	Canada and the Global Political Economy	(3)
SOCI 450	Environmental Sociology	(3)

2: Global Governance and Conflict

CMNS 385/SOCI 378	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
ENVS 200	Introduction to Environmental Studies	(3)
ENVS 435	Transformative Change in Building Sustainable Communities	(3)
GLST/GOVN/POLI 403	Public Policy in a Global Era	(3)
GLST/GOVN/POLI 440	Global Governance and Law	(3)
GLST/HIST 367	The Second World War	(3)
GLST/INTR/POEC 483	International Political Economy: The Politics of Globalization	(3)

GOVN/POLI 301	Governance, the Public Sector and Corporate Power	(3)
INST 348	Aboriginal Justice in Canada	(3)
INST 377	Topics in Aboriginal Government	(3)
INST 420	Indigenous Resistance	(3)
INST 426	Aboriginal Government and Law	(3)
INST 430	Indigenous Governance	(3)
INST 480	Comparative Indigenous Models of Government: International Models	(3)
LBST 332	Women and Unions	(3)
PHIL 371	Ethics, Science, Technology and the Environment	(3)
PHIL 375	Philosophy of the Environment	(3)
	International	

POLI/INTR 330	and Global Politics	(3)
POLI 342	Introduction to Comparative Politics	(3)
SOCI 300	How Humans Organize: From Primary Groups to the World Wide Web	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)
SOCI 435	Theories of Social Change	(3)

3: Global Cultures and Societies

ANTH 277	The Archaeology of Us: First Humans to First Civilizations	(3)
ANTH 320	Ancient Cities and Civilizations	(3)
ANTH 384	The Family in the World Perspective	(3)
ANTH 394	Urban Anthropology	(3)
	Examining Cultures— Advanced	

ANTH 407	[Readings in Regional Ethnology](#)	(3)
ANTH 434	[The History of Anthropological Thought](#)	(3)
ANTH 491	[Ethnobiology: Traditional Biological Knowledge in Contemporary Global Context](#)	(3)
CLAS/HIST/HUMN 309	[Ancient Greece](#)	(3)
GLST 308	[Americas: An Introduction to Latin America and the Caribbean](#)	(3)
GLST/HIST 209	[A History of the World in the Twentieth Century I](#)	(3)
GLST/HIST 210	[A History of the World in the Twentieth Century II](#)	(3)
GLST/HIST/WGST 460	[Famous Feminists and Their Times: Global History of Feminism](#)	(3)
HIST 216	[Europe: 1618 – 1939: From the Thirty Years'](#)	(3)

	War to the Age of Dictators	
HIST 327	Imperial Russia	(3)
HIST 330	Social History of Canada: European Contact to Early Industrialization	(3)
HIST 331	Social History of Canada: Early Industrialization to Contemporary Canada	(3)
HIST/HUMN 201	Western Thought and Culture I: Before the Reformation	(3)
HIST/HUMN 202	Western Thought and Culture II: Since the Reformation	(3)
HIST/INST 368	Indigenous Peoples in Canada to 1830	(3)
HIST/INST 369	Indigenous Peoples in Canada Since 1830	(3)
HIST/INST 370	The Métis	(3)
INST 203	Indigenous Studies I	(3)

INST 205	Indigenous Studies II	(3)
INST 357	Contemporary Aboriginal Issues in Canada	(3)
INST 358	Aboriginal Women in Canada	(3)
PHIL 231	Introduction to Philosophy: West and East	(3)
RELS 204	Introduction to World Religions	(6)
SOCI 331	Environmental Influences on Development and Aging across the Life Course	(3)
SOCI 337	Modern Sociological Theory in the 20th Century: the Age of Grand Theory	(3)
SOCI 380	Canadian Ethnic Relations	(3)
WGST 333	Goddess Mythology, Spirituality and Eco-feminism	(3)
WGST 422	Violence Against Women: A	(3)

Global
Perspective

4: Global Media and Communication

CMNS 201	Introduction to Mass Media	(3)
CMNS 302	Communication in History	(3)
CMNS 358	Popular Culture and the Media	(3)
CMNS 402	Global Communication	(3)
CMNS 423	The Television Age	(3)
CMNS 202/POLI 291	Media and Power in Canadian Society	(3)
HIST 404	Historical Foundations of Modern Science	(3)
MKTG 420	Advertising and Promotion	(3)
POLI 480	Politics of Our Networked World in the Digital Era	(3)

5: Global Literature and Languages

ANTH 354	Language and Culture	(3)
ANTH 401	Ethnography, the Writing of Culture	(3)
CMNS		

425	Film and Genre	(3)
ENGL 306	The Literature of Work	(3)
ENGL 307	Women in Literature	(3)
ENGL 308	Native Literature in Canada	(3)
ENGL 351	Comparative Canadian Literature I	(3)
ENGL 433	Post-Colonial Literatures	(6)
FREN 358	Initiation à la littérature d'expression française I	(3)
FREN 374	Introduction à la littérature canadienne-française	(6)

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Heritage Resources Management Minor

Regulations effective September 1, 2019.

General information on Minors

The Minor in Heritage Resources Management is designed to provide the tools to understand contemporary heritage conservation as a theoretical and applied field. It offers an opportunity for students to add variety and depth to their studies and expand the scope of their BA Major fields.

Minor (30 credits distinct from the major in a related discipline)

Required Core Courses (21 credits)

HERM 301	Introduction to Heritage Resources Management	(3)
HERM 312/HIST	Heritage Research	(3)

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Heritage Resources Management

> **Heritage Resources Management Minor**

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HERM 322	Heritage Collections	(3)
HERM 327	Heritage Policy in Canada	(3)
HERM/PHIL 334	Professional Ethics in Heritage Resources Management	(3)
HERM 342	General Principles of Planning Historic Places	(3)
HERM 361	Interpretive Programming	(3)
	or	
HERM 339	Conservation	

Elective Courses (9 credits)

A minimum of nine (9) credits is required. All nine (9) credits must be taken from one area of study as outlined below.

Area of Study 1: Anthropology

Any ANTH courses 300 level or above

Area of Study 2: History

Any HIST courses 300 level or above

Area of Study 3: Administration and Management

Accounting for

ACCT 245	Managers of Not-for-Profit Organizations	(3)
ACCT 250	Accounting for Managers	(3)
ACCT 253	Introductory Financial Accounting	(3)
ADMN 232	Introduction to Management	(3)
HRMT 300	Human Resources Planning	(3)
HRMT 387	Strategic Human Resources Management	(3)
GOVN 380/HSRV 363	Nonprofit and Voluntary Sector Governance	(3)
LGST 331	Administrative Law	(3)
MKTG 396	Introduction to Marketing	(3)

Area of Study 4: Visual Culture

ARHI 201	A Survey of Western Art I: Looking at Art from Ancient Times to the Middle Ages	(3)
ARHI 202	A Survey of Western Art II: Looking at Art from the Renaissance to Present Day	(3)
ARHI 301	Canadian Visual Culture	(3)

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CMNS 425	Film and Genre	(3)

Area of Study 5: Culture and Society

CMNS 302	Communications in History	(3)
CMNS 358	Popular Culture and the Media	(3)
CMNS 401	Cultural Policy in Canada	(3)
CMNS 423	The Television Age	(3)
CLST 325	Understanding Cultural Studies	(3)

Area of Study 6: Second European Language

Any 200-level or above courses in SPAN

or

Any 200-level or above courses in FREN

Area of Study 7: Indigenous Studies

INST 203	Indigenous Studies I	(3)
INST 205	Indigenous Studies II	(3)

INST 358	Aboriginal Women in Canada	(3)
INST 368	Indigenous Peoples of Canada to 1830	(3)
INST 369	Indigenous Peoples of Canada since 1830	(3)
INST 370	The Métis	(3)

Area of Study 8: Science and the Public

ENVS 200	Introduction to Environmental Studies	(3)
ENVS 243	Environmental Change in a Global Context	(3)
ENVS 435	Transformative Change in Building Sustainable Communities	(3)
ENVS 461	The History and Politics of Ecology	(3)
GEOL 207	Introduction to Environmental Geology	(3)
GEOG 265	Introduction to Physical Geography I	(3)
GEOG 266	Introduction to Physical Geography II: Lithosphere and Biosphere	(3)

Area of Study 9: Architecture

| ARCH | History of Ideas in | (3) |

200	Architecture I	
ARCH 300	History of Ideas in Architecture II	(3)
ARCH 320	History of Canadian Architecture	(3)
ARCH 330	Architectural Design Theory Fundamentals	(3)
ARCH 340	History and Theory of Modernism	(3)
ARCH 350	Landscape	(3)
ARCH 400	Urbanism	(3)
ARCH 420	Contemporary Architectural Theory and Research	(3)

Transfer Credit

For students seeking transfer credit, equivalent courses that are not listed here but which are easily demonstrated to have relevance to the required Core courses or the Elective courses, may be counted towards the credit requirement for the Minor in HRM on approval of the program director.

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History Minor

Regulations effective September 1, 2019.

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30 credits in designated History major courses including a minimum of 15 senior (300 or 400) level credits:

1. A minimum of 3 junior-level credits in North American history.
2. A minimum of 3 junior-level credits in European history.
3. A minimum of 3 junior-level credits in courses in history of areas of the world other than North America or Europe.
4. A minimum of 6 senior-level credits in each of two of the following: North American history, European history, history of areas of the world other than North America or Europe.

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Humanities Minor

Regulations effective September 1, 2019.

General information on Minors

Total Number of Required Credits: 30, of which 15 must be at the senior (300 of 400) level.

Required Courses

(the core, 15 credits to be selected from this list)

CMNS 358	Popular Culture and the Media	(3)
ENGL 255	Introductory Composition	(3)
HIST 407	The Enlightenment	(3)
HUMN/HIST 201	Western Thought and Culture I: Before the Reformation	(3)
HUMN/HIST 202	Western Thought and Culture II: Since the Reformation	(3)
INFS 200	Information Seeking and Society in the	(3)

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PHIL 252   [Critical Thinking](#)   (3)

Elective Courses

(15 credits, to be selected from this list or from the above list of required courses)

ANTH 275	[Faces of Culture: An Introduction to Cultural Anthropology](#)	(3)
ANTH 277	[The Archaeology of Ancient Peoples](#)	(3)
ANTH 320	[Ancient Cities and Civilizations](#)	(3)
ANTH 354	[Language and Culture](#)	(3)
ARHI 201	[A Survey of Western Art I: Looking at Art from Ancient Times to the Middle Ages](#)	(3)
ARHI 202	[A Survey of Western Art II: Looking at Art from the Renaissance to Present Day](#)	(3)
	[Communication](#)	

General Studies	CMNS 302	in History	(3)
Health Administration	CMNS 401	Cultural Policy in Canada	(3)
Human Resources and Labour Relations	CMNS 423	The Television Age	(3)
Management	ENGL 303	A History of Drama Part I: Early Stages	(3)
Nursing			
Professional Arts, General Regulations	ENGL 304	A History of Drama Part II: Modernist Theatre	(3)
Science	ENGL 373	Film and Literature	(3)
Architecture			
University Diploma	ENGL 423	Advanced Literary Theory	(3)
University Certificate	GLST 308	Americas: An Introduction to Latin America and the Caribbean	(3)
Post-Baccalaureate Certificate			
Certificate of Completion - English Language Proficiency Program	HIST 216	Europe: 1618 – 1939: From the Thirty Years' War to the Age of Dictators	(3)
Archived Program Regulations	HIST 371	Early Medieval Europe, 400 – 1000	(3)
Undergraduate Courses	HIST 372	High Medieval Europe, 1000 – 1350	(3)
		The	

Examinations and Grades	HIST 373	Renaissance	(3)
Undergraduate Fees and Refunds	HIST 404	Historical Foundations of Modern Science	(3)
Faculty	HUMN/CLAS/HIST 309	Ancient Greece	(3)
Student Code of Conduct and Right to Appeals Regulations	HUMN/MUSI 285	History of Popular Music I: Blues to Big Bands, 1900-1940	(3)
Glossary	INST 203	Indigenous Studies I	(3)
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Search Undergraduate Calendar	MUSI 267	Sound and Sense: Listening to Music	(3)
	PHIL 231	Introduction to Philosophy: West and East	(3)
	PHIL 342	Seventeenth and Eighteenth Century Philosophy	(3)
	PHIL 371	Ethics, Science, Technology and the Environment	(3)
	POLI 355	Political Philosophy: Plato to Machiavelli	(3)
		Political	

POLI 357	Philosophy: Hobbes to Human Rights	(3)
RELS 204	Introduction to World Religions	(6)
WGST 266	Thinking from Women's Lives: An Introduction to Women's Studies	(3)
WGST 333	Goddess Mythology, Women's Spirituality, and Ecofeminism	(3)

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Inclusive Education Minor

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General information on Minors

Total Number of Required Credits: 30, of which 15 must be at the senior (300 or 400) level.

Required Core Courses (24 credits)

EDPY 200	Educational Psychology	(3)
EDPY 351	Inclusive Education for Students with Diverse Needs	(3)
EDPY/PSYC 389	Learning Disabilities: Issues and Interventions	(3)
EDPY/PSYC 403	Assessment and Instruction for Students with Diverse Needs	(3)
PSYC 365	Behavior Modification Principles	(3)
EDPY/PSYC	Consultation and Collaboration for	(3)

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English	470	[Students with Special Needs](#)
French		
Global Studies	EDPY/PSYC 471	[Managing Behavior Problems in the Classroom](#) (3)
Heritage Resources Management	EDPY/PSYC 476	[Technology for Students with Diverse Learning Needs](#) (3)
History		

Elective Courses (6 credits, to be chosen from the following list)

Humanities		
Inclusive Education	EDPY/PSYC 389	[Learning Disabilities: Issues and Interventions](#) (3)
Inclusive Education Minor	EDPY/PSYC 469	[Principles of Psychological Assessment](#) (3)
Labour Studies	EDPY/PSYC 478	[Autism Spectrum Disorder](#) (3)
Philosophy	EDPY 479	[Introduction to Computer Based Instruction](#) (3)
Political Economy		
Political Science	PSYC 323	[Developmental Psychology](#) (3)
Psychology	PSYC 350	[Adolescent Psychology](#) (3)
Public Administration	PSYC 355	[Cognitive Psychology](#) (3)
Sociology		
Women's and Gender Studies	PSYC 356	[Introduction to Personality Theories and Issues](#) (3)
Commerce		
General Studies	PSYC 388	[Introduction to Counselling](#) (3)

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PSYC 402	Biological Psychology	(3)
PSYC 418	Special Projects in Psychology	(3)
PSYC 435	Abnormal Psychology	(3)

Note: A maximum of 18 credits in Applied Studies is allowed in the BA.

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General information on Minors

30 credits selected from courses listed in the major:

1. 15 of the 30 credits must be at the senior (300 and 400) level.

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Philosophy Minor

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General information on Minors

The Philosophy Minor is designed to
introduce students to the great
philosophical questions, such as, truth,
justice, beauty and meaning, as well as
help students develop critical reading and
thinking skills to be better able to interpret
texts, evaluate arguments, and write
coherently and persuasively.

30 credits in Philosophy courses, except
PHIL 152:

1. 15 credits in Philosophy at the senior
    (300/400) level.

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Political Economy Minor

Regulations effective September 1, 2019.

General information on Minors

The Political Economy Minor at Athabasca
University is designed for both beginning
students and professionals to understand
and engage with Canadian and global
political and economic issues. The course
selection provides students the
opportunity to develop a greater
appreciation and understanding of diverse
polities, economies, cultures, and regions
of the world. Additionally, it offers to
professionals the retooling skills and the
academic credential necessary for
successful employment in an era of
globalization.

Minor (30 credits, of which at least 15 must be in senior courses)

Core Courses (12 credits)

POEC/GLST/INTR 230	Globalization and World Politics	(3)

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POEC 302	Theories and Approaches to Political Economy	(3)
POEC/GLST/INTR 395	Political Economy of Development: People, Processes, and Policies	(3)
CMNS 308	Understanding Statistical Evidence	
	or	
ECON 247	Microeconomics	
	or	
ECON 248	Macroeconomics	(3)
	or	
MATH 215	Introduction to Statistics	
	or	
MGSC 301	Statistics for Business and Economics I	

Focus Areas (12 credits in one of the two Political Economy focus areas):

Focus Area 1: Global Political Economy

Focus Area 2: Canadian Political Economy

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Focus Area 1: Global Political Economy

ECON 366	Economic Development	(3)
ECON 475	International Trade	(3)
ECON 476	International Finance	(3)
ECON/LBST 330	Workers and the Economy	(3)
ENVS 435	Transformative Change in Building Sustainable Communities	(3)
ENVS/GLST 243	Environmental Change in a Global Context	(3)
FNCE 370	Overview of Corporate Finance	(3)
GEOL 313	Our Physical Resources	(3)
GOVN 450	Public Budgeting and Financial Management in a Globalized World	(3)
GLST/GOVN/POLI 403	Public Policy in a Global Era	(3)
LBST/SOCI/WGST 332	Women and Unions	(3)

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MKTG 414	International Marketing and Exporting	(3)
POEC/GLST/INTR 483	International Political Economy: The Politics of Globalization	(3)
POLI 307	Political Ideologies	(3)
POLI/INTR 330	International and Global Politics	(3)
POLI 342	Introduction to Comparative Politics	(3)
POLI 480	Politics of Our Networked World in the Digital Era	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)
SOCI 435	Theories of Social Change	(3)

Focus Area 2: Canadian Political Economy

CMNS 380	Corporate Communication	(3)
CMNS 401	Cultural Policy in Canada	(3)

CMNS 202/POLI 291	Media and Power in Canadian Society	(3)
ECON 385	Money, Banking and Canadian Financial Institutions	(3)
FNCE 322	Personal Finance	(3)
GEOG 311	Canadian Urban Development	(3)
GOVN 301	Governance, the Public Sector and Corporate Power	(3)
GOVN 450	Public Budgeting and Financial Management in a Globalized World	(3)
HIST 326	Contemporary Canada: Canada after 1945	(3)
HIST 330	Social History of Canada: European Contact to Early Industrialization	(3)
HIST 331	Social History of Canada: Early Industrialization to Contemporary Canada	(3)
HIST 336	History of Canadian Labour	(3)
HIST/WGST 365	Girls and Women in Urban Canada, 1880–1940	(3)

IDRL 320	The Law of Work	(3)
IDRL 309/LGST 310	Human Rights, the Charter and Labour Relations	(3)
POEC 393	Canada and the Global Political Economy	(3)
POLI 309	Canadian Government and Politics	(3)
POLI 311	Aboriginal Politics and Governments	(3)
POLI 325	Canadian Environmental Policy and Politics	(3)
POLI 390	Canadian Federalism	(3)
SOCI 291	Canadian Society	(3)
SOCI 321	Sociology of Work and Industry	(3)
TAXX 301	Taxation I	(3)

Electives (6 credits from any of the following Political Economy designated courses)

ANTH 277	The Archaeology of Us: First Humans to First Civilizations	(3)
ANTH 320	Ancient Cities and Civilizations	(3)

ANTH 384	The Family in the World Perspective	(3)
ANTH 394	Urban Anthropology	(3)
ANTH 407	Examining Cultures—Advanced Readings in Regional Ethnology	(3)
CMNS 201	Introduction to Mass Media	(3)
CMNS 302	Communication in History	(3)
CMNS 358	Popular Culture and the Media	(3)
CMNS 402	Global Communication	(3)
CMNS 423	The Television Age	(3)
CMNS 385/ SOCI 378	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
ECON/HADM 321	Health Care Economics	(3)
ECON 380	Public Finance and Expenditure	(3)
ENVS 435	Transformative Change in Building	(3)

		Sustainable Communities	
GEOG 201	Introductory Human Geography	(3)	
GEOG/GLST 200	World Regional Geography	(3)	
GLST/HIST 209	A History of the World in the Twentieth Century I	(3)	
GLST/HIST 210	A History of the World in the Twentieth Century II	(3)	
GLST/HIST 308	Americas: An Introduction to Latin America and the Caribbean	(3)	
HIST 404	Historical Foundations of Modern Science	(3)	
HIST 407	The Enlightenment	(3)	
HIST 486	The Industrial Revolution	(3)	
HIST/GLST/WGST 460	Famous Feminists and Their Times: Global History of Feminism	(3)	
HIST/INST 368	History of Canada's First	(3)	

	Nations to 1830	
HIST/INST 369	History of Canada's First Nations from 1830	(3)
HIST/INST 370	The Métis	(3)
INST 203	Indigenous Studies I	(3)
INST 205	Indigenous Studies II	(3)
INST 357	Contemporary Aboriginal Issues in Canada	(3)
INST 358	Aboriginal Women in Canada	(3)
INST 430	Indigenous Governance	(3)
PHIL 371	Ethics, Science, Technology, and the Environment	(3)
PHIL 375	Philosophy of the Environment	(3)
SOCI 380	Canadian Ethnic Relations	(3)
WGST 266	Thinking from Women's Lives: An Introduction to Women's Studies	(3)

WGST 302   Communication Skills – Feminist Practice   (3)

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Political Science Minor

Regulations effective September 1, 2019.

General information on Minors

30 credits in courses designated as Political Science:

1. 15 senior credits in courses designated Political Science.

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Psychology Minor

Regulations effective September 1, 2019.

General information on Minors

The Psychology Minor is intended to meet
the needs of students who recognize that
an understanding and analysis of
psychological processes is an important
component of their education. The
Psychology Minor is designed to provide
undergraduate students with a broad
overview of topics and domains in
psychology, and knowledge and skills
related to research methods within the
field of psychology.

Program requirements for a Psychology Minor:

A minimum of 30 credits in designated
Psychology courses including 15 senior
(300 or 400 level) credits.

Required Core Courses (15 credits):

| MATH 215 | Introduction to Statistics | (3) |
| PSYC 289 | Psychology as a Natural Science | (3) |

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PSYC 290	General Psychology	(3)
PSYC 375	History of Psychology	(3)
PSYC 304	Research Methods in Psychology * Students who have obtained credit in PSYC 404 may not take PSYC 304.	(3)

A minimum of 9 credits selected from the following foundational courses:

PSYC 323	Developmental Psychology Note: PSYC 228 and PSYC 323 are precluded courses (students can complete PSYC 228 or PSYC 323 but not both). Note that PSYC 228 can be used in the Psychology Electives area only, and cannot be used as a foundational credit.	(3)
PSYC 355	Cognitive Psychology	(3)
PSYC 356	Introduction to Personality Theories and Issues	(3)
PSYC 379	Social Psychology	(3)
PSYC 387	Learning	(3)
PSYC		

	402	Biological Psychology	(3)
	PSYC 435	Abnormal Psychology	(3)

The remaining 6 credits may be completed by selecting additional foundational courses and/or courses from the following groups of electives. Unspecified psychology credit for psychology courses unavailable at Athabasca University and completed at other institutions, can be applied to the degree upon faculty approval.

Psychology Electives

PSYC 210	Experiential Learning in the Celebration of Diversity	(3)
PSYC 228	Introduction to Human Development Note: PSYC 228 and PSYC 323 are precluded courses (students can complete PSYC 228 or PSYC 323 but not both). Note that PSYC 228 can be used in the Psychology Electives area only, and cannot be used as a foundational credit.	(3)
PSYC 315	Psychology and the Mass Media	(3)
PSYC 333	Sensation and Perception	(3)

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PSYC 340	Introduction to Applied Social Psychology	(3)
PSYC 350	Adolescent Psychology	(3)
PSYC 381	Psychology of Adult Development	(3)
PSYC 395	Forensic Psychology	(3)
PSYC 418	Special Projects in Psychology	(3)
PSYC 426	Psychology of Families and Parenting	(3)
PSYC 432	Psychology and the Built Environment	(3)
PSYC 450	Drugs and Behaviour	(3)
PSYC 451	Human Neuropsychology (in development)	(3)
EDPY/PSYC 478	Autism Spectrum Disorder	(3)

Counselling Electives

PSYC 345	The Psychology of Women	(3)
PSYC 347	Introduction to Feminist Counselling	(3)
PSYC 388	Introduction to Counselling	(3)
PSYC	Introduction to Theories	

| 406 | of Counselling and Psychotherapy | (3) |

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Public Administration
Minor

Regulations effective September 1, 2019.

General information on Minors

The Public Administration minor is
designed for students who are seeking
managerial careers at the municipal,
provincial, and federal levels of
government, as well as within non-profit
and quasi-governmental organizations.
Students can select a mix of Arts and
Applied Studies courses in such areas as
governance, political science, public policy,
economics, public finance, budgeting, legal
studies, human resources management,
industrial relations, communications,
health administration, and indigenous
studies.

The role of public servants is becoming
increasingly complex as the global
economy becomes more integrated and
the capacity of nation-states to act
decisively is constrained by a multitude of
factors. Public Administration
professionals must possess strategic,
analytic, and creative thinking skills. This
minor prepares students to assume public
sector managerial roles in the knowledge-

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based society; it provides them with exposure to administrative concepts, tools and practice, yet keeps them firmly grounded in the liberal arts education program.

Public Administration Minor (optional) - 30 credits

Required Courses: 24 credits

GOVN 301	Governance, the Public Sector and Corporate Power	(3)
GOVN 380/HSRV 363	Nonprofit and Voluntary Sector Governance	(3)
GOVN 390*/POLI 392	Public Policy and Administrative Governance	(3)
	or	
GLST/GOVN/POLI 403	Public Policy in a Global Era	
GOVN/HSRV/POLI 400	Governance and Leadership	(3)
GOVN 405	Innovative Public Management	(3)
GLST/GOVN/POLI 440	Global Governance	

Health Administration		and Law	
		or	
Human Resources and Labour Relations	LGST 331*	Administrative Law	
		or	
Management			(3)
Nursing	INST 426*	Aboriginal Law and Government	
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Science			
Architecture	HADM 400*	Health Care Law	
University Diploma	CMNS 308	Understanding Statistical Evidence	
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	MATH 216	Computer-oriented Approach to Statistics	
Archived Program Regulations	ADMN 232*	Introduction to Management	
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	or	
ORGB 326*	Organizational Theory	
	or	
ORGB 364*	Organizational Behaviour	

Electives: (6 credits)

GOVN	All GOVN courses that are not required courses	
COMM 243*	Interpersonal Communication	
	or	
COMM 277*	Group Communication	(3)
	or	
CMNS 380	Corporate Communication	
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
POLI 309	Canadian Government and Politics	(3)
POLI 311	Aboriginal

	Government and Politics	(3)
POLI 325	Canadian Environmental Policy and Politics	(3)
POLI 390	Canadian Federalism	(3)
ECON/HADM 321	Health Care Economics	(3)
ECON 401	The Changing Global Economy	

or

POEC 393	Canada and the Global Political Economy	(3)

or

GLST/INTR/POEC 483	International Political Economy: The Politics of Globalization	
ADMN 232*	Introduction to Management	

or

SOCI 300	How Humans Organize: From Primary Groups to the World Wide Web	(3)

or

ORGB 326*	Organizational	

<u>Theory</u>

or

ORGB 364*	<u>Organizational Behavior</u>	
	(Note: These courses, ADMN 232, SOCI 300, ORGB 326, and ORGB 364) cannot be credited as an elective if used to fulfill a required course requirement.)	
PHIL 333**	<u>Professional Ethics</u>	(3)
HADM 336*	<u>Community Health Planning</u>	(3)
HADM 339*	<u>Organization of the Canadian Health Care System</u>	(3)
HADM 369*	<u>Health Policy in Canada</u>	(3)
IDRL*	All <u>IDRL</u> courses	(3)
HRMT*	All <u>HRMT</u> courses	(3)

Notes:

All courses above are designated Social Science, unless otherwise indicated by asterisks.

*   Applied Studies courses. Note that students are only allowed to take 18 credits of Applied Studies towards an Arts degree.

** Humanities.

Language Proficiency

Students in Public Administration who wish to pursue employment in the federal civil service or foreign affairs are strongly encouraged to take French as an option within their BA program. Students interested in North American integration should take Spanish. Students interested in European governance should take German. Students interested in governance capacity building for First Nations communities should take Indigenous language courses.

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Anthropology

**Canadian
Studies**

Sociology Minor

Regulations effective September 1, 2019.

General information on Minors

Students who are enrolled in a major
program other than Sociology, and who
obtain at least 30 credits in sociology
courses, with at least 18 of these credits in
courses numbered 300 or above, qualify to
graduate with a minor in Sociology.

Required Core Courses (12 credits)

SOCI 287	Introduction to Sociology I	(3)
SOCI 288	Introduction to Sociology II – Social Movements	(3)
SOCI 335	Classical Sociological Theory and Its Relevance Today	
	or	
SOCI 337	Modern Sociological Theory in the 20th Century: the Age of Grand Theory	(3)

English

French

Global Studies

Heritage Resources Management

History

Humanities

Inclusive Education

Labour Studies

Philosophy

Political Economy

Political Science

Psychology

Public Administration

Sociology

  Sociology Concentration

  Sociology Major

  Sociology Minor

Women's and Gender Studies

| SOSC 366 | Research Methods in the Social Sciences | (3) |

Elective Courses (18 credits)

| SOCI | All SOCI courses |
| | Up to 6 credits from any WGST or LBST course |

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Studies**

Women's and Gender
Studies Minor

Regulations effective September 1, 2019.

General information on Minors

30 credits in WGST courses:

1. 15 of the 30 credits must be at the
    senior (300 and 400) level.

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Bachelor of Commerce General (Four years—120 credits)

Regulations effective September 1, 2019.

This program is designed for students seeking a rigorous, technically based business degree comparable in content to most Bachelor of Commerce degrees in Canada. Courses in all core business areas are required, including marketing, statistics, financial accounting, management accounting, finance, economics, information systems, strategic management, organization behaviour, and commercial law.

All students in the Bachelor of Commerce program will complete a common set of core courses in Years 1, 2, 3, and 4. The core courses are the same for the general Bachelor of Commerce degree and the following three majors.

The Bachelor of Commerce degree is offered by Athabasca University's Faculty of Business. For more information, phone 1.800.468.6531 or email.

Majors

The **Accounting Major** is designed for students wishing to pursue an accounting career, and offers flexibility and generous transfer arrangements to meet professional accounting association requirements. Students will focus on financial, management and taxation accounting, along with auditing and accounting information systems.

The **Business Technology Management Major** is intended for students with a career focus in the areas of business technology management and management information systems, and is delivered using online systems.

The **Finance Major** is a contemporary major, integrating finance and economics courses to provide graduates with a broad exposure to this growing services sector. The field of financial services involves the study of financial markets, financial instruments and investment decision making, and analyzes alternative methods to obtain, manage, and use capital by institutions and individuals.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Degree Conversion Provision

The degree conversion provision is available to Athabasca University students who have been awarded a three-year AU degree and wish to convert to a four-year degree. Students with the three-year AU Bachelor of Administration degree may convert that degree into the four-year Bachelor of Commerce program. For more information about this regulation, please review the Undergraduate Degree Conversion from Three- to Four-Year Program Policy.

Second Undergraduate Degree

Students who hold a recognized first degree in a field outside of business or management and who wish to obtain an AU undergraduate degree in a different subject area, must apply under the second undergraduate degree regulations. These students may transfer in up to 50 per cent (60 credits) into the four-year degree program, based on course work in the first degree that is applicable. Preparatory (100 level) credits cannot be used to fulfill the requirements of a second undergraduate degree.

Enrolment Restriction

Students who hold a degree in administration, business, commerce or management, or a degree with a major, concentration, or any equivalency programs from Athabasca University or

another university, will not be accepted into the Bachelor of Commerce General Program or its three majors.

Students are not permitted to obtain a second undergraduate degree in the same field or related field as their first undergraduate degree. Those students who hold an international undergraduate degree who wish to obtain a Canadian credential, or those students who wish to obtain another Bachelor's degree in a major different than their first undergraduate degree, will be permitted (in consultation with the Program Director and reviewed by the Office of the Registrar).

Regulations Governing all Bachelor of Commerce Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce degree in order to graduate.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in the Business and Administrative Studies area of study at the senior (300/400) level;
> 5 years ago in CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area will not be restricted.

Bachelor of Commerce: Accounting Major
Bachelor of Commerce: Business Technology Major
Bachelor of Commerce: Finance Major

Program Structure

Total credits in the program	120
Required courses (Years 1 and 2)	39
Options	21
Required courses (Years 3 and 4)	30
Options	30
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement: A minimum of 30 credits must be obtained through Athabasca University in senior (300 or 400) level courses. These 30 credits must include ADMN 404 (3 credits) and ADMN 405 (3 credits) plus 12 credits from the list of required courses for Years 3 and 4.	
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through	24

Athabasca University in order to be considered.

<u>Maximum Prior Learning Assessment and Recognition</u> credits   21

Bachelor of Commerce General Years 1 and 2 (60 credits)

Required Courses (39 credits)

ACCT 250	<u>Accounting for Managers</u>	
	or	
ACCT 253	<u>Introductory Financial Accounting*</u> Students who are planning to pursue a professional accounting designation are advised to take ACCT 253.	(3)
ADMN 232	<u>Introduction to Management</u>	(3)
ADMN 233	<u>Writing in Organizations</u>	(3)
COMM 243	<u>Interpersonal Communication</u>	
	or	(3)
COMM 277	<u>Group Communication</u>	

CMIS 245	Microcomputer Applications in Business (Windows)	(3)
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MKTG 396	Introduction to Marketing	(3)
MATH 244	Business Mathematics	
	or	
MATH 260	Calculus for Social Sciences and Economics* * Recommended for students who wish to pursue 400-level FNCE courses.	(3)
	or	
MATH 265	Introduction to Calculus I	
	or	
MATH 270	Linear Algebra I	
MGSC 301	Statistics for Business and Economics I	(3)
PHIL 252	Critical Thinking	(3)

PHIL 333	<u>Professional Ethics</u>	
	or	(3)
PHIL 337	<u>Business Ethics</u>	

Options* (21 credits)

1. <u>Business and Administrative Studies</u> credits at the junior (200) or senior (300 or 400) level   (3)

2. <u>Non "Business and Administrative Studies"</u> credits at the junior (200) level (an English course is recommended)   (6)

*A maximum of 3 credits in any area of study at the preparatory (100) level can be taken in the above 9 credits.

3. <u>Non "Business and Administrative Studies"</u> credits at the senior (300 or 400) level)   (12)

Bachelor of Commerce General Years 3 and 4 (60 credits)

Required Courses (30 credits)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ ECON 300	Financial Economics	
	or	
FNCE 370	Overview of Corporate Finance*	(3)
	* Must take FNCE 370 if pursuing further ACCT or FNCE courses.	
HRMT 386	Introduction to Human Resources Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	
ORGB		

364	<u>Organizational Behaviour</u>	(3)
ADMN 404	<u>Capstone I: Strategic Management</u>*	(3)
ADMN 405	<u>Capstone II: Application and Integration of Contemporary Business Topics</u>*	(3)

*ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

Options (30 credits)

Senior (300 /400) level <u>Business and Administrative Studies</u> credits	(24)
Senior (300/400) level <u>Non "Business and Administrative Studies"</u> credits	(6)

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**Accounting
Major**

Bachelor of Commerce: Accounting Major

Regulations effective September 1, 2019.

The Bachelor of Commerce Accounting Major offers flexibility and generous transfer arrangements to meet professional accounting association requirements. Students focus on financial and management accounting, along with taxation, auditing, and accounting information systems.

For more information on this program contact Athabasca University's Faculty of Business, 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Enrolment Restriction

Students holding a degree in administration, business, commerce or management; or a degree with a major, concentration, or any equivalency programs from Athabasca University or another university will not be accepted into the Bachelor of Commerce, Accounting Major program. There are no course entrance requirements.

Regulations Governing All Bachelor of Commerce Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce degree in order to graduate.

PROGRAM STRUCTURE

Total credits in the program	120
Required courses (Years 1 and 2)	39
Options	21
Required courses (Years 3 and 4)	30
Accounting Major core courses	15
Accounting Major electives	9

Other options	6
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement: A minimum of 30 credits must be obtained through Athabasca University in senior (300 or 400) level courses. These 30 credits must include ADMN 404 (3 credits) and ADMN 405 (3 credits) plus 12 credits from the list of required courses for Years 3 and 4.	
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition credits	21

Years 1 and 2 (60 credits)

Years 1 and 2 of the Bachelor of Commerce Program regulations also apply to the Accounting Major.

Accounting Major Years 3 and 4 (60 credits)

Required Courses (30 credits)

ACCT 355	Cost Analysis	(3)

ADMN 417	International Business Management	(3)
	or	
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
FNCE 370	Overview of Corporate Finance*	(3)
	* Must take FNCE 370 if pursuing CPA designation.	
HRMT 386	Introduction to Human Resource Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behaviour	(3)

ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)

*ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

Accounting Major Core Courses (15 credits)

ACCT 351	Intermediate Financial Accounting I	(3)
ACCT 352	Intermediate Financial Accounting II	(3)
ACCT 460	Principles of Auditing	(3)
TAXX 301	Taxation I	(3)

And **one** of the following courses:

FNCE 371	Applications in Corporate Financing

or

| FNCE 401 | Investments | (3) |

or

| FNCE 403 | Derivatives and Risk Management | |

Accounting Major Electives (9 credits selected from the following)

| Any other senior (300 or 400) level Accounting (ACCT), Taxation (TAXX), Finance (FNCE) course, or CMIS 455. | (9) |

Other Options (6 credits)

| Senior (300 or 400) level Non "Business and Administrative Studies" credits | (6) |

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Bachelor of Commerce: Business Technology Management Major

Regulations effective September 1, 2019.

NOTE: this program was previously called **Bachelor of Commerce: e-Commerce Major**.

Building on the Bachelor of Commerce program is Athabasca University's Business Technology Management major. This program will use online enhancements to emulate the business technology management environment.

For more information about this program, contact Athabasca University's Faculty of Business at 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment Web site, "Mapping Your Future: Your Career and Athabasca University." Athabasca University has developed

Management

> **Business Technology Management Major**

> **Business Technology Management Major, Post Diploma**

Finance

General Studies

Health Administration

Human Resources and Labour Relations

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

Post-Baccalaureate Certificate

program learning outcomes that describe the career options that may be available to you upon graduating.

Enrolment Restriction

Students holding a degree in administration, business, commerce or management; or a degree with a major, concentration, or any equivalency programs from Athabasca University or another university will not be accepted into the Bachelor of Commerce, Business Technology Management Major program.

Regulations Governing All Bachelor of Commerce Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce degree in order to graduate.

PROGRAM STRUCTURE

Total credits in the program	120
Required courses (Years 1 and 2)	39
Options	21
Required courses (Years 3 and 4)	30

Business Technology Management major core (Years 3 and 4)	21
Business Technology Management electives	6
Options	3
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement: A minimum of 30 credits must be obtained through Athabasca University in senior (300 or 400) level courses. These 30 credits must include ADMN 404 and ADMN 405 plus 12 credits from the list of required courses for Years 3 and 4.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition credits	21

Years 1 and 2 (60 credits)

Years 1 and 2 of the Bachelor of Commerce Program regulations also apply to the Finance Major.

Business Technology Management Major Years 3 and 4 (60 credits)

Required Courses (30 credits)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	
ECON 401	The Changing Global Economy	(3)
	or	
CMIS 351	Management Information Systems	
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	(3)
FNCE 370	* Must take FNCE 370 if pursuing further ACCT or FNCE courses.	
HRMT 386	Introduction to Human Resource Management	(3)
MGSC 312	Statistics for Business and	(3)

The content on these pages was captured on August 29, 2019, and is effective September 1, 2019 to August 31, 2020.
The online Calendar is the official version. If there are any discrepancies between this PDF version
and the online version, the online Calendar will be binding.

	Economics II	
MGSC 368	Introduction to Production and Operations Management	(3)
	or	
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behaviour	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)
	*ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.	

Business Technology Management Major Core Courses
(21 credits)

ADMN 415	Strategy and Technology Innovation	(3)
CMIS	Information Technology	

431	Leadership	(3)
ECOM 320	Overview of e-Commerce	(3)
ECOM 420	Project in e-Commerce	(3)

or

MGSC 405	Quantitative Approaches to Decision Making	
MGSC 419	Information Technology Project Management	(3)
MKTG 410	e-Marketing	(3)
ECOM 425	Security, Legal Issues, and Ethics	(3)

or

COMP 361	Systems Analysis and Design	

Business Technology Management Major Electives
(select 6 credits from the following)

CMIS 214	Custom Applications with Visual Basic	(3)
COMP 266	Introduction to Web Programming	

or

		(3)
COMP	Introduction to Computer Programming	

268	(Java)	
MGSC 418	Supply Chain Management	(3)
CMIS	Any senior (300/400) level CMIS course	
COMP	Any senior (300/400) level COMP course	
ECOM	Any senior (300/400) level ECOM course	

Options (3 credits)

Senior (300/400) level Non "Business and Administrative Studies" credits	(3)

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Bachelor of Commerce: Finance Major

Regulations effective September 1, 2019.

Building on the Bachelor of Commerce program is Athabasca University's Finance major.

Finance is a contemporary major, integrating finance and economics courses to provide graduates with a broad exposure to this growing services sector. The field of financial services involves the study of financial markets, financial instruments and investment decision making, and analyzes alternative methods to obtain, manage, and use capital by institutions and individuals.

For more information about this program, contact Athabasca University's Faculty of Business at 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Management

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> **Finance Major**
>
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Health Administration

Human Resources and Labour Relations

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

Post-Baccalaureate Certificate

Certificate of Completion - English Language

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Enrolment Restriction

Students holding a degree in administration, business, commerce or management; or a degree with a major, concentration, or any equivalency programs from Athabasca University or another university will not be accepted into the Bachelor of Commerce, Finance Major program. There are no course entrance requirements.

Regulations Governing All Bachelor of Commerce Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce degree in order to graduate.

PROGRAM STRUCTURE

Total credits in the program	120
Required courses (Years 1 and 2)	39

Options	21
Required courses (Years 3 and 4)	30
Finance major core courses	21
Finance major electives	3
Options	6
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement: A minimum of 30 credits must be obtained through Athabasca University in senior (300 or 400) level courses. These 30 credits must include ADMN 404 (3 credits) and ADMN 405 (3 credits) plus 12 credits from the list of required courses for Years 3 and 4.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition credits	21

Years 1 and 2 (60 credits)

Years 1 and 2 of the Bachelor of Commerce Program regulations also apply to the Finance Major.

Finance Major Years 3 and 4 (60 credits)

Required Courses (30 credits)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE /ECON 300	Financial Economics	
	or	(3)
FNCE 370	Overview of Corporate Finance	
HRMT 386	Introduction to Human Resources Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	

ORGB 364	Organizational Behaviour	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)
	*ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.	

Finance Major Core Courses (21 credits)

ECON 385	Money, Banking, and Canadian Financial Institutions	(3)
ECON 476	International Finance	(3)
FNCE 401	Investments	(3)
FNCE 403	Derivatives and Risk Management	(3)
FNCE 405	Empirical Finance	(3)
FNCE 470	Portfolio Management	(3)
MGSC 405	Quantitative Approaches to Decision Making	(3)

Finance Major Electives (Select 3 credits from the following)

Any Economics (ECON) or Finance (FNCE) course at the senior (300/400) level, not included as a core course.	(3)

Options (6 credits)

Senior (300/400) level Non "Business and Administrative Studies" credits	(6)

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Bachelor of Commerce (Post Diploma) General Degree (Four years—120 credits)

Regulations effective September 1, 2019.

There are two routes to the Bachelor of Commerce (Post Diploma) General Degree:

Business-Field Diploma-Holder Route

Students presenting two-year college diplomas in business (or a closely related field) from an accredited college or technical institute will receive 60 credits of block transfer award toward the first two years of the Bachelor of Commerce (Post Diploma) General degree, except students from Ontario colleges, who will receive 45 credits. These students must complete additional credits in non-Business and Administrative Studies courses to reach the 60-credit requirement. Ontario students with approved three-year diplomas in business (or a closely related field) will receive a block transfer award of up to 75 credits towards this degree

program. All diplomas presented must be approved for credit by Athabasca University.

Non Business-Field Diploma-Holder Route

Students presenting two- or three-year professional diplomas in non-business fields from an accredited college or technical institute, will receive a block transfer award of 30 credits. All diplomas presented must be approved for credit by Athabasca University. Students must also complete the required courses (30 credits) and the required and options courses in the Business-Field Diploma-Holder Route.

The Bachelor of Commerce (Post Diploma) degree is offered by Athabasca University's Faculty of Business. For more information, phone 1.800.468.6531 or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing all Bachelor of Commerce (PD) Students

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Students complete the program regulations in effect at the time of their enrolment.

In order to graduate, students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce (Post Diploma) General Degree.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in the Business and Administrative Studies area of study at the senior (300/400) level;
> 5 years ago in CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area will not be restricted.

Bachelor of Commerce: Accounting Major (Post Diploma)
Bachelor of Commerce: Business Technology Management Major (Post Diploma)
Bachelor of Commerce: Finance Major (Post Diploma)

PROGRAM STRUCTURE

Total credits in the program   120

Block transfer credit for two-year

business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	75
Required credits (Years 3 and 4) for two-year diploma	30
Required credits (Years 3 and 4) for Ontario three-year diploma	30
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12

OPTIONS

Senior (300/400) level Business and Administrative Studies credits	24
Ontario three-year diploma	9
Senior (300/400) level Non "Business and Administrative Studies" credits	6
Ontario three-year diploma	6
Residency requirement: A minimum of 30 credits must be obtained through Athabasca University in senior (300 or 400) level courses, including ADMN 404 and ADMN 405.	30

Graduation with Distinction or

Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24	
Maximum Prior Learning Assessment and Recognition (PLAR) credits	9	

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4

60 credits for two-year diploma
45 credits for Ontario three-year diploma

1. Business-Field Diploma-Holder Route

Required Courses (30 credits for two-year diploma and Ontario three-year diploma)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management	(3)

Information Systems

FNCE/ECON 300	Financial Economics	
	or	
FNCE 370	Overview of Corporate Finance*	(3)
	* Must take FNCE 370 if pursuing further ACCT or FNCE courses.	
HRMT 386	Introduction to Human Resources Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	(3)
	or	
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behavior	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary	(3)

<u>Business Topics*</u>

*ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

OPTIONS
30 CREDITS FOR TWO-YEAR DIPLOMA
15 CREDITS FOR ONTARIO THREE-YEAR DIPLOMA

Senior (300/400) level <u>Business and Administrative Studies</u> credits	24
Ontario three-year diploma	9
Senior (300/400) level <u>Non "Business and Administrative Studies"</u> credits*	6
Ontario three-year diploma	6

*PHIL 333 <u>Professional Ethics</u> and PHIL 337 <u>Business Ethics</u> is strongly recommended if not already taken within diploma.

2. Non-Business-Field Diploma-Holder Route

The block transfer award for a diploma approved by AU is 30 credits. If you present courses equivalent to the following list, or another required course within the Bachelor of Commerce program with the diploma, the block transfer award may increase up to 60 credits. All diplomas presented must be approved for credit by Athabasca University. Students complete the following courses (30 credits) and the required and options courses in the Business-Field Diploma-Holder Route list.

Required Courses (30 credits)

ACCT 250	Accounting for Managers	
	or	
ACCT 253	Introductory Financial Accounting*	(3)
	*Students who are planning to pursue a professional accounting designation are advised to take ACCT 253.	
ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
COMM 243	Interpersonal Communication	
	or	(3)

COMM 277	Group Communication	
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics I	(3)
MATH 244	Business Mathematics	
	or	
MATH 260	Calculus for Social Sciences and Economics	
	or	(3)
MATH 265	Introduction to Calculus	
	or	
MATH 270	Linear Algebra I	

NOTE: And the required and options courses in the Business-Field Diploma-Holder Route list.

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Accounting

**Accounting
Major**

Bachelor of Commerce (Post Diploma) Accounting Major

Regulations effective September 1, 2019.

To the Bachelor of Commerce (Post Diploma) General Regulations

There are two routes to the Bachelor of Commerce (Post Diploma) Accounting Major.

Business-Field Diploma-Holder Route

Students presenting two-year college diplomas in business (or a closely related field) from an accredited college or technical institute will receive 60 credits of block transfer award toward the first two years of the Bachelor of Commerce (Post Diploma) Accounting Major, except students from Ontario colleges, who will receive 45 credits. These students must complete additional credits in non-Business and Administrative Studies courses to reach the 60-credit requirement. Ontario students with approved three-year diplomas in business or a closely related field will receive a block

Accounting
Major, Post
Diploma

Business
Technology
Management

Finance

General
Studies

Health
Administration

Human
Resources and
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University
Certificate

Post-
Baccalaureate
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Certificate of
Completion -
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Language

transfer award of up to 66 credits towards
this degree program. All diplomas
presented must be approved for credit by
Athabasca University.

Non Business-Field Diploma-Holder Route

The block transfer award for a diploma
approved by AU is 30 credits. If you
present courses equivalent to the
following list, or another required course
within the Bachelor of Commerce program
with the diploma, the block transfer award
may increase up to 60 credits. All diplomas
presented must be approved for credit by
Athabasca University.

For more information on the status of this
program, contact Athabasca University's
Faculty of Business at 800.468.6531, or
email.

Program Plans

Our online program plans can assist you in
selecting the courses needed to fulfill your
program requirements.

Counselling Services offers an assessment
website, Mapping Your Future. Athabasca
University has also developed program
learning outcomes that describe the
career options that may be available to
you upon graduating.

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Students complete the program regulations in effect at the time of their enrolment.

To graduate, students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce (Post Diploma) degree.

PROGRAM STRUCTURE

Total credits in the program	120
Block transfer credit for two-year business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	up to 66
Required Courses credits (Years 3 and 4)	30
Accounting Major Core Courses credits	15
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in senior (300 or 400) level courses, including ADMN	30

404 and ADMN 405.

Graduation with Distinction or
Great Distinction. At least 24
credits must be obtained through   24
Athabasca University in order to
be considered.

Maximum Prior Learning
Assessment and Recognition   9
credits

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4 (60 credits)

1. Business-Field Diploma-Holder Route

Required Courses (30 credits for
two-year diploma, and Ontario
three-year diploma)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)

FNCE/ECON 300	<u>Financial Economics</u> **or** <u>Overview of Corporate Finance</u>*	(3)
FNCE 370	* Must take FNCE 370 if pursuing further ACCT or FNCE courses.	
HRMT 386	<u>Introduction to Human Resource Management</u>	(3)
MGSC 312	<u>Statistics for Business and Economics II</u>	(3)
MGSC 368	<u>Introduction to Production and Operations Management</u> **or**	(3)
MGSC 369	<u>Service Operations Management</u>	
ORGB 364	<u>Organizational Behavior</u>	(3)
ADMN 404	<u>Capstone I: Strategic Management</u>*	(3)
ADMN 405	<u>Capstone II: Application and Integration of Contemporary Business Topics</u>*	(3)
	*ADMN 404 and	

ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

Accounting Major Core Courses
(15 credits)

ACCT 351	Intermediate Financial Accounting I	(3)
ACCT 352	Intermediate Financial Accounting II	(3)
ACCT 460	Principles of Auditing	(3)
TAXX 301	Taxation I	(3)

And **one** of the following:

FNCE 371	Applications in Corporate Finance	
	or	
FNCE 401	Investments	(3)
	or	
FNCE 403	Derivatives and Risk Management	

Accounting Major Electives (9 credits selected from the following)

Any other senior (300/400) level Accounting <u>(ACCT)</u>, Taxation <u>(TAXX)</u>, or Finance <u>(FNCE)</u> courses, or <u>CMIS 455.</u>	(9)

Other Options (6 credits)

Senior (300/400) level <u>Non "Business and Administrative Studies"</u> credits* *PHIL 333 <u>Professional Ethics</u> or PHIL 337 <u>Business Ethics</u> is strongly recommended if not already taken within diploma.	(6)

2. Non-Business-Field Diploma-Holder Route

Required Courses (30 credits)

ACCT 250	<u>Accounting for Managers</u>
	or
ACCT 253	<u>Introductory Financial Accounting*</u>
	(3)

* Students who are planning to pursue a professional accounting designation are advised to take ACCT 253.

ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
COMM 243	Interpersonal Communication	
	or	(3)
COMM 277	Group Communication	
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics I	(3)
MATH 244	Business Mathematics	
	or	
MATH 260	Calculus for Social Sciences and Economics	

or   (3)

MATH
265   Introduction to Calculus I

or

MATH
270   Linear Algebra I

And the required and options courses in
the Business Field Diploma-Holder List
above.

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Technology**

Bachelor of Commerce (Post Diploma) Business Technology Management Major

Regulations effective September 1, 2019.

NOTE: This program was previously called the **Bachelor of Commerce: e-Commerce Major, Post Diploma**.

There are two routes to the Bachelor of Commerce (Post Diploma) Business Technology Management Major:

Business-Field Diploma-Holder Route

Students presenting two-year college diplomas in business (or a closely related field) from an accredited college or technical institute will receive 60 credits of block transfer award toward the first two years of the Bachelor of Commerce (Post Diploma) Business Technology Management Major, except students from Ontario colleges, who will receive 45 credits. These students must complete additional credits in non-Business and Administrative Studies courses to reach

Management

Business Technology Management Major

Business Technology Management Major, Post Diploma

Finance

General Studies

Health Administration

Human Resources and Labour Relations

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

Post-Baccalaureate Certificate

the 60-credit requirement. Ontario students with approved three-year diplomas in business or a closely related field will receive a block transfer award of up to 66 credits towards this degree program. All diplomas presented must be approved for credit by Athabasca University.

Non Business-Field Diploma-Holder Route

Students presenting two- or three-year professional diplomas in non-business fields from an accredited college or technical institute, will receive a block transfer award of 30 credits. Students must also complete required courses (30 credits) and the required and options courses in the Business-Field Diploma-Holder Route. If students present a diploma and course(s) equivalent to the program list (or another required course within the Bachelor of Commerce program) the block transfer award may increase up to 60 credits. All diplomas presented must be approved for credit by Athabasca University.

For more information on the status of this program, contact Athabasca University's Faculty of Business at 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

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Counselling Services offers an assessment website, "Mapping Your Future: Your Career and Athabasca University." Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Commerce Students

Students complete the program regulations in effect at the time of their enrolment.

To graduate, students must have a weighted average of at least 1.7 (60 per cent) across all courses taken at Athabasca University towards a Bachelor of Commerce (Post Diploma) degree.

To the Bachelor of Commerce (Post Diploma) General Regulations

PROGRAM STRUCTURE

Total credits in the program	120
Block transfer credit for two-year business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	up to 66

Required Courses credits (Years 3 and 4)	30
Business Technology Management Major Core Courses credits	21
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement: A minimum of 30 credits, including ADMN 404 and ADMN 405, must be obtained through Athabasca University in Years 3 and 4.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition credits	9

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4 (60 credits)

1. Business-Field Diploma-Holder Route

Required Courses (30 credits for two-year diploma, and Ontario three-year diploma)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	(3)
FNCE 370	* Must take FNCE 370 if pursuing further ACCT or FNCE courses.	
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	

ORGB 364	Organizational Behaviour	(3)
MKTG 396	Introduction to Marketing	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)
	*ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.	

Business Technology Management Major Core Courses (21 credits)

ADMN 415	Strategy and Technology Innovation	(3)
CMIS 431	Information Technology Leadership	(3)
ECOM 320	Overview of e-Commerce	(3)

MGSC 405	Quantitative Approaches in Decision Making	(3)
MGSC 419	Information Technology Project Management	(3)
MKTG 410	e-Marketing	(3)
COMP 361	Systems Analysis and Design	(3)

Business Technology Management Major Electives

(select 6 credits from the following)

CMIS 214	Custom Applications with Visual Basic	(3)
COMP 266	Introduction to Web Programming	
	or	(3)
COMP 268	Introduction to Computer Programming (Java)	
MGSC 418	Supply Chain Management	(3)
CMIS	Any senior (300/400) level CMIS course	
COMP	Any senior (300/400) level COMP course	
ECOM	Any senior (300/400) level ECOM course	

Options (3 credits)

Senior (300/400) level <u>Non "Business and Administrative Studies"</u> credits*

*PHIL 333 <u>Professional Ethics</u> or PHIL 337 <u>Business Ethics</u> is strongly recommended if not already taken within diploma.   (3)

1. Non-Business-Field Diploma-Holder Route

Required Courses (30 credits)

ACCT 250	<u>Accounting for Managers</u>	
	or	
ACCT 253	<u>Introductory Financial Accounting*</u>	(3)
	* Students who are planning to pursue a professional accounting designation are advised to take ACCT 253.	
ADMN 232	<u>Introduction to Management</u>	(3)
ADMN 233	<u>Writing in Organizations</u>	(3)
CMIS 245	<u>Microcomputer Applications in Business (Windows)</u>	(3)
COMM		

243	Interpersonal Communication	
	or	(3)
COMM 277	Group Communication	
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics I	(3)
MATH 244	Business Mathematics	
	or	
MATH 260	Calculus for Social Sciences and Economics	
	or	
MATH 265	Introduction to Calculus I	
	or	
MATH 270	Linear Algebra I	(3)
	And the required and options courses in the Business-Field Diploma-Holder Route list.	

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Bachelor of Commerce (Post Diploma) Finance Major

Regulations effective September 1, 2019.

There are two routes to the Bachelor of Commerce (Post Diploma) Finance Major:

Business-Field Diploma-Holder Route

Students presenting two-year college diplomas in business (or a closely related field) from an accredited college or technical institute will receive 60 credits of block transfer award toward the first two years of the Bachelor of Commerce (Post Diploma) Finance Major, except students from Ontario colleges, who will receive 45 credits. These students must complete additional credits in non-Business and Administrative Studies courses to reach the 60-credit requirement. Ontario students with approved three-year diplomas in business or a closely related field will receive a block transfer award of up to 66 credits towards this degree program. All diplomas presented must be approved for credit by Athabasca University.

Management

Finance

Finance Major

Finance Major, Post Diploma

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Non Business-Field Diploma-Holder Route

Those students holding an AU-approved two- or three-year professional diploma in a non-business field from an accredited college or technical institute may receive a block transfer award for their diploma of between 30 and 60 credits towards this degree program. The minimum block transfer award for an AU-approved diploma is 30 credits. Students must also complete the required courses (30 credits), and the required and options courses in the Business-Field Diploma-Holder Route. All diplomas presented must be approved for credit by Athabasca University.

For more information on the status of this program, contact Athabasca University's Faculty of Business at 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

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Students complete the program regulations in effect at the time of their enrolment.

To graduate, students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Commerce (Post Diploma) degree.

To the Bachelor of Commerce (Post Diploma) General Regulations

PROGRAM STRUCTURE

Total credits in the program	120
Block transfer credit for two-year business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	up to 66
Required credits (Years 3 and 4)	30
Required Finance Major credits	21
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12

Residency requirement: A minimum of 30 credits must be obtained through Athabasca

University in senior (300 or 400) level courses, including ADMN 404 and ADMN 405.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition credits	9

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4 (60 credits)

1. Business-Field Diploma-Holder Route

Required Courses (30 credits for two-year diploma, and Ontario three-year diploma)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Economy	

CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	(3)
FNCE 370	* Must take FNCE 370 if pursuing further ACCT or FNCE courses.	
HRMT 386	Introduction to Human Resources Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behavior	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of	(3)

Contemporary
Business Topics*

*ADMN 404 and
ADMN 405 must be
taken with AU.
Transfer credit will
not be awarded.
These courses
should be taken as
the last courses in
the program.

Finance Major Core Courses (21 credits)

ECON 385	Money, Banking, and Canadian Financial Institutions	(3)
ECON 476	International Finance	(3)
FNCE 401	Investments	(3)
FNCE 403	Derivatives and Risk Management	(3)
FNCE 405	Empirical Finance	(3)
FNCE 470	Portfolio Management	(3)
MGSC 405	Quantitative Approaches to Decision Making	(3)

Finance Major Electives (Select 3 credits from the following)

Any senior level Economics (ECON) or Finance (FNCE) courses not obtained as a core course.   (3)

Other Options (6 credits)

Senior (300/400) level Non "Business and Administrative Studies" credits*

*PHIL 333 Professional Ethics or PHIL 337 Business Ethics is strongly recommended if not already taken with diploma.   (6)

2. Non-Business-Field Diploma-Holder Route

Required Courses (30 credits)

ACCT 250	Accounting for Managers **or** Introductory Financial Accounting*	(3)
ACCT 253	* Students who are planning to pursue a professional accounting designation are advised to take ACCT 253.	
ADMN 232	Introduction to Management	(3)

ADMN 233	[Writing in Organizations](#)	(3)
CMIS 245	[Microcomputer Applications in Business (Windows)](#)	(3)
COMM 243	[Interpersonal Communication](#)	
	or	(3)
COMM 277	[Group Communication](#)	
ECON 247	[Microeconomics](#)	(3)
ECON 248	[Macroeconomics](#)	(3)
LGST 369	[Commercial Law](#)	(3)
MGSC 301	[Statistics for Business and Economics I](#)	(3)
MATH 244	[Business Mathematics](#)	
	or	
MATH 260	[Calculus for Social Sciences and Economics](#)	
	or	(3)
MATH 265	[Introduction to Calculus I](#)	
	or	
MATH 270	[Linear Algebra I](#)	

NOTE: And the required and option courses in the [Business-Field Diploma-Holder Route list.](#)

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Bachelor of General Studies (Three years—90 credits)

Regulations effective September 1, 2019.

The Bachelor of General Studies degree is one of the most popular programs at Athabasca University. It provides a framework of individualized study within an Arts and Science or Applied Studies designation that offers students the freedom to choose courses to meet career or educational goals. Unlike the other degrees offered by Athabasca University, the Bachelor of General Studies does not have a residency requirement, and degree requirements may be completed at institutions other than Athabasca University.

The Bachelor of General Studies degree requires the completion of 90 credits and is comparable to a three-year program. Students may specialize or diversify their course selection, subject to the following requirements. This degree allows students the freedom to develop their own intellectual and academic interests. This does not mean that course selection should be casual. Students are expected to ensure their vocational or personal needs

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Nursing

Professional Arts, General Regulations

Science

Architecture

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are well defined. All courses transferred to this degree must be university-level credit as determined by Athabasca University faculty.

Students are strongly encouraged to register in ENGL 255 early in their program. The English writing skills requirement is waived for students enrolling in the second undergraduate degree.

Prior Learning and Assessment Recognition (PLAR) offers you the opportunity to demonstrate your prior learning and receive credit toward your program. For more information, visit the PLAR website.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements. Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students must choose either an Arts and Science or an Applied Studies designation.

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	90
Residency requirement	None
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

MAXIMUM PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR) CREDITS

Arts and Science	9
Applied Studies	21

MINIMUM CREDITS REQUIRED

Credits in the area of designation	45
Senior (300 or 400) level credits in the area of designation	30
Total senior-level credits (including above 30)	45
Humanities area of study* *The 100-level ENGL courses will not satisfy the Humanities area of study requirement in this program. These courses may, however, count as part of the total number of credits required for the degree.	6

Social Science area of study   6

Science area of study   6

MAXIMUM CREDITS ALLOWED

At the preparatory (100) level   6

At the junior (200) level in any one discipline   15

English Writing Skills Requirement

Students must meet the following English writing skills requirement:

> hold credit in ENGL 255 (Students are strongly encouraged to register in ENGL 255 early in their program.);
> **or**
> have a grade of B- (70 per cent) or better in an Athabasca University English course above the preparatory (100) level;
> **or**
> receive credit for an English course in which a grade of B- or better was achieved.

Arts and Science Designation

To satisfy the 90-credit requirement to complete the BGS degree, students must complete 45 credits in courses with an Arts (Humanities and/or Social Science) or Science designation (30 of these credits

must be taken at the senior (300 or 400) level). Refer to Minimum Credits Required above.

Applied Studies Designation

The Applied Studies designation includes courses in Business and Administrative Studies. Transfer courses in engineering, education, physical education, etc. are also applicable to the Applied Studies designation.

To satisfy the 90-credit requirement to complete the BGS degree, students must complete 45 credits in courses with an Applied Studies designation (30 of these credits must be taken at the senior (300 or 400) level). Refer to Minimum Credits Required above.

Students in the Applied Studies designation in the Bachelor of General Studies degree must also complete ADMN 233 or ENGL 255. ADMN 233 will partially satisfy the Applied Studies area of study requirement in this program.

Bachelor of General Studies Second Undergraduate Degree Regulations

MINIMUM CREDITS REQUIRED

Minimum credits not applied to a previous degree	48

Credits in the area of designation	30
Senior (300 or 400) level credits in the area of designation	30
Total senior-level credits (including above 30)	36
In the <u>Humanities</u> area of study	6
In the <u>Social Science</u> area of study	6
In the <u>Science</u> area of study	6
Residency requirement	None
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

MAXIMUM CREDITS ALLOWED

At the preparatory (100) level	0
At the junior (200) level in any one discipline	12
Maximum Prior Learning Assessment and Recognition credits	None permitted

Students must choose either an Arts and Science or an Applied Studies designation and complete at least 30 senior credits in the chosen designation.

The English writing skills requirement is waived for students enrolling in the second undergraduate degree.

Teaching Credential

For purposes of upgrading towards an Alberta professional teaching certificate, Alberta Education has specific requirements for the certification of teachers. Students planning to obtain a Bachelor of General Studies degree in order to meet certification requirements are advised to have completed a basic teacher preparation program acceptable to the Alberta minister of education.

To obtain information regarding an assessment of the basic teacher preparation program towards the minimum requirements for certification in Alberta, and regarding the Bachelor of General Studies degree as a possible means to fulfilling the academic degree requirements, contact:

> *The Registrar*
> *Alberta Education*
> *Professional Standards Branch*
> *2nd floor, 44 Capital Boulevard Building*
> *10044-108 St.*
> *Edmonton, AB*
> *T5J 5E6*
> *780.427.2045*

Alberta teachers wishing to have Athabasca University courses or programs considered for salary purposes are recommended to contact:

Alberta Teachers' Association
Teacher Qualifications Service
Barnett House
11010 - 142 Street
Edmonton, AB T5N 2R1
780.447.9400 (in Edmonton)
800.232.7208 (toll-free in Alberta)
tqs@teachers.ab.ca

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Health

Bachelor of Health Administration (Three years—90 credits)

Regulations effective September 1, 2019.

Canada's health care system is faced with challenges from all directions; rising costs, shortage of human resources, and an aging population.

Athabasca University's Bachelor of Health Administration program is designed to help health care administrators and managers meet these challenges. By developing organizational, analytical, and managerial skills, the program enables graduate students to seek innovative ways of meeting the increasing demands on Canada's health care system. To receive more information about this program, please contact Athabasca University's Center for Social Sciences.

Second Undergraduate Degree

Students who hold a recognized first degree and who wish to obtain an AU undergraduate degree in a different

subject area, must apply under the second undergraduate degree regulations. These students may transfer in up to 50 per cent (45 credits) into the three-year degree program, based on course work in the first degree that is applicable. Preparatory (100 level) credits cannot be used to fulfill the requirements of a second undergraduate degree.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

English Writing Skills Requirement

Students must meet the following English writing skills requirement:

> hold credit in ADMN 233 or ENGL 255 (Students are strongly encouraged to register in either course early in their program.);
> **or**
> have a grade of B- (70 per cent) or better in an Athabasca University English course above the preparatory (100) level;
> **or**
> receive transfer credit for an English

course in which a grade of B- or better was achieved.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	90
Required credits	57
Elective credits	15
Options	18
Minimum credits at the senior (300 and 400) level	54
Maximum credits at the junior level	36
(maximum allowed at the preparatory [100] level)	6
Residency requirement. A minimum of 24 credits must be obtained through Athabasca University.	24
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credits	21

REQUIRED CORE COURSES (57 CREDITS)

ACCT 245	[Accounting for Managers of Not-for-Profit Organizations](#)	(3)
	or	
ACCT 250	[Accounting for Managers](#)	
ADMN 232	[Introduction to Management](#)	(3)
ADMN 233	[Writing in Organizations](#)*	
	or	(3)
ENGL 255	[Introductory Composition](#)*	
	* [See English Writing Skills Requirement](#)	
COMM 243	[Interpersonal Communication](#)	(3)
ECON/HADM 321	[Health Care Economics](#)	(3)
HADM 235	[Introduction to Health Administration](#)	(3)
HADM 336	[Community Health Planning](#)	(3)

HADM 339	Organization of the Canadian Health Care System	(3)
HADM 369	Health Policy in Canada	(3)
HADM 379	Introduction to Epidemiology	(3)
HADM 400	Health Care Law	(3)
HADM 435	Practicum – Senior Field Placement in Health Administration	(6)
HADM 488	Risk Management and Safety in Health Services	(3)
HLST 200	Introduction to Human Health I **or**	(3)
HLST 201	Introduction to Human Health II	
HADM 326	Health Issues: Health and Healing	(3)
PHIL 252	Critical Thinking (PHIL 252 will be waived if students have completed a university-level course in indigenous philosophy.)	(3)
PHIL 333	Professional Ethics	(3)
HADM 399	Evaluating Health Research Evidence	(3)

ELECTIVES (SELECT 15 CREDITS FROM THE FOLLOWING)

CMIS 245	Microcomputer Applications in Business (Windows)	(3)
COMM 277	Group Communication	(3)
HADM 315	Health and Community Development (Students are strongly recommended to take HADM 315)	(3)
HLST 320	Teaching and Learning for Health Professionals	(3)
HRMT/ORGB 386	Introduction to Human Resource Management	(3)
LGST 331	Administrative Law	(3)
ORGB 364	Organizational Behaviour	(3)
WGST 303	Issues in Women's Health	(3)

OPTIONS (18 CREDITS)

In any discipline	(18)

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Health

Bachelor of Health Administration (Post Diploma) (Three years—90 credits)

Regulations effective September 1, 2019.

The Bachelor of Health Administration (Post Diploma) is open to holders of approved two- or three-year diplomas from an accredited college or technical institute. Students complete the program regulations in effect at the time of their enrolment. All diplomas presented must be approved for credit by Athabasca University.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Administration, 3-year, Post Diploma

Human Resources and Labour Relations

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

Post-Baccalaureate Certificate

Certificate of Completion - English Language Proficiency Program

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English Writing Skills Requirement

Students must meet the following English writing skills requirement:

> hold credit in <u>ADMN 233</u> or <u>ENGL 255</u> (Students are strongly encouraged to register in either course early in their program.);
> **or**
> have a grade of B- (70 per cent) or better in an Athabasca University English course above the <u>preparatory (100) level</u>;
> **or**
> receive transfer credit for an English course in which a grade of B- or better was achieved.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	90
Maximum block credit transfer from college	66
Senior (300/400 level) credits	30
Residency requirement. A minimum of 24 credits must be obtained through Athabasca	24

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Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Prior Learning Assessment and Recognition (PLAR) credits	6

Enrolment Requirement for Business Diplomas

Students presenting AU-approved two-year diplomas in any health-related field or in business administration may be awarded up to 60 credits towards this 90-credit degree. Students presenting AU-approved three-year diplomas in business administration may be awarded up to 66 credits towards this degree.

In order to be awarded a block transfer of 60 credits, students must have completed the following courses (24 credits) or their equivalent.

ACCT 245	Accounting for Managers of Not-for-Profit Organizations **or**	(3)
ACCT 250	Accounting for Managers	
ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations*	

or

ENGL 255	Introductory Composition * * see English Writing Skills Requirement	(3)
COMM 243	Interpersonal Communication	(3)
HADM 488	Risk Management and Safety in Health Services	(3)
PHIL 252	Critical Thinking* * PHIL 252 will be waived if students have completed a university-level course in indigenous philosophy.	(3)
HADM 435	Practicum – Senior Field Placement in Health Administration	(6)

REQUIRED COURSES (24 CREDITS)

HADM/ECON 321	Health Care Economics	(3)
HADM 336	Community Health Planning	(3)
HADM 339	Organization of the Canadian Health Care System	(3)
HADM 369	Health Policy in Canada	(3)
HADM 379	Introduction to Epidemiology	(3)

HADM 400	Health Care Law	(3)
PHIL 333	Professional Ethics	(3)
HADM 399	Evaluating Health Research Evidence	(3)

OPTIONS (6 CREDITS)

Six credits in any discipline at the senior (300 or 400) level	(6)

Students who have work experience in Health and Human Services are strongly encouraged to take HADM 326 and HADM 315 to fulfill this option.

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Human

Bachelor of Human Resources and Labour Relations (Three years – 90 credits)

Regulations effective September 1, 2019.

The Bachelor of Human Resources and Labour Relations is an integrated, multidisciplinary program of courses that examines employment relations within their social, legal, political, and economic contexts. The program will be of interest to trade unionists, managers, human resource specialists, and individuals interested in better understanding the employment relations of their own workplace. Students are strongly encouraged to register in ENGL 255 early in their program.

Second Undergraduate Degree

Students who hold a recognized first degree and who wish to obtain an AU undergraduate degree in a different subject area, must apply under the second undergraduate degree regulations. These

students may transfer in up to 50 per cent
(45 credits) into the three-year degree
program, based on course work in the first
degree that is applicable. Preparatory (100
level) credits cannot be used to fulfill the
requirements of a second undergraduate
degree.

Program Plans

Our online program plans can assist you in
selecting the courses needed to fulfill your
program requirements. Counselling
Services offers an assessment website,
Mapping Your Future. Athabasca
University has also developed program
learning outcomes that describe the
career options that may be available to
you upon graduating.

Program Requirements

Students complete the program
regulations in effect at the time of their
enrolment.

PROGRAM STRUCTURE

Total credits in the program	90
Required core courses	30
Electives and option courses	60
Maximum transfer credit	66
Minimum at senior (300/400) level	54
Residency requirement. A	

Examinations and Grades	minimum of 24 credits must be obtained through Athabasca University.	24
Undergraduate Fees and Refunds	Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
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	No preparatory (100-level) courses will count towards this program	

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REQUIRED CORE COURSES (30 CREDITS)

ENGL 255	Introductory Composition	(3)
EDUC 317	Training and Development in Organizations	(3)
HRMT 386	Introduction to Human Resource Management	(3)
IDRL 316	The Practice of Labour Relations	(3)
IDRL 309/LGST 310	Human Rights, the Charter and Labour Relations **or**	(3)
LBST 330	Workers and the Economy	

IDRL 215	Introduction to Labour Relations	(3)
IDRL 308	Occupational Health and Safety	(3)
IDRL 320	The Law of Work	(3)
SOCI 321	Sociology of Work and Industry	(3)
SOSC 366	Research Methods in the Social Sciences	(3)

ELECTIVES (45 CREDITS)

Note: A minimum of 9 credits must be selected from the courses in HRMT and/or IDRL.

ACCT 253	Introductory Financial Accounting	(3)
ACCT 355	Cost Analysis	(3)
ADMN	All courses	
ANTH 275	Faces of Culture: An Introduction to Cultural Anthropology	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
CMIS 351	Management Information Systems	(3)
COMM 243	Interpersonal Communication	(3)

COMM 277	Group Communication	(3)
COMP 361	Systems Analysis and Design	(3)
ECON	All courses	
EDUC	All courses	
GOVN	All courses	
HIST 336	History of Canadian Labour	(6)
HRMT	All courses	
IDRL	All courses	
LBST	All courses	
LGST	All courses	
ORGB	All courses	
PHIL 252	Critical Thinking	(3)
PHIL 333	Professional Ethics	(3)
POEC	All courses	
PSYC 200	Introduction to Career Development	(3)
PSYC 300	Theories of Career Development	(3)
PSYC 310	Learning and Instruction	(3)
PSYC 387	Learning	(3)
PSYC		

401	Learning Through Life	(3)
PSYC 405	Creating a Working Alliance	(3)
SOCI 300	How Humans Organize: From Primary Groups to the World Wide Web	(3)
SOCI 301	Social Statistics	(3)
SOCI 332	Women and Unions	(3)
SOCI 345	Women and Work in Canada	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)

OPTIONS(15 CREDITS)

Junior- or senior-level credits from any area, including from the electives above (provided they haven't been used to satisfy the elective requirement).

Students who wish to substitute another course(s) for the electives may do so with the permission of the program director.

(15)

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Human

Bachelor of Human Resources and Labour Relations (Post Diploma) (Three years—90 credits)

Regulations effective September 1, 2019.

The Bachelor of Human Resources and Labour Relations Post Diploma offers a number of admission routes for business and non-business diploma-holders. All diplomas presented must be approved by Athabasca University. Please review Transfer Credit Services for further information.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

The content on these pages was captured on August 29, 2019, and is effective September 1, 2019 to August 31, 2020.
The online Calendar is the official version. If there are any discrepancies between this PDF version
and the online version, the online Calendar will be binding.

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	90
Maximum block transfer credit for Ontario two-year business administration diploma	45
Maximum block transfer credit for Ontario three-year business administration diploma* *60 block credits with the possibility of up to six additional credits if the student holds an approved three-year diploma with direct equivalents to the remaining core courses.	60
Maximum block transfer credit for approved non-business administration diploma	30
Minimum credits at senior (300/400) level	27
Required core courses	30
Elective courses	15 to 30
Residency requirement. A minimum of 24 credits must be obtained through Athabasca University.	24

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Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning and Assessment (PLAR) credits	6
No preparatory (100-level) courses will count towards this program	

Following are the remaining courses to complete the credential for AU-approved two-year business administration diplomas (excluding Ontario) and Ontario three-year business administration diplomas:

REQUIRED CORE COURSES (30 CREDITS)

	Elective at the 300/400 level* *Choose from HRMT or IDRL courses listed in the Bachelor of Human Resources and Labour Relations (three-year) program.	(3)
EDUC 317	Training and Development in Organizations	(3)
	Introduction to	

HRMT/ORGB 386	Human Resource Management	(3)
IDRL 316	The Practice of Labour Relations	(3)
IDRL 309/LGST 310	Human Rights, the Charter and Labour Relations **or**	(3)
LBST 330	Workers and the Economy	
IDRL 215	Introduction to Labour Relations	(3)
IDRL 308	Occupational Health and Safety	(3)
IDRL 320	The Law of Work	(3)
SOCI 321	Sociology of Work and Industry	(3)
SOSC 366	Research Methods in the Social Sciences	(3)

Following are the remaining courses to complete the credential for AU-approved Ontario two-year business administration diplomas and non-business administration diplomas.

Elective Courses (15 to 30 credits)

Select course work from the elective list in the Bachelor of Human Resources and Labour Relations three-year program.

Note that at least 9 credits must be chosen from HRMT and/or IDRL courses. Students wishing to substitute another course(s) for the electives may do so with the permission of the program director.

Electives for Ontario two-year business administration diplomas (15)

Electives for non-business administration diplomas (30)

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Bachelor of Management (3 years—90 credits)

Regulations effective September 1, 2019.

The Bachelor of Management program features a strong international perspective. A degree in management will better prepare graduates for the changing business world of today. Graduates will possess the critical thinking, communications, and management skills needed to excel in a variety of work environments. Graduates will gain an important competitive advantage by completing this program.

The Bachelor of Management program is offered by Athabasca University's Faculty of Business. For additional information, phone 1.800.468.6531 or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program

learning outcomes that describe the career options that may be available to you upon graduating.

Degree Conversion Provision

The degree conversion provision is available to Athabasca University students who have been awarded a three-year AU degree and wish to convert to a four-year degree. Students with the three-year AU Bachelor of Administration degree may convert that degree into the four-year Bachelor of Management program. For more information about this regulation, please review the Undergraduate Degree Conversion from Three- to Four-Year Program Policy.

Enrolment Restriction

Students will not be accepted into the Bachelor of Management program if they have

- a degree in administration, business, commerce, or management
- a degree with a major or concentration in administration, business, commerce, or management
- any equivalent program from Athabasca University or another university.

Regulations Governing All Bachelor of Management Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in the Business and Administrative Studies area of study at the senior (300/400) level;
> 5 years ago in CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area will not be restricted.

PROGRAM STRUCTURE

Total credits in the program	90
Required courses (Years 1 and 2)	39
Options	21
Required courses (Years 3 and 4)	21
Options	9
Residency requirement. A minimum of 24 credits must be	

obtained through Athabasca University in senior (300 or 400 level) courses, including ADMN 404.   24

Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.   24

Maximum Prior Learning Assessment and Recognition (PLAR) credits   15

Years 1 and 2 (60 credits)

REQUIRED COURSES (39 CREDITS)

ACCT 250	Accounting for Managers	
	or	
ACCT 253	Introductory Financial Accounting* * Students who are planning to pursue a professional accounting designation or ladder to a four-year degree are advised to take ACCT 253.	(3)
ADMN 232	Introduction to Management* * Students are strongly encouraged to register in ADMN 232 early in their program.	(3)

	Writing in Organizations*	
ADMN 233	* Students are strongly encouraged to register in ADMN 233 early in their program.	(3)
COMM 243	Interpersonal Communication	
	or	(3)
COMM 277	Group Communication	
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics I	(3)
MKTG 396	Introduction to Marketing	(3)
MATH 244	Business Mathematics	
	or	
	Calculus for Social Sciences and Economics*	

MATH 260	* Recommended for students who wish to pursue 400-level FNCE courses.	(3)
	or	
MATH 265	Introduction to Calculus I	
	or	
MATH 270	Linear Algebra I	
PHIL 252	Critical Thinking	(3)
PHIL 333	Professional Ethics	
	or	(3)
PHIL 337	Business Ethics	

OPTIONS* (21 CREDITS)

| Business and Administrative Studies credits at the junior (200) or senior (300/400) level | (3) |
| Non "Business and Administrative Studies" credits with a minimum of 12 credits at senior (300/400) level (an ENGL course is recommended) | (18) |

* A maximum of 3 credits allowed in any area of study at the preparatory (100) level.

Year 3 (30 credits)

REQUIRED COURSES (21 CREDITS)

ADMN 417	International Business Management	(3)
	or	
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
FNCE 370	Overview of Corporate Finance* * Students planning to ladder to a four-year degree in ACCT or FNCE should take FCE 370.	(3)
MGSC 368	Introduction to Production and Operations Management	(3)
	or	
MGSC 369	Service Operations Management	

ORGB 364	Organizational Behavior	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)

* ADMN 404 must be taken with AU. Transfer credit will not be awarded. ADMN 404 should be taken as the last course in the program.

OPTIONS (9 CREDITS)

| Business and Administrative Studies credits at the senior (300/400 level) | (3) |
| Non "Business and Administrative Studies" credits at the senior (300/400) level | (6) |

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Bachelor of Management (Post Diploma) (3 years—90 credits)

Regulations effective September 1, 2019.

Business-field diploma-holder route:

Students presenting college diplomas in business or a closely related field will receive up to 60 credits of block transfer award toward the Bachelor of Management (Post Diploma) General degree, except students presenting two-year diplomas from Ontario colleges who will receive 45 credits. These students must complete additional credits in non-Administrative Studies courses to reach the 60-credit requirement. All diplomas presented must be approved for credit by Athabasca University.

Non business-field diploma-holder route:

Students presenting two- or three-year professional diplomas from accredited colleges or technical institutes in non-business fields, may receive between 30

Management, 3-year, General Regulations

Management, 3-year, Post Diploma, General Regulations

Management, 4-year, General Regulations

Management, 4-year, Post Diploma, General Regulations

Marketing

Human Resources Management

Indigenous Nations and Organizations

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and 60 credits of block transfer award toward this degree program. All diplomas presented must be approved for credit by Athabasca University. Students complete the program regulations in effect at the time of their enrolment.

The Bachelor of Commerce degree is offered by Athabasca University's Faculty of Business. For additional information, phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Enrolment Restriction

Students will not be accepted into the Bachelor of Management program if they have

- a degree in administration, business, commerce, or management
- a degree with a major or concentration in administration, business, commerce, or management
- any equivalent program from Athabasca University or another university.

Post-Baccalaureate Certificate

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Regulations Governing All Bachelor of Management Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards and Bachelor of Management degree in order to graduate.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in the Business and Administrative Studies area of study at the senior (300/400) level;
> 5 years ago in CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. <u>Transfer credit</u> being used to satisfy options other than those in the Business and Administrative Studies area will not be restricted.

PROGRAM STRUCTURE

Total credits in the program	90
Block transfer credit for two-year business diploma into Years 1 and 2 (excluding Ontario)	60

Block transfer credit for Ontario three-year business diploma	up to 66
Block transfer credit for Ontario two-year business diploma	45
Required credits: Year 3	21
Residency requirement. A minimum of 24 credits must be obtained through Athabasca University in senior (300/400) level courses, including ADMN 404.	24
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credit	6

Business-Field Diploma-Holder Route

Years 1 and 2 (60 credits)

AU-approved college diploma

Year 3 (30 credits)

REQUIRED COURSES (21 CREDITS)

International

ADMN 417	Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	(3)
FNCE 370	* Students planning to ladder to a four-year degree in ACCT or FNCE should take FNCE 370.	
ORGB 364	Organizational Behavior	(3)
HRMT 386	Introduction to Human Resource Management	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	
ADMN 404	Capstone I: Strategic Management*	(3)

* ADMN 404 must be taken with AU. Transfer credit will not be awarded. ADMN 404 should be taken as the last course in the program.

OPTIONS* (9 CREDITS)

Senior (300/400) level <u>Business and Administrative Studies</u> credits	(6)
Senior (300/400) level <u>Non "Business and Administrative Studies"</u> credits	(3)

Non-Business-Field Diploma-Holder Route

The maximum block transfer for a diploma approved by AU is 30 credits. You must also complete the following required courses (30 credits). If you present courses equivalent to the following list, or another required course within the Bachelor of Management program, the block transfer award may increase up to 60 credits. All diplomas presented must be approved for credit by Athabasca University.

REQUIRED COURSES (30 CREDITS)

ACCT 250	<u>Accounting for Managers</u>

or

	Introductory Financial Accounting*	(3)
ACCT 253	* Students who are planning to pursue a professional accounting designation or ladder to a four-year degree are advised to take ACCT 253.	
ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
COMM 243	Interpersonal Communication	
	or	(3)
COMM 277	Group Communication	
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics I	(3)
MATH		

	244	Business Mathematics	
		or	
MATH 260		Calculus for Social Sciences and Economics* * Recommended for students who wish to pursue 400-level FNCE courses.	(3)
		or	
MATH 265		Introduction to Calculus I	
		or	
MATH 270		Linear Algebra I	

And the Required Course and Options under the Business-Field Diploma-Holder Route list above.

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> **Management**

Bachelor of Management (Four years—120 credits)

Regulations effective September 1, 2019.

This four-year management program allows students to take the four-year general program or select majors in Marketing, Human Resources Management or Indigenous Nations and Organizations. Many of Athabasca University's management courses are offered entirely online, and others offer significant online enhancements.

A degree in management will better prepare graduates for the changing business world of today. Graduates will possess the critical thinking, communications, and management skills needed to excel in a variety of work environments. Graduates will gain an important competitive advantage by completing this program.

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information phone 800.468.6531, or email.

Program Plans

Management, 3-year, General Regulations

Management, 3-year, Post Diploma, General Regulations

Management, 4-year, General Regulations

Management, 4-year, Post Diploma, General Regulations

Marketing

Human Resources Management

Indigenous Nations and Organizations

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Degree Conversion Provision

The degree conversion provision is available to Athabasca University students who have been awarded a three-year AU degree and wish to convert to a four-year degree. Students with the three-year AU Bachelor of Administration degree may convert that degree into the four-year Bachelor of Management program. For more information about this regulation, please review the Undergraduate Degree Conversion from Three- to Four-Year Program Policy.

Second Undergraduate Degree

Students who hold a recognized first degree in a field outside of business or management and who wish to obtain an AU undergraduate degree in a different subject area, must apply under the second undergraduate degree regulations. These students may transfer up to 50 per cent (60 credits) into the four-year degree program, based on course work in the first degree that is applicable. Preparatory (100

level) credits cannot be used to fulfill the requirements of a second undergraduate degree.

Enrolment Restriction

Students will not be accepted into the Bachelor of Management program if they have

- a degree in administration, business, commerce, or management; or
- a degree with a major or concentration in administration, business, commerce, or management; or
- any equivalent program from Athabasca University or another university.

Students are not permitted to obtain a second undergraduate degree in the same field or related field as their first undergraduate degree. Those students who hold an international undergraduate degree who wish to obtain a Canadian credential, or those students who wish to obtain another Bachelor's degree in a major different that their first undergraduate degree, will be permitted (in consultation with the Program Director and reviewed by the Office of the Registrar).

Regulations Governing All Bachelor of Management Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in the Business and Administrative Studies area of study at the senior (300/400) level;
> 5 years ago in CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area will not be restricted.

Bachelor of Management: Marketing Major
Bachelor of Management: Human Resources Management Major
Bachelor of Management: Indigenous Nations and Organizations Major

PROGRAM STRUCTURE

Total credits in the program   120

Required courses (Years 1 and 2)   39

Options   21

Required courses (Years 3 and 4)	30
Options	30
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (includes ADMN 404 and ADMN 405).	12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in senior (300/400 level) courses. These 30 credits must include ADMN 404 and ADMN 405, plus 12 credits from the list of required courses for Years 3 and 4.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credit	21

Years 1 and 2

REQUIRED COURSES (39 CREDITS)

ACCT 250	Accounting for Managers	
	or	
	Introductory Financial Accounting*	(3)

ACCT 253	*Students who are planning to pursue a professional accounting designation or further courses in FNCE are advised to take ACCT 253.	
ADMN 232	<u>Introduction to Management</u>* * Students are strongly encouraged to register in ADMN 232 early in their program.	(3)
ADMN 233	<u>Writing in Organizations</u>* * Students are strongly encouraged to register in ADMN 233 early in their program.	(3)
COMM 243	<u>Interpersonal Communication</u>**or** 	(3)
COMM 277	<u>Group Communication</u>	
CMIS 245	<u>Microcomputer Applications in Business (Windows)</u>	(3)
ECON 247	<u>Microeconomics</u>	(3)
ECON 248	<u>Macroeconomics</u>	(3)
LGST	<u>Commercial Law</u>	(3)

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MGSC 301	Statistics for Business and Economics I	(3)
MKTG 396	Introduction to Marketing	(3)
MATH 244	Business Mathematics	
	or	
MATH 260	Calculus for Social Sciences and Economics* * Recommended for students who wish to pursue 400-level FNCE courses.	(3)
	or	
MATH 265	Introduction to Calculus I	
	or	
MATH 270	Linear Algebra I	
PHIL 252	Critical Thinking	(3)
PHIL 333	Professional Ethics	
	or	(3)
PHIL 337	Business Ethics	

OPTIONS* (21 CREDITS)

1. Business and Administrative Studies credits at the junior (200) or senior (300/400) level   (3)

2. Non "Business and Administrative Studies" credits with a minimum of 12 credits at the senior (300/400) level (an ENGL course is recommended)   (18)

* A maximum of 3 credits allowed in any area of study at the preparatory (100) level.

Years 3 and 4

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	
ECON 401	The Changing Global Economy	(3)
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	

	Overview of Corporate Finance*	(3)
FNCE 370	* Students planning to pursue further courses in FNCE or ACCT should select FNCE 370.	
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behavior	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)
	* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should	

be taken as the last courses in the program.

OPTIONS (30 CREDITS)

1. Business and Administrative Studies credits at the senior (300 or 400) level   (24)

2. Non "Business and Administrative Studies" credits at the senior (300 or 400) level.   (6)

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Bachelor of Management: Marketing Major

Regulations effective September 1, 2019.

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Management Students

Management

Management, 3-year, General Regulations

Management, 3-year, Post Diploma, General Regulations

Management, 4-year, General Regulations

Management, 4-year, Post Diploma, General Regulations

Marketing

Marketing, 4-year

Marketing, 4-year, Post Diploma

Human Resources Management

Indigenous Nations and Organizations

Nursing

Professional Arts, General Regulations

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Program Structure

Years 1 and 2 (60 credits)

The regulations for Years 1 and 2 of the Bachelor of Management program apply to the Marketing Major.

Years 3 and 4 (60 credits)

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	

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		or	(3)
FNCE 370	Overview of Corporate Finance		
MGSC 312	Statistics for Business and Economics II		(3)
MGSC 368	Introduction to Production and Operations Management		
		or	(3)
MGSC 369	Service Operations Management		
ORGB 364	Organizational Behaviour		(3)
HRMT 386	Introduction to Human Resource Management		(3)
ADMN 404	Capstone I: Strategic Management*		(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*		(3)

* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

MARKETING MAJOR REQUIRED COURSES (15 CREDITS)

MKTG 406	Consumer Behaviour	(3)
MKTG 440	Marketing Strategy	(3)
MKTG 466	Marketing Research	(3)
	Two other senior MKTG courses	(6)

OPTIONS (15 CREDITS)

1. Senior (300 or 400) level Business and Administrative Studies credits   (9)

2. Senior (300 or 400) level Non "Business and Administrative Studies" credits.   (6)

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Bachelor of Management: Human Resources Management Major

Regulations effective September 1, 2019.

The Bachelor of Management degree is offered by Athabasca University's <u>Faculty of Business</u>. For additional information phone 800.468.6531, or <u>email</u>.

Program Plans

Our <u>online program plans</u> can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, <u>Mapping Your Future</u>. Athabasca University has developed <u>program learning outcomes</u> that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Management Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Program Structure

Years 1 and 2 (60 credits)

The regulations for Years 1 and 2 of the Bachelor of Management program apply to the Human Resources Management Major.

Years 3 and 4 (60 credits)

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management* **or** The Changing Global Economy* * Both of these course should be taken is pursuing the CPHR designation.	(3)
ECON 401		

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

Post-Baccalaureate Certificate

Certificate of Completion - English Language Proficiency Program

Archived Program Regulations

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Student Code of Conduct and Right to Appeals

An alternative course should be planned in the Options area. Please consult with an advisor if you require assistance.

CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	(3)
FNCE 370	Overview of Corporate Finance	
HRMT 386	Introduction to Human Resource Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behavior	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
	Capstone II: Application and	

ADMN 405	Integration of Contemporary Business Topics*	(3)

* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

HUMAN RESOURCES MANAGEMENT MAJOR REQUIRED COURSES (21 CREDITS)

ECOM 320	Overview of e-Commerce	(3)
HRMT 301	Recruitment and Selection	(3)
HRMT/ORGB 387	Strategic Human Resource Management	(3)
IDRL 215	Introduction to Labour Relations	(3)
IDRL 308	Occupational Health and Safety	(3)
ORGB 319	Motivation and Productivity	(3)
SOCI 321	Sociology of Work and Industry	(3)

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OPTIONS (9 CREDITS)

1. Senior (300 or 400) level <u>Business and Administrative Studies</u> credits. Students are recommended to take <u>IDRL</u> and <u>ORGB</u> courses.   (3)

2. Senior (300 or 400) level <u>Non "Business and Administrative Studies"</u> credits.   (6)

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Bachelor of Management Indigenous Nations and Organizations Major

Regulations effective September 1, 2019.

The Bachelor of Management Indigenous Nations and Organizations (INO) Major is designed in response to a need for Indigenous business-related education.

This new and unique business program, offered only at Athabasca University, will enable you to focus on principles of Indigenous business and governance. This major blends cultural relevance into the core management curriculum.

The program also acknowledges and develops the role of traditional knowledge in academic institutions. It will prepare you to meet the needs of the kind of community that you may service when you graduate.

If you have career interests in Indigenous (Aboriginal) business, this program will provide you with the opportunity to concentrate your studies in areas such as leadership, management, community development, and negotiation.

Management

Management, 3-year, General Regulations

Management, 3-year, Post Diploma, General Regulations

Management, 4-year, General Regulations

Management, 4-year, Post Diploma, General Regulations

Marketing

Human Resources Management

Indigenous Nations and Organizations

Indigenous Nations and Organizations, 4-year

Indigenous Nations and Organizations, 4-year, Post Diploma

Nursing

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Management Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Program Structure

Years 1 and 2 (60 credits)

The regulations for Years 1 and 2 of the Bachelor of Management program apply to the Indigenous Nations and Organizations Major.

Years 3 and 4 (60 credits)

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	(3)
FNCE 370	Overview of Corporate Finance	
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
	or	(3)

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MGSC 369	Service Operations Management	
ORGB 364	Organizational Behaviour	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)
	* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.	

INO MAJOR REQUIRED COURSES (27 CREDITS)†

	Indigenous Studies I**	
INST 203	**INST 203 should be taken before other major required courses in the program.	(3)
INST 430	Indigenous Governance	(3)

INST 440	Principles of Indigenous Business	(3)
INST 450	Financial Management for First Nations Institutions and Organizations	(3)
INST 460	Management of Indigenous Institutions and Organizations	(3)
INST 470	Leadership of Indigenous Institutions and Organizations	(3)
INST 480	Comparative Indigenous Models of Government: International Models	(3)
	Senior-level INST credits	(6)

OPTIONS (3 CREDITS)

| Senior (300/400) level Non "Business and Administrative Studies" credits. | (3) |

† If you have completed a course that refers to Indigenous peoples' perspectives with learning outcomes similar to the learning outcomes of an Athabasca University course, you are encouraged to apply for a transfer credit.

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Bachelor of Management (Post Diploma) General (4-years — 120 credits)

Regulations effective September 1, 2019.

There are two routes to the Bachelor of Management (Post Diploma) program:

Business-Field Diploma-Holder Route

Students presenting two-year college diplomas in business or a closely related field awarded will receive 60 credits of block transfer award toward this program, except students presenting two-year diplomas from Ontario colleges, who will receive 45 credits. These students must complete additional credits in non-Administrative Studies courses to reach the 60-credit requirement. Ontario students presenting three-year diplomas in business or a closely related field will receive up to 75 credits of block transfer award toward this degree. All diplomas presented must be approved for credit by Athabasca University.

Management

Management, 3-year, General Regulations

Management, 3-year, Post Diploma, General Regulations

Management, 4-year, General Regulations

Management, 4-year, Post Diploma, General Regulations

Marketing

Human Resources Management

Indigenous Nations and Organizations

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

Non Business-Field Diploma-Holder Route

Students presenting two- or three-year professional diplomas from accredited colleges or technical institutes in non-business fields, may receive between 30 and 60 credits of block transfer award toward this degree program.

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information, phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Enrolment Restriction

Students will not be accepted into the Bachelor of Management program if they have

- a degree in administration, business, commerce, or management
- a degree with a major or concentration in administration, business, commerce, or management

any equivalent program from Athabasca University or another university.

Regulations Governing All Bachelor of Management Students

All students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in the Business and Administrative Studies area of study at the senior (300/400) level;
> 5 years ago in CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area will not be restricted.

Bachelor of Management (Post Diploma): Marketing Major

Bachelor of Management (Post Diploma): Human Resources Management Major

Bachelor of Management (Post Diploma): Indigenous Nations and Organizations Major

PROGRAM STRUCTURE

Total credits in the program	120
Block transfer credit for two-year business diplomas (excluding Ontario)	60
Block transfer credit for Ontario two-year business diplomas	45
Block transfer credit for Ontario three-year business diplomas	75
Required credits - Years 3 and 4 for two-year diplomas	30
Required credits - Years 3 and 4 for Ontario three-year diplomas	30
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (includes ADMN 404 and ADMN 405).	
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in senior (300/400 level) courses including ADMN 404 and ADMN 405.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

Maximum Prior Learning Assessment and Recognition (PLAR) credit	9

OPTIONS

Senior (300/400) level Business and Administrative Studies credits	24
Ontario three-year diploma	9
Senior (300/400) level non "Business and Administrative Studies" credits	6
Ontario three-year diploma	6

YEARS 1 AND 2 (60 CREDITS)

AU-approved college diploma

YEARS 3 AND 4

60 credits for two-year diplomas

45 credits for three-year Ontario diplomas

1. Business-Field Diploma-Holder Route

Required Courses

30 credits for two-year diplomas and for Ontario three-year diplomas

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	(3)
FNCE 370	* Student planning to pursue further courses in FNCE or ACCT should select FNCE 370.	
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
		(3)

or

MGSC 369	Service Operations Management	
ORGB 364	Organizational Behaviour	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)

* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

OPTIONS
30 CREDITS FOR TWO-YEAR DIPLOMA
15 CREDITS FOR ONTARIO THREE-YEAR DIPLOMA

Senior (300/400) level Business and Administrative Studies credits	24

Ontario three-year diploma	9
Senior (300/400) level Non "Business and Administrative Studies" credits	6
Ontario three-year diploma	6

2. Non-Business-Field Diploma-Holder Route

The block transfer award for a diploma approved by AU is 30 credits. Students must also complete the following courses (30 credits). If you present courses equivalent to the following list, or another required course within the Bachelor of Management program, the block transfer award may increase up to 60 credits. All diplomas presented must be approved for credit by Athabasca University.

REQUIRED COURSES (30 CREDITS)

ACCT 250	Accounting for Managers	(3)
	or	
	Introductory Financial Accounting*	
ACCT 253	* Students who are planning to pursue a professional accounting designation or further	

courses in FNCE are advised to take ACCT 253.

ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
COMM 243	Interpersonal Communication	
	or	(3)
COMM 277	Group Communication	
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics	(3)
MATH 244	Business Mathematics	
	or	
	Calculus for Social Sciences and Economics*	
MATH		

260	* Recommended for students who wish to pursue 400-level FNCE courses.	(3)

or

MATH 265	Introduction Calculus I	

or

MATH 270	Linear Algebra I	
ORGB 364	Organizational Behaviour	(3)

And the Required Courses and Options in the Business-Field Diploma-Holder Route list.

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Bachelor of Management (Post Diploma) Marketing Major

Regulations effective September 1, 2019.

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Management Students

Management

Management, 3-year, General Regulations

Management, 3-year, Post Diploma, General Regulations

Management, 4-year, General Regulations

Management, 4-year, Post Diploma, General Regulations

Marketing

Marketing, 4-year

Marketing, 4-year, Post Diploma

Human Resources Management

Indigenous Nations and Organizations

Nursing

Professional Arts, General Regulations

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Program Structure

Total credits in the program	120
Block transfer credit for two-year business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	up to 66
Required credits - Years 3 and 4	30
Required Marketing Major credits	9
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (includes ADMN 404 and ADMN 405).	12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in senior (300/400 level) courses, including ADMN 404 and ADMN 405.	30

Graduation with Distinction or

| Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered. | 24 |
| Maximum Prior Learning Assessment and Recognition (PLAR) credit | 9 |

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4 (60 credits)

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	
		(3)

FNCE 370	* Students planning to pursue further courses in FNCE or ACCT should select FNCE 370.	
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	(3)
	or	
MGSC 369	Service Operations Management	
ORGB 364	Organizational Behavior	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)
	* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.	

MARKETING MAJOR REQUIRED COURSES (15 CREDITS)

MKTG 406	Consumer Behaviour	(3)
MKTG 440	Marketing Strategy	(3)
MKTG 466	Marketing Research	(3)
	Two other senior MKTG courses	(6)

OPTIONS (15 CREDITS)

1. Senior (300 or 400) level Business and Administrative Studies credits (9)

2. Senior (300 or 400) level Non "Business and Administrative Studies" credits. (6)

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Bachelor of Management (Post Diploma) Human Resources Management Major

Regulations effective September 1, 2019.

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Management Students

Management

**Management,
3-year,
General
Regulations**

**Management,
3-year, Post
Diploma,
General
Regulations**

**Management,
4-year,
General
Regulations**

**Management,
4-year, Post
Diploma,
General
Regulations**

Marketing

**Human
Resources
Management**

**Human
Resources
Management,
4-year**

**Human
Resources
Management,
4-year, Post
Diploma**

**Indigenous
Nations and
Organizations**

Nursing

Students complete the program
regulations in effect at the time of their
enrolment.

Students must have a weighted average of
at least 1.7 (C-) across all courses taken at
Athabasca University towards a Bachelor
of Management degree in order to
graduate.

Program Structure

Total credits in the program	120
Block transfer credit for two-year business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	up to 66
Required credits - Years 3 and 4	30
Required Human Resources Management major credits	21
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in senior (300/400 level) courses, including ADMN 404 and	30

ADMN 405.

Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credits	9

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4 (60 credits)

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management*	
	or	
	The Changing Global Economy*	
ECON 401	*Both of these courses should be taken if pursuing the CPHR designation. Alternative courses should be planned in the Options area.	(3)

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Please consult with an advisor if you require assistance.

CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	

or

	Overview of Corporate Finance*	(3)
FNCE 370	*Students planning to pursue further courses in FNCE or ACCT should select FNCE 370.	
HRMT 386	Introduction to Human Resource Management	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	(3)

or

MGSC 369	Service Operations Management	
ORGB 364	Organizational Behaviour	(3)
ADMN 404	Capstone I: Strategic Management*	(3)

ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics	(3)

* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

HUMAN RESOURCES MANAGEMENT MAJOR REQUIRED COURSES (21 CREDITS)

ECOM 320	Overview of e-Commerce	(3)
HRMT 301	Recruitment and Selection	(3)
HRMT/ORGB 387	Strategic Human Resource Management	(3)
IDRL 215	Introduction to Labour Relations	(3)
IDRL 308	Occupational Health and Safety	(3)
ORGB 319	Motivation and Productivity	(3)
SOCI 321	Sociology of Work and Industry	(3)

OPTIONS (9 CREDITS)

1. Senior (300 or 400) level Business and Administrative Studies credits. Students are recommended to take IDRL and ORGB courses.   (3)

2. Senior (300 or 400) level Non "Business and Administrative Studies" credits.   (6)

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Bachelor of Management (Post Diploma) Indigenous Nations and Organizations Major

Regulations effective September 1, 2019.

The Bachelor of Management Indigenous Nations and Organizations (INO) Major is designed in response to a need for Indigenous business-related education.

This new and unique business program, offered only at Athabasca University, will enable you to focus on principles of Indigenous business and governance. This major blends cultural relevance into the core management curriculum.

The program also acknowledges and develops the role of traditional knowledge in academic institutions. It will prepare you to meet the needs of the kind of community that you may service when you graduate.

If you have career interests in Indigenous (Aboriginal) business, this program will provide you with the opportunity to

concentrate your studies in areas such as leadership, management, community development, and negotiation.

The Bachelor of Management degree is offered by Athabasca University's Faculty of Business. For additional information phone 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Regulations Governing All Bachelor of Management Students

Students complete the program regulations in effect at the time of their enrolment.

Students must have a weighted average of at least 1.7 (C-) across all courses taken at Athabasca University towards a Bachelor of Management degree in order to graduate.

Program Structure

**Professional
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Science

Architecture

**University
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**University
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**Post-
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Total credits in the program	120
Block transfer credit for two-year business diploma (excluding Ontario)	60
Block transfer credit for Ontario two-year business diploma	45
Block transfer credit for Ontario three-year business diploma	up to 66
Required credits - Years 3 and 4	30
Required Indigenous Nations and Organizations major credits	27
A minimum of 12 Business and Administrative Studies credits must be at the 400 level (including ADMN 404 and ADMN 405).	12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University in senior (300/400 level) courses, including ADMN 404 and ADMN 405.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credits	9

Years 1 and 2 (60 credits)

AU-approved college diploma

Years 3 and 4 (60 credits)

REQUIRED COURSES (30 CREDITS)

ACCT 355	Cost Analysis	(3)
ADMN 417	International Business Management	
	or	(3)
ECON 401	The Changing Global Economy	
CMIS 351	Management Information Systems	(3)
FNCE/ECON 300	Financial Economics	
	or	
	Overview of Corporate Finance*	(3)
FNCE 370	*Students planning to pursue further courses in FNCE or ACCT should select FNCE 370.	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 368	Introduction to Production and Operations Management	
		(3)

or

MGSC 369	Service Operations Management	
ORGB 364	Organizational Behaviour	(3)
HRMT 386	Introduction to Human Resource Management	(3)
ADMN 404	Capstone I: Strategic Management*	(3)
ADMN 405	Capstone II: Application and Integration of Contemporary Business Topics*	(3)

* ADMN 404 and ADMN 405 must be taken with AU. Transfer credit will not be awarded. These courses should be taken as the last courses in the program.

INDIGENOUS NATIONS AND ORGANIZATIONS MAJOR REQUIRED COURSES (27 CREDITS) †

INST 203	Indigenous Studies I* * INST 203 should be taken before other major required courses in the program.	(3)

INST 430	Indigenous Governance	(3)
INST 440	Principles of Indigenous Business	(3)
INST 450	Financial Management for First Nations Institutions and Organizations	(3)
INST 460	Management of Indigenous Institutions and Organizations	(3)
INST 470	Leadership of Indigenous Institutions and Organizations	(3)
INST 480	Comparative Indigenous Models of Government: International Models	(3)
	Other senior-level (300/400) INST credits	(6)

† If you have completed a course that refers to Indigenous peoples' perspectives with learning outcomes similar to the learning outcomes of an Athabasca University course, you are encouraged to apply for a transfer credit.

OPTIONS (3 CREDITS)

	Senior (300 or 400) level Non "Business and Administrative Studies" credits.	(3)

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Post-RN Bachelor of Nursing Degree Program (120 credits)

Regulations effective September 1, 2019.

The Faculty of Health Disciplines offers the post-RN BN degree program. This program is designed to provide the Registered Nurse with the opportunity to acquire a broad liberal university education with particular emphasis on advanced theoretical and practical knowledge related to nursing informatics, nursing research, primary health care, leadership, management, and family and community health promotion. All AU nursing courses are mapped to the most current entry to practice competencies, as determined by the College and Association of Registered Nurses of Alberta (CARNA).

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program

Nursing

Post RN

Post LPN

Professional
Arts, General
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learning outcomes that describe the
career options that may be available to
you upon graduating.

For additional program information,
please email bnadvisor@athabascau.ca.

Enrolment Requirements

To enrol in the post-RN BN program, the
following is required:

1. Graduation from an approved
   Registered Nurse (RN) diploma
   program.
2. Regulated (Practicing) Registered
   Nurse (RN) registration/licensure with
   a Canadian province or territory. Proof
   of registration must be submitted at
   time of application and maintained
   while completing the program.

Students with Non-Canadian/Non-United States Education

Those students presenting non-
Canadian/non-United States Nursing
diplomas who have completed a Canadian
RN bridging program are eligible for
admission.

Those students presenting non-
Canadian/non-United States degrees for
admission and/or possible transfer credit,
must obtain:

A basic assessment* that compares
the credential completed to education
in Canada from an international

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assessment agency, for example, the International Qualifications Assessment Service (IQAS); or

If seeking additional transfer credits, a specialized or course-by-course evaluation of post-secondary course work from an international assessment agency, for example, the International Qualifications Assessment Service (IQAS).

Official transcripts for any completed Canadian or United States courses or programs in Nursing, taken to obtain licensure in Canada, must be submitted.

* Students who leave the post-RN BN program for another program at AU will be required to provide a specialized or course-by-course assessment.

For more information, see the Evaluations and Transfer Credit section of the Calendar that explains the foreign transcript evaluation process for international students.

Program Requirements

Students are required to complete the degree regulations that are effect at the time they enrolled in their program. Students who are inactive (have not registered for a course within 12 months from their last contract date) must re-enrol and will follow the regulations in effect at the time of re-enrolment. Students are strongly encouraged to register in their English course early in their program.

PROGRAM STRUCTURE

Total credits required to complete
the Post-RN BN degree*

* Transfer credit may be awarded
for non-nursing university transfer
credit taken as part of an RN
diploma program. Non-nursing
transfer credit will not be
awarded, however, for anatomy
and physiology, pathophysiology,
pharmacology, microbiology, or
health assessment courses
included in the RN diploma   45
program. Credit will not be
awarded for non-nursing required,
support and option courses that
are more than 10 years old at the
time of the request.

Additional credit may also be
awarded for university-level
courses completed before
admission to the post-RN BN
program on the basis of Prior
Learning Assessment and
Recognition.

The 45 credits required to complete a
post-RN BN degree are distributed as
follows:

Required nursing credits	27
Required non-nursing credits	6
Non-nursing option credits	12

Residency requirement. A minimum of 15 nursing credits* must be obtained through Athabasca University.

15

*Note: HLST 320 is a non-nursing course and does not qualify for the residency requirement and is subject to the 10-year stale-dating rule.

Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.

24

Maximum Prior Learning Assessment and Recognition (PLAR) credits

9

Course Requirements

Students may register in post-RN BN courses as unclassified students. Before registering in a course, students should determine whether or not they may be eligible for transfer credit for the course. Students should also ensure that they have completed all prerequisite and corequisite course requirements in accordance with the prerequisite declaration form.

NOTE: 300-level nursing courses should be completed before 400-level nursing courses.

REQUIRED NURSING COURSES (27 CREDITS)

NURS 322	Nursing Informatics	(3)
NURS 324	Concepts and Theories in Nursing Practice	(3)
NURS 328	Understanding Research	(3)
NURS 432	Management and Leadership in Nursing Practice	(4)
NURS 434	Community Health Promotion	(4)
NURS 436	Family Health Promotion	(4)

Plus 6 credits selected from the following list:

HLST 320	Teaching and Learning for Health Professionals* (See note above in Residency Requirement.)	(3)
NURS 326	Health Assessment	(3)
NURS 438	Trends and Issues in Nursing and Health Systems	(3)
NURS 442	Gerontological Nursing	(3)
NURS 604	Leadership Roles in Health**	(3)
NURS 618	Community Development for Health Care Leaders**	(3)

NURS 621	Coaching and Leading: The Human Side of Organizational Change**	(3)
NURS 622	Understanding Organizations: Theory, Analysis and Application**	(3)
	Transfer credit for senior university-level nursing courses taken elsewhere	(3 to 6)

** A paced (within a specific four-month time frame) nursing graduate course that is open for registration by June 10 (Fall start), October 10 (Winter start), and February 10 (Spring start). Credit for NURS 604, 618, 621, or 622 if taken to fulfill the Bachelor of Nursing elective requirement, cannot be applied for credit toward another undergraduate or graduate degree. Please note the fee for this graduate course differs from that of an undergraduate course. Please fill out the Graduate Programs: Course Registration Form to register for NURS 604, 618, 621, or 622.

REQUIRED NON-NURSING COURSES (6 CREDITS)

ENGL	Any junior or senior university-level or equivalent English course.	(3)

MATH 215	[Introduction to Statistics](#)	
	or	(3)
MATH 216	[Computer-oriented Approach to Statistics](#)	

NON-NURSING OPTION COURSES (12 CREDITS)

May be selected from [Humanities](#), [Science](#) or [Social Science](#), and [Applied Studies](#) other than nursing (NURS); at least six credits must be at the 300/400 level)	(12)

Computer Requirements

Access to a computer with basic word processing, and Internet access, is required. Refer to the [glossary.](#)

Specific Regulations

Given the unique and professional nature of the post-RN BN program, some of the general policies governing academic studies at Athabasca University are superseded by the regulations below.

1. RN diplomas from approved institutions will be accepted regardless of the year of graduation.
2. Athabasca University will not normally award additional transfer credit for nursing courses/certificates that are more than 7 years old at the time of the request. If evidence of current

practice in the content area is submitted, this regulation may be waived. Credit will not be awarded for non-nursing required, support and option courses that are more than 10 years old at the time of the request.

3. Students will be permitted a maximum of five years to complete all degree requirements from date of enrolment.

4. Students who have been awarded two failing grades in one or more nursing courses will be automatically withdrawn from the post-RN BN program, with no opportunity for re-admission.

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Post-LPN Bachelor of Nursing Degree Program (120 credits)

Regulations effective September 1, 2019.

The Faculty of Health Studies offers the Post-LPN BN program.

This program is designed to provide the Regulated (Practicing) Licensed Practical Nurse (LPN) with the opportunity to continue their education in nursing in a baccalaureate program that offers flexible modes of course delivery and opportunities to develop a clinical focus. Graduates are eligible to write the National Council Licensure Examination – Registered Nurse (NCLEX-RN) and to apply for registration with the College and Association of Registered Nurses of Alberta. If you plan to practice in a jurisdiction other than Alberta following completion of this program, please contact the regulatory body in that jurisdiction, before applying to this program, to determine acceptance of the program when seeking a temporary practice permit and active registration as a registered nurse. All AU nursing courses are mapped to the most current entry to practice

competencies, as determined by the College and Association of Registered Nurses of Alberta (CARNA).

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

For additional program information, please email bnadvisor@athabascau.ca.

Enrolment Requirements

1. Graduation from an approved practical nurse (LPN; RPN) certificate/diploma program.
2. Regulated (Practicing) Licensed Practical Nurse (LPN) with the College of Licensed Practical Nurses of Alberta. Proof of active registration/licensure must be submitted at time of application and maintained while completing the program.
3. Equivalent of one year full-time work experience (1,700 hours) as a Licensed Practical Nurse (submit letter(s) from employers to substantiate).

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Students with Non-Canadian/Non-United States Education

Students presenting non-Canadian/non-United States diplomas must present one of the following for admission and/or possible transfer credit:

> Official transcript showing completion of a recognized Canadian Practical Nurse Diploma, refresher, or bridging program; or
>
> A basic assessment* that compare the credential completed to Practical Nurse education in Canada from an international assessment agency, for example, the International Qualifications Assessment Service (IQAS); or
>
> If seeking additional transfer credits, a specialized or course-by-course evaluation of post-secondary course work from an international assessment agency, for example, the International Qualifications Assessment Service (IQAS).

Official transcripts for any completed Canadian or United States courses or programs in Nursing, taken to obtain licensure in Canada, must be submitted.

* Students who leave the post-LPN BN program for another program at AU will be required to provide a specialized or course-by-course assessment.

For more information, see the Evaluations and Transfer Credit section of the Calendar that explains the <u>foreign transcript evaluation process</u> for international students.

Second Undergraduate Degree

LPN Students who hold a recognized first degree in a discipline outside of nursing who wish to obtain an AU Bachelor of Nursing degree must apply under the Second Undergraduate degree regulations. These students may transfer applicable coursework from the previously completed degree to satisfy up to 50 per cent of the total credits required to complete the post LPN BN program. Preparatory (100 level) credits cannot be used to fulfill the requirements of a second undergraduate degree.

Program Requirements

Students are required to follow the degree regulations in effect at the time they enrolled in their program. Students who are inactive (have not registered for a course within 12 months from their last course contract end date) must re-enrol and will complete the regulations in effect at the time of re-enrolment.

PROGRAM STRUCTURE

Bachelor of Nursing (BN) degree credit requirements	120

Credits awarded for successful completion of practical nurse certificate or diploma program	30*
Total credits required to complete the Post-LPN BN degree	90
Residency requirement. A minimum of 51 nursing credits (NURS) must be obtained through Athabasca University. BIOL 235 (6 credits) must be completed through AU.	51
Graduation with Distinction or Great Distinction. At least 24 credits (excluding courses using a pass/fail grading scheme) must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) (for non-nursing) credits	9

The 90 credits required to complete a post-LPN BN degree shall be distributed as follows:

• required and option nursing credits	60
• required Cluster A credits	30

* Additional credit may be awarded for university-level courses completed before enrolment to the Post-LPN BN program. Prior Learning Assessment and Recognition may be awarded for non-nursing University-level courses. University-level nursing courses taken prior to enrolment in the post-LPN BN

program will be assessed on a case-by-case basis. Transfer credit will not be granted for nursing clinical courses that are more than 5 years old and nursing theory courses that are more than 7 years old and non-nursing required, support and option courses that are more than 10 years old at the time of the request.

Course Requirements

Courses listed in Cluster A are prerequisite to those listed in Cluster B, and courses listed in Cluster B are prerequisite to those listed in Cluster C. Pre/co-requisite course requirements are also present within both Cluster A and B. Students are responsible for ensuring that prerequisites and co-requisite course requirements are met throughout the program in accordance with the Prerequisite Declaration Form.

NOTE: Clinical courses will only be offered within Alberta. Please see Post-LPN BN Professional Practice (Clinical) Preparation Guide (PDF - 228KB) and NURS 441 Placement Suggestion Process (PDF - 298KB) for more information.

Cluster A Courses (30 credits)

ENGL 255	Introductory Composition (recommended)* or junior/senior level university or equivalent ENGL course	(3)
HLST 320	Teaching and Learning for Health Professionals	(3)

MATH 215	Introduction to Statistics **or**	(3)
MATH 216	Computer-oriented Approach to Statistics	
PHIL 152	Basics in Critical Thinking, Reading, and Writing or any 200-level or higher philosophy course	(3)
PSYC 290	General Psychology	(3)
Humanities (300/400 level) or Social Science (300/400 level) or Science (300/400 level)		(3)
BIOL 235	Human Anatomy and Physiology**	(6)
NURS 316	Review of Pathophysiology and Pharmacology for BN Practice I**	(3)
NURS 317	Review of Pathophysiology and Pharmacology for BN Practice II**	(3)

** BIOL 235, NURS 316, and NURS 317 must be taken with Athabasca University. Transfer Credit will not be awarded.

* Students are strongly encouraged to register in their English course early in their program.

CLUSTER B NURSING REQUIRED AND ELECTIVE COURSES (51 CREDITS)

NURS 250	Exploration of Professional Nursing Practice	(3)
NURS 322	Nursing Informatics	(3)
NURS 324	Concepts and Theories in Nursing Practice	(3)
NURS 328	Understanding Research	(3)
NURS 400	Adult Health and Health Alterations	(3)
NURS 401	Professional Practice with Adults Experiencing Health Alterations	(6)
NURS 432	Management and Leadership in Nursing Practice	(4)
NURS 434	Community Health Promotion	(4)
NURS 435	Professional Practice in Mental Health Promotion	(6)
NURS 436	Family Health Promotion	(4)
NURS 437	Professional Practice in Family and Community Health Promotion	(6)
NURS 438	Trends and Issues in Nursing and Health	(3)

Systems

And 3 credits from the following nursing elective list:

NURS 326	Health Assessment	(3)
NURS 442	Gerontological Nursing	(3)
NURS 604	Leadership Roles in Health**	(3)
NURS 618	Community Development for Health Care Leaders **	(3)
NURS 621	Coaching and Leading: The Human Side of Organizational Change**	(3)
NURS 622	Understanding Organizations: Theory, Analysis and Organization**	(3)

** A paced (within a specific four-month time frame) nursing graduate course that is open for registration by June 10 (Fall start), October 10 (Winter start), and February 10 (Spring start). Credit for NURS 604, 618, 621, or 622 if taken to fulfill the Bachelor of Nursing elective requirements, cannot be applied for credit toward another undergraduate or graduate degree. Please note the fee for this graduate course differs from that of an

undergraduate course. Please fill out the Graduate Programs: Course Registration Form to register for NURS 604, 618, 621, or 622.

CLUSTER C COURSES (9 CREDITS)

NURS 441	Consolidated Professional Practice	(9)

Computer Requirements

Access to a computer with basic word processing and Internet access is required. Refer to the online glossary.

Specific Regulations

Given the unique and professional nature of the Post-LPN BN program, some of the general policies governing academic studies at Athabasca University are superseded by the following regulations.

1. In order to register in a nursing course with a practicum component, students must present proof of the following:

    Regulated (Practicing) Licensed Practical Nurse (LPN) with the College of Licensed Practical Nurses of Alberta. Proof of active registration/licensure must be maintained while completing the program.
    Compliance with all requirements listed in the Post-LPN BN

Professional Practice (Clinical)
<u>Preparation Guide</u>.

2. Students in the Post-LPN BN program are not permitted to challenge required or optional nursing theory or clinical courses.

3. Students seeking re-enrolment to the Post-LPN BN program will not receive credit for nursing clinical courses that are more than 5 years old and nursing theory courses that are more than 7 years old. Credit will not be awarded for non-nursing required, support and option courses that are more than 10 years old at the time of the request.

4. Students who have been awarded two failing grades in one or more nursing courses will be automatically withdrawn from the post-LPN BN program, with no opportunity for re-admission.

5. Students will be permitted a maximum of seven years to complete all degree program requirements from date of enrolment.

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Bachelor of Professional Arts (4 years—120 credits)

Regulations effective September 1, 2019.

The Bachelor of Professional Arts program is a four-year program designed for students who have completed an approved two-year diploma or equivalent from an accredited college or institute of technology. Some students may qualify to earn additional credits through prior learning assessment.

There are four majors offered in the Bachelor of Professional Arts degree: Communication Studies; Criminal Justice; Human Services; and Governance, Law, and Management.

Students are strongly encouraged to register in their English courses early in their program. Courses in the Bachelor of Professional Arts degree program are available by individualized study. Some courses are available by grouped study at selected sites. The course syllabus will indicate the delivery mode. If you have any questions, please contact the specific program advisor.

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Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, "Mapping Your Future: Your Career and Athabasca University."

Common Core courses	
Communication Studies Major	email
Criminal Justice Major	email
Governance, Law and Management Major	email
Human Services Major	email

Program Requirements

Students must complete the regulations that are in effect at the time they enrol in the program. Inactive students (students who have not registered for a course within 12 months from the last contract date) must re-enrol and follow the regulations in effect at the time of re-enrolment.

PROGRAM STRUCTURE

Total credits in the program	120
Enrolment requirement	60

MINIMUM CREDITS REQUIRED BEYOND THE COLLEGE DIPLOMA

Common Core credits	12
Major and elective and/or option credits	48
Total	60
Residency requirement: A minimum of 30 credits must be obtained through Athabasca University	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24

WITHIN THE DEGREE STUDENTS ARE REQUIRED TO EARN FOR DEGREE COMPLETION

Senior (300/400) level	48
400 level	18
Maximum credits allowed at junior (200) level	12

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Bachelor of Professional Arts Common Core Courses (12 credits)

Regulations effective September 1, 2019.

To Bachelor of Professional Arts program

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	120
Enrolment requirement	60

MINIMUM CREDITS REQUIRED BEYOND THE COLLEGE DIPLOMA

Common Core credits	12
Major and elective and/or option credits	48
Total	60

| Residency requirement: A minimum of 30 credits must be obtained through Athabasca University | 30 |
| Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered. | 24 |

WITHIN THE DEGREE STUDENTS ARE REQUIRED TO EARN FOR DEGREE COMPLETION

Senior (300/400) level	48
400 level	18
Maximum credits allowed at junior (200) level	12

COMMON CORE (12 CREDITS)

When choosing courses in the common core please consult Advising Services.

1. A 200-level writing course or English literature course, e.g.,

   ADMN 233 Writing in Organizations

   or

   ENGL 211 Prose Forms   (3)

   or

ENGL 255 Introductory Composition
(Students are strongly encouraged to register in ENGL 255 early in their programs.)

2. A 200-level or higher university critical and analytical thinking course, e.g.,

HSRV 306 Critical Reflection for Practice
(Note: A critical and analytical thinking course taken to fulfill this requirement of the core may not also be counted towards the major in Human Services but must be replaced by another Human Services course.)   (3)

or

PHIL 231 Introduction to Philosophy: West and East

or

PHIL 252 Critical Thinking

3. A senior (300/400) level professional ethics course, e.g.,

CMNS 455 Media Ethics

or

CRJS 490 Ethical Decision Making in Law Enforcement

or

EDUC 404 <u>Law and Ethics in Education</u>   (3)

or

PHIL 333 <u>Professional Ethics</u>

or

PHIL 371 <u>Ethics, Science, Technology, and the Environment</u>

4. A research methods or statistics course (see "Note" following) , e.g.,

    SOSC 366 <u>Research Methods in the Social Sciences</u>

    or

    CMNS 308 <u>Understanding Statistical Evidence</u>

    or

    CMNS 333 <u>Research Methods in Communication Studies</u>

    or

    HADM 499 <u>Research Methods in Health Services</u>   (3)

    or

    MATH 215 <u>Introduction to</u>

<u>Statistics</u>

or

MATH 216 <u>Computer-oriented
Approach to Statistics</u>

or

MGSC 301 <u>Statistics for
Business and Economics I</u>*

or

PSYC 304 <u>Research Methods in
Psychology</u>**

NOTE: A research methods course taken to fulfill this requirement of the core may not also be counted towards a major in Criminal Justice or Communication Studies. Communications Studies students are strongly advised to choose either CMNS 308 or CMNS 333 to meet the research methods requirement. If CMNS 308 or CMNS 333 is counted towards the core course requirement, it will not be counted towards the major electives requirement. Similarly, if SOSC 366 is chosen, it will count either as a core course or an elective course. As well, a statistics course taken to fulfill this requirement may not be counted towards a major in Governance, Law, and Management.

*   If MGSC 301 is taken, students cannot take MATH 215 or MATH 216.
** If PSYC 304 is taken, students cannot take SOSC 366.

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The online Calendar is the official version. If there are any discrepancies between this PDF version
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Bachelor of Professional Arts Communication Studies Major

Regulations effective September 1, 2019.

The Bachelor of Professional Arts Communication Studies major is offered by Athabasca University's Centre for Interdisciplinary Studies. The program encourages students to apply their professional knowledge within a national and international context of mass media and communication.

Enrolment Requirements

The BPA Communication Studies major is available to:

> graduates of an approved two- or three-year communications-related diploma (e.g., public relations, advertising, journalism, multi-media, broadcasting, library and information studies, legal assistant, and marketing); graduates of a previous undergraduate university degree in an unrelated discipline (with at least one year of

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professional practice relevant to the Communications Studies major); or, students with a minimum of two years of university-level coursework (with at least one year of professional practice relevant to the Communications Studies major).

Coursework and credentials must have been obtained from a college, university, or institute of technology approved by Athabasca University. Individuals who have questions about the eligibility of their previous education for admission are strongly encouraged to contact the program coordinator.

Prior Learning

Some students may qualify for:

1. a maximum of 60 credits of Prior Learning Assessment and Recognition (PLAR) towards entry to this program, or,
2. a maximum of 30 credits towards senior credit once they are accepted into the program.

To learn more about PLAR opportunities within the Communication Studies program, please contact your program coordinator or the Centre for Learning Accreditation.

Classroom Setting

In addition to completing BPA Communication Studies major through online and distance learning, students may

have the option to take courses in a classroom setting. Contact your program coordinator for a listing of grouped study courses.

Common Core

The common core courses may be taken at any time; however, students are encouraged to complete the common core courses early in their program. The common core addresses skills and knowledge that will help students succeed with the remaining degree requirements.

Program Learning Outcomes

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating. For more information regarding this major, contact the program coordinator.

Bachelor of Professional Arts program

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Program Structure

Common Core credits	12
Major Courses credits	30

Options credits	18
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credits	*see Prior Learning above

Major Courses (30 credits)

Required Major Courses (9 credits)

CMNS 301	Communication Theory and Analysis	(3)
CMNS 302	Communication in History	(3)
CMNS 401	Cultural Policy in Canada	(3)

And 21 credits selected from the following list*
(minimum of 12 credits at the 400 level).

*Note: Students may use any CMNS course to meet the 21 credits required in this area.

CMNS 201	Introduction to	(3)

Mass Media

CMNS 202/POLI 291	Media and Power in Canadian Society	(3)
CMNS 308	Understanding Statistical Evidence	(3)
CMNS 311	Mass Media and the Law	(3)
CMNS 321	Computing in Everyday Life	(3)
CMNS 333	Research Methods in Communication Studies	(3)
CMNS 358	Popular Culture and the Media	(3)
CMNS 380	Corporate Communication	(3)
CMNS 385/SOCI 378	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
CMNS 402	Global Communication	(3)
CMNS 419	Digital Storytelling	(3)
CMNS 420	Topics in Communication: Children and Media	(3)
CMNS 421	Being Online	(3)
CMNS 423	The Television Age	(3)
CMNS 425	Film and Genre	(3)

CMNS/GOVN 444	Media Relations	(3)
CMNS 445	Directed Readings in Communication Studies	(3)
CMNS 455	Media Ethics	(3)
POEC 302	Theories and Approaches to Political Economy	(3)
POEC 393	Canada and the Global Political Economy	(3)
POLI 309	Canadian Government and Politics	(3)
SOCI 435	Theories of Social Change	(3)
	A senior research methods course, e.g., SOSC 366 Research Methods in the Social Sciences	(3)

Options (18 credits)

18 credits from any discipline (a maximum of three credits allowed at the junior (200) level).

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Bachelor of Professional Arts
Criminal Justice Major

Regulations effective September 1, 2019.

The Bachelor of Professional Arts Criminal Justice Major is offered by Athabasca University's Centre for Social Sciences. Sixty credits are required for degree completion beyond the AU-approved two-year college diploma. Students must complete the following degree requirements within the Bachelor of Professional Arts program.

Enrolment Requirements

The BPA Criminal Justice major is available to:

graduates of an approved two-year criminal justice-related diploma;

graduates of a previous undergraduate degree in an unrelated discipline (with at least one year of professional practice relevant to the Criminal Justice major); or,

students with a minimum of two years of university level coursework (with at

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least one year of professional practice relevant to the Criminal Justice major).

Coursework and credentials must have been obtained from a college, university or institute of technology approved by Athabasca University. Individuals who have questions about the eligibility of their previous education for admission are strongly encouraged to contact the program coordinator. The program provides students with two years of Arts and Administrative Studies courses along with specialized senior-level courses in criminal justice.

Prior Learning

A maximum of 30 credits may be awarded by portfolio assessment through Prior Learning Assessment and Recognition (PLAR). To learn more about PLAR opportunities within the Criminal Justice program, please contact your program coordinator or the Centre for Learning Accreditation.

Classroom Setting

In addition to completing the BPA Criminal Justice major through online and distance learning, you may also be able to take courses in a classroom setting, or a combination of distance and classroom courses, at other institutions.

Common Core

The common core courses may be taken at any time; however, students are encouraged to complete the common core courses early in their program. The common core addresses skills and knowledge that will help students succeed with the remaining degree requirements.

Program Learning Outcomes

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating. For more information regarding this major, contact the program coordinator.

Bachelor of Professional Arts program

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Common Core credits	12
Major Courses credits	42
Options credits	6
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction	

or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24	
Maximum Prior Learning Assessment and Recognition (PLAR) credits	*see Prior Learning above	

MAJOR COURSES (SELECT 42 CREDITS FROM THE FOLLOWING)

	Any 200-level Accounting course	
	or	(3)
ADMN 232	Introduction to Management	
CRJS	All CRJS courses	
LGST 331	Administrative Law	(3)
LGST 489	Alternative Dispute Resolution	(3)
	A 300-level organizations course (e.g., ORGB 326 or SOCI 300)	(3)
ORGB 300	Organizational Culture	(3)
SOCI 305	Sociology and Crime	
	or	(3)
SOCI	Sociology of Deviance	

365

A research methods course (e.g., <u>SOSC 366</u>)	(3)

OPTIONS (6 CREDITS)

From any <u>discipline</u> at the senior (300 or 400) level	(6)

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Bachelor of Professional Arts
Governance, Law and Management Major

Regulations effective September 1, 2019.

The Bachelor of Professional Arts Governance, Law and Management major (BPA–GLM) is offered by the Centre for Social Sciences. The program is designed to prepare innovative managers and professionals for leadership success with public sector organizations in the knowledge-based society and economy. This leading-edge program provides education that promotes vision, creativity, and strategic thinking, as requisite skills for administrators in an era of globalization.

The recent reforms in organizations have led to a shift from "command-and-control" management structures and practices to an organizational context characterized by flexibility, innovation, and lifelong learning. The BPA–GLM provides the requisite knowledge and practical know-how needed by professionals for good governance and the successful

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management of organizational change, particularly the increasing shift to e-governance.

Enrolment Requirements

The Governance, Law and Management major is available to:

> graduates of an approved two-year diploma from an accredited college or technical institute in a public or not-for-profit sector related field (e.g., management, legal studies, policing, security, recreation administration, environmental studies, library and information studies);

> graduates of a previous undergraduate university degree in an unrelated discipline (with at least one year of professional practice relevant to the Governance, Law and Management major); or,

> students with a minimum of two years of university-level coursework (with at least one year of professional practice relevant to the Governance, Law and Management major).

Coursework and credentials must have been obtained from a college, university or institute of technology approved by Athabasca University. Individuals who have questions about the eligibility of their previous education for admission are strongly encouraged to contact the program coordinator.

Sixty credits beyond the AU-approved two-year college diploma are required for degree completion.

The program provides students with two years of Arts and Administrative Studies courses along with specialized senior-level courses in governance.

Common Core

The common core courses may be taken at any time; however, students are encouraged to complete the common core courses early in their program. The common core addresses skills and knowledge that will help students succeed with the remaining degree requirements.

Program Learning Outcomes

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating. For more information regarding this major, contact the program coordinator.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE*

Common Core credits	12
Major Courses credits	15

Focus area courses credits	27
Options credits	6
Residency requirement A minimum of 30 credits must be obtained through Athabasca University	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning and Assessment (PLAR) Credits	30 to 60

* Note: In the course of their BPA–GLM program, students must take 15 GOVN credits.

1. Complete the BPA common core.
2. Select a minimum of five courses (15 credits) from among five of the following six groups of required major courses:

GROUP 1

ACCT 245	Accounting for Managers of Not-for-Profit Organizations	(3)
	or	
ACCT 250	Accounting for Managers	(3)
	or	

ADMN 232	Introduction to Management	(3)

or

GOVN/GLST 450	Public Budgeting and Financial Management in a Globalized World	(3)

GROUP 2

ECON 401	The Changing Global Economy* *Students who have received credit for ECON 301 may not take ECON 401.	(3)

or

GLST/INTR/POEC 483	International Political Economy: The Politics of Globalization	(3)

or

POEC 393	Canada and the Global Political Economy	(3)

GROUP 3

GOVN/POLI 301	Governance, the Public Sector, and Corporate Power	(3)

GROUP 4

GOVN/HSRV/POLI 400	Governance and Leadership	(3)

or

GOVN/POLI 405	Innovative Public Management	(3)

GROUP 5

GOVN/GLST/POLI 440	Global Governance and Law	(3)

or

LGST 331	Administrative Law	(3)

GROUP 6

CMNS 308	Understanding Statistical Evidence	(3)

There are three focus areas within the BPA–GLM program. The three focus areas are reflected in both the name and structure of the program; students select nine credits from each focus area.

Courses within the Politics of Governance focus area provide students with an understanding of the social forces and environment that shape modern governance. Courses within the Law, Justice, and Policing focus area illuminate both legal institutions and the differences in power amongst groups within society. The Management and Administrative Studies focus area allows students to acquire the skills they need to assume leadership roles within public sector organizations.

Focus Areas

1. The Politics of Governance

Nine credits selected from the following. A maximum of six credits in any one of the following disciplines: ENVS, HADM, INST, POEC, POLI, WGST. All INP courses are taken online from Ryerson Polytechnic University.

ANTH 362	Aboriginal Cultures of North America	(3)
INP 900	Introduction to the Nonprofit/Voluntary Sector	(3)
INP 901	Developing Effective Organizations	(3)
INP 911	Advocacy and Governmental Relations	(3)
INP 916	NGOs and World Governance	(3)

INP 920	Critical Issues	(3)
CMNS 401	Cultural Policy in Canada	(3)
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
ECON/HADM 321	Health Care Economics	(3)
ECON 385	Money, Banking, and Canadian Financial Institutions	(3)
ENVS	All courses	
GEOG 302	The Canadian North	(3)
GEOG 311	Canadian Urban Development	(3)
GLST/INTR 395	Political Economy of Development: People, Processes, and Policies	(3)
GLST 483	International Political Economy: The Politics of Globalization	(3)
GOVN	All courses	
HADM	All courses	
HERM	All courses	
HIST 330	Social History of Canada: European Contact to Early Industrialization	(3)

HIST 331	Social History of Canada: Early Industrialization to Contemporary Canada	(3)
HSRV 311	Practice and Policy in the Human Services	(3)
HSRV 322	Ideology and Policy Evolution	(3)
INST	All courses at the 300/400 level	
LBST	All courses	
LGST 390	Women, Equality and the Law	(3)
POEC	All courses	
POLI	All courses	
PSYC 340	Introduction to Applied Social Psychology	(3)
SOCI 321	Sociology of Work and Industry	(3)
SOCI 345	Women and Work in Canada	(3)
SOCI 348	Sociology of Environment and Health	(3)
SOCI 380	Canadian Ethnic Relations	(3)
WGST	All courses *	

*WGST/HSRV 421

and INP 911 are equivalent courses. Credit will not be given for both.

2. Law, Justice, and Policing

Nine credits selected from the following. A maximum of six credits in any one of the following disciplines: CRJS and IDRL. All INP courses are taken online from Ryerson Polytechnic University.

INP 911	Advocacy and Governmental Relations	(3)
CMNS 311	Mass Media and the Law	(3)
CRJS	All courses	
GOVN 377	Issues in Access to Information and Privacy Protection	(3)
GOVN/GLST/POLI 440	Global Governance and Law	(3)
HIST 336	History of Canadian Labour	(6)
HRMT 322	Employment Law	(3)
IDRL	All courses	
INST 426	Aboriginal Government and Law	(3)

LGST	All courses	
PHIL 335	Biomedical Ethics	(3)
PHIL 371	Ethics, Science, Technology, and the Environment	(3)
PHIL 375	Philosophy of the Environment	(3)
PSYC 395	Forensic Psychology	(3)
PSYC 435	Abnormal Psychology	(3)
SOCI 305	Sociology and Crime	(3)
SOCI 365	Sociology of Deviance	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)
WGST 422	Violence Against Women: A Global Perspective	(3)

3. Management and Administrative Studies

Nine credits selected from the following. A maximum of six credits in any one of the following disciplines: ADMN, CMIS, ECON, HADM, HRMT, MGSC, MKTG, ORGB. All INP courses are taken online from Ryerson Polytechnic University.

ADMN	All courses	
INP 902	Program Evaluation (for Nonprofit Organizations)	(3)
INP 910	Strategic Planning (in Nonprofit Organizations)	(3)
INP 912	Marketing for Nonprofit Organizations	(3)
INP 913	Leading Through Change	(3)
INP 914	Diversity and Conflict Resolution	(3)
INP 915	Financial Management	(3)
CMIS	All courses	
CMNS 380	Corporate Communication	(3)
COMM 243	Interpersonal Communication	(3)
COMM 277	Group Communication	(3)

ECON	All courses	
ENVS 305	Environmental Impact Assessment	(3)
ENTP 212	Entrepreneurship	(3)
GOVN 390/ POLI 392	Public Policy and Administrative Governance	(3)
GOVN/HSRV/POLI 400	Governance and Leadership	(3)
GOVN/POLI 405	Innovative Public Management	(3)
GOVN/GLST 450	Public Budgeting and Financial Management in a Globalized World	(3)
HRMT	All courses	
MGSC	All courses	
MKTG	All courses	
ORGB	All courses	
PSYC 405	Creating a Working Alliance	(3)
SOCI 300	How Humans Organize: From Primary Groups to the World Wide Web	(3)
SOSC 366	Research Methods in the Social Sciences	(3)

OPTIONS (6 CREDITS)

6 credits from any discipline   (6)

Notes:

Students are advised that they can take only 12 credits at the junior level. Preparatory courses cannot be taken for credit in the BPA–GLM program.

Students who wish to pursue employment in the federal civil service or foreign affairs are strongly encouraged to take French for their Option courses. Student interested in North American integration should take Spanish. Students interested in European governance should take German. Students interested in governance capacity building for First Nations communities should take Indigenous language courses.

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Bachelor of Professional Arts
Human Services Major

Regulations effective September 1, 2019.

The Bachelor of Professional Arts Human Services major is offered by Athabasca University's Centre for Social Sciences.

The program responds to the career and professional needs of career practitioners in the human services fields of early childhood education, child and youth care, personal support services, and other closely related fields such as educational assistants and counsellors. The program complements the diploma programs offered at community colleges in Alberta and across Canada.

Enrolment Routes

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The BPA Human Services major is available to:

>   graduates of an approved two-year human services related diploma;
>
>   graduates of a previous undergraduate university degree in an unrelated discipline (with at least one year of professional practice relevant to the Human Services major); or,
>
>   students with a minimum of two years of university-level coursework (with at least one year of professional practice relevant to the Human Services major).

Coursework and credentials must have been obtained from a college, university or institute of technology approved by Athabasca University. Individuals who have questions about the eligibility of their previous education for admission are strongly encouraged to contact Advising Services.

Program Planning

Students are strongly encouraged to plan an individualized program of study to:

>   consolidate and formalize their previous learning
>
>   build on their existing knowledge
>
>   broaden their knowledge base
>
>   explore areas of interest, and
>
>   prepare themselves for future education and career choices.

Plan your program of study carefully to ensure that you meet all of the degree requirements. A maximum of 12 credits may be completed at the 200 level

including any 200-level courses in the required common core. You must also complete a minimum of 18 credits at the 400 level, including at least 9 credits in Human Services.* If you need assistance, or for general information regarding the Human Services major, please contact the program coordinator.

* Note: HSRV 489 – Capstone: A Synthesis of Program Learning Outcomes may only be taken at the end of your program. All HSRV major required courses are prerequisites, therefore may not be taken concurrently with HSRV 489. A maximum of three 3-credit option/elective courses may be taken concurrently with HSRV 489 (12 credits in total) as the final courses to complete the degree.

Prior Learning

Some students may qualify for:

1. a maximum of 60 credits of Prior Learning Assessment and Recognition (PLAR) towards entry to this program, or,
2. a maximum of 30 credits may be awarded toward the remaining credits in the program.

To learn more about PLAR opportunities within the Human Services major, please contact your program coordinator or the Centre for Learning Accreditation.

Program Learning Outcomes

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Classroom Setting

In addition to completing this degree through online and distance learning, you may have the option to take courses for the Bachelor of Professional Arts (Human Services) in a classroom setting at other institutions. See Partnerships and Student Recruitment for more information.

To Bachelor of Professional Arts General Requirements

Students must complete the following degree requirements within the Bachelor of Professional Arts program.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Note that HSRV 489 – Capstone: A Synthesis of Program Learning Outcomes may only be taken at the end of the program. All HSRV major required courses are prerequisites, therefore may not be taken concurrently with HSRV 489. A maximum of three, 3-credit option/elective courses may be taken concurrently with HRSV 489 (12 credits in total) as the final courses to complete the degree.

PROGRAM STRUCTURE

Common Core credits	12
Major Courses credits	33
Options credits	15
A minimum of 18 credits at the 400 level including at least 9 credits in Human Services. HSRV 489 fulfills 3 of these credits.	18
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.	24
Maximum Prior Learning Assessment and Recognition credits *see Prior Learning above	up to 60 credits towards entry or up to 30 after entry
Maximum credits allowed in Business and Administrative Studies courses	15

Human Services Major (33 credits)

Student must complete 15 credits in Required Courses and 18 additional credits selected from the list of Elective Courses.

Required Courses (15 credits)

HSRV 201	Social Work and Human Services	(3)
HSRV 306	Critical Reflection for Practice	(3)
HSRV 311	Practice and Policy in the Human Services	(3)
HSRV 322	Ideology and Policy Evolution	(3)
HSRV 489*	Capstone: A Synthesis of Program Learning Outcomes Taken at the end of the HSRV degree studies, after all other courses in the BPA HSRV major degree have been completed. All HSRV major required courses are prerequisites, therefore may not be taken concurrently with HSRV 489. A maximum of three other 3-credit option/elective courses may be taken concurrently with HSRV 489 as the final courses to complete the degree. * Professor approval required.	(3)

Elective Courses (18 credits selected from the following)

All senior (300/400) level credits in:

Anthropology (ANTH)

Communication Studies (CMNS)

Criminal Justice (CRJS)

Educational Psychology (EDPY)

Education Studies (EDUC)

Governance (GOVN)

Health Administration (HADM)

Human Services (HSRV)

Indigenous Studies (INST)

Industrial Relations (IDRL)*

Legal Studies (LGST)

Organizational Behavior (ORGB)*

Political Economy (POEC)

Political Science (POLI)

Psychology (PSYC)

Social Science (SOSC)

Sociology (SOCI)

Women's and Gender Studies (WGST)

Note: Courses that are not in the disciplines above, but are cross-listed

with them, will meet the elective requirements.

* Courses in <u>Industrial Relations</u> and <u>Organizational Behavior</u> may not exceed a maximum of 15 credits in this degree. (See Program Structure, maximum in Business and Administrative Studies)

Eighteen credits must be completed at the 400 level. Students are advised to plan their program of study carefully to ensure that they meet all of the degree requirements.

Options (15 credits)

Select 15 additional credits in <u>any discipline</u> at the senior (300/400) level.

Notes: Please ensure your course selection meets the general degree requirements, especially the requirements of completing 18 credits at the 400 level, including at least 9 credits in Human Services.

Contact <u>Advising Services</u> to ensure your course selection complies with the degree requirements. Use a program planner to record your selections and track your process.

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Bachelor of Science (4 years—120 credits)

Regulations effective September 1, 2019.

Athabasca University's Faculty of Science and Technology (FST) Bachelor of Science (BSc) degree allows students to take the general program or select a major in Human Science, Computing and Information Systems, or Applied Mathematics. A selection of minors is also offered for students to enhance their knowledge on a specific area of study. Given the importance of science and technology, this degree will prepare student to excel in the science-based world of today and meet the increasing technological demands of the future.

Graduate of the BSc program will have gained the technical, analytical, and critical thinking skills to be able to further their education. The four-year BSc is transferable towards medicine, dentistry, and veterinary programs at other Canadian and international institutions. Student intending to go onto graduate studies should contact the institution they would like to attend to ensure all entrance requirements are met.

Management

Nursing

Professional Arts, General Regulations

Science

Bachelor of Science, 4-year

Bachelor of Science, 4-year, Post Diploma

Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

Architecture

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The Faculty of Science and Technology also offers a BSc Major in Architecture program, a way to study architecture as general interest or in preparation for a Masters of Architecture program, (and licensure as an architect).

Second Undergraduate Degree

Students who hold a recognized first degree and who wish to obtain an AU undergraduate degree in a different subject area, will be enrolled under the second undergraduate degree regulations. These students may transfer in up to 50 per cent (60 credits) into the four-year degree program, based on course work in the first degree that is applicable. Preparatory (100 level) credits cannot be used to fulfill the requirements of a second undergraduate degree.

Majors and Minors

While students may decide to graduate with a BSc in general science (without a specific area of focus), they may have the option of selecting a major, or a major and a minor, at the time of enrolment in the BSc program. BSc major are available in:

Applied Mathematics
Computing and Information Systems
Human Science

Students may also select from the following minors:

Applied Mathematics

Certificate

Certificate of Completion - English Language Proficiency Program

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Finance Management

Business Administration

It is highly recommended that students consult an AU program advisor before changing majors or minors.

Double Majors

For student in the BSc program wishing to combine two majors, all requirements of both majors must be fulfilled. The choice of major may restrict course selection or require the completion of more than 120 credits. Those considering a double major should consult an AU program advisor for assistance.

Program Plans

Online program plans assist students in selecting the courses needed to fulfill their program requirements. Counselling Services offers an assessment website, Mapping Your Future. AU has also

developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Total credits in the program	120

Minimum Credits Required

Senior (300 or 400) level	72
Science credits	72
In the major (if selected)	45
In the major through Athabasca University	15
In the minor (if selected)	24
In the minor through Athabasca University	9
Senior Science credits (300 and 400 level)	45
Senior Science credits at 400 level	15
Social Science credits	6
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University	30

Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.   24

Maximum Credits Allowed

In any one Science discipline	72
Senior project credits (495/496)	12
At the preparatory (100) level	6
Maximum Prior Learning Assessment and Recognition (PLAR) credits	30

Core Course Requirements

MATH 215	Introduction to Statistics **or**	(3)
MATH 216	Computer-oriented Approach to Statistics	
MATH 265*	Introduction to Calculus I *(When selecting the CIS major or a computing-related minor, MATH 265 may be replaced with MATH 270.)	(3)
	Introduction to Computing and Information Systems	

COMP 200*	* (COMP 200 is required for students selecting the CIS major or a computing-related minor.)	(3)
	or	
COMP 210	Introduction to Information Systems and Computer Applications	
SCIE 326	Scientific Reasoning	(3)
SCIE 480	Research Methods in Science **or**	(3)
COMP 494	Research Methods	
PHIL 333	Professional Ethics **or**	(3)
PHIL 371	Ethics, Science, Technology, and the Environment	
ENGL 255	Introductory Composition (see below)	(3)

English Writing Skills Requirement

Students are strongly encouraged to register in ENGL 255 early in their program. Students will be exempted* from

the English Writing Skills Requirement (ENGL 255) who have met one of the following criteria:

> have a grade of B- (70 per cent) or better in an Athabasca University <u>English course above the preparatory (100) level</u>;
>
> **or**
> received credit for an English course in which a grade of B- or better was achieved.

*Note: the exemption must be replaced with a 3-credit course in any discipline at the junior/senior (200 to 400) level.

Additional Program Regulations

1. Athabasca University may grant transfer credit for individual Computer Science courses that were completed more than five years ago and/or Science courses that are over 10 years old if proof of currency in the field is provided in the form of a current resumé and letter(s) of employment. Other evidence may be accepted if the letter and the resumé cannot be supplied. Visit the <u>Transfer Credit Services</u> section of the Calendar for more information regarding transfer credit towards the BSc program.

2. Students holding a computing-related diploma from an approved college or technical institute that is more than five years old may be admitted to the BSc PD program if a current resumé and letter from their

supervisor/employer provide evidence of currency in the field since the diploma was awarded.

3. Students holding a science-related diploma from an approved college or technical institute that is more than 10 years old may be admitted to the BSc PD program if a current resumé and letter from their supervisor/employer provide evidence of currency in the field since the diploma was awarded.

4. An individual course can only be used to fulfill one requirement in the program. For example, no course can be used to complete the specific requirements of both the major and the minor. Also, a course that fulfills the BSc program general requirements cannot be used to satisfy the specific requirements of either the major or the minor.

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Bachelor of Science (Post Diploma)
(4 years—120 credits)

Regulations effective September 1, 2019.

The Bachelor of Science (Post Diploma) program (BSc PD) allows students presenting a two- or three-year science- or computing-related diploma who wish to pursue a university degree to further their career and/or academic studies.

Graduates of the BSc PD program will have gained the technical, analytical, and critical thinking skills to be able to further their education. The BSc PD program also allows students to transfer their undergraduate degree towards medicine, dentistry, and veterinary programs at other Canadian and international institutions. Students intending to go on to graduate studies should contact the institution they would like to attend to ensure all entrance requirements are met.

The Faculty of Science and Technology offers two routes within the post diploma:

1. Major and minor route: For students in this route, those holding a two- or three-year science or computing-

related diploma from an accredited college or technical institute may receive a minimum of a block of 30 credits. Depending on the content of the diploma, up to a maximum of 60 credits may be transferred toward the BSc PD program.

2. Without a major or minor route: For students in this route, those holding a two- or three-year science or computing-related diploma from an accredited college or technical institute may receive a minimum of a block of 30 credits, students may also receive a block of 30 plus individual transfer credit up to a maximum of 60. Some diplomas may qualify for a block of 60 credits depending on the content of the diploma.

Note: Please refer to the required timelines in Additional Regulations at the bottom of this page. If your diploma is outside the time limits, please submit proof of currency as soon as possible. Not providing this documentation will hold up the evaluation process.

Majors and Minors

Students have the option to select a major, or a major and a minor, at the time of enrolment in the BSc PD program. A student may also decide to graduate with a BSc PD in general science without a specific area of focus. BSc majors are available in:

Applied Mathematics
Computing and Information Systems
Human Science

Students may also select from the following minors:

Applied Mathematics

Computing

Information Systems

Human Science

Biology

Geoscience

Physical Sciences

Learning Technology

Architecture

Game Programming

Game Development and Design

Web Development

Information Systems Management

Psychology

Finance Management

Business Administration

It is highly recommended that students consult an AU program advisor before changing majors or minors.

Program Plans

Our online program plans assist students in selecting the courses needed to fulfill their program requirements. Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

BSC PD PROGRAM REQUIREMENTS FOR THE 30-CREDIT BLOCK ADMISSION

Total credits in the program	120
Approved college or technical diploma receives	
* (Depending on the courses taken in the diploma, the student may receive additional credits not exceeding a total of 60 credits.)	30*

Minimum Credits Required

Senior credits (300 or 400 level)	45
Science credits	60
In the major (if selected)	45
In the major through Athabasca University	15
In the minor (if selected)	24
In the minor through Athabasca University	9
Senior Science credits (300 and 400 level)	36

Senior Science credits at 400 level		12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.		30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to be considered.		24

Maximum Credits Allowed

At the preparatory (100) level	0
In any one Science discipline	72
Senior project credits (495/496 courses)	12
Maximum Prior Learning Assessment and Recognition (PLAR) credits	30

Core Course Requirements

MATH 215	Introduction to Statistics **or**	(3)
MATH 216	Computer-Oriented Approach to Statistics	

	Introduction to Calculus I	
MATH 265*	* (When selecting the CIS major or a computing-related minor MATH 265 may be replaced with MATH 270.)	(3)
COMP 200*	Introduction to Computing and Information Systems	
	* (COMP 200 is required for students selecting the CIS major or a computer-related minor.)	(3)
	or	
COMP 210	Introduction to Information Systems and Computer Applications	
SCIE 326	Scientific Reasoning	(3)
SCIE 480	Research Methods in Science	
	or	(3)
COMP 494	Research Methods	
PHIL 333	Professional Ethics	
	or	
		(3)
PHIL	Ethics, Science, Technology, and the	

371	Environment	
ENGL 255	Introductory Composition (see below)	(3)

BSC PD PROGRAM REQUIREMENTS FOR THE 60-CREDIT BLOCK ADMISSION

Total credits in the program	120
Approved college or technical diploma receives	60

Minimum Credits Required

Senior credits (300 or 400 level)	45
Science credits	51
Senior Science credits (300 and 400 level)	42
Senior Science credits at 400 level	12
Residency requirement. A minimum of 30 credits must be obtained through Athabasca University.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through Athabasca University in order to	24

be considered.

Maximum Credits Allowed

At the preparatory (100) level	0
Senior project credits (495/496 courses)	12
Maximum Prior Learning Assessment and Recognition (PLAR) credits	30

Core Course Requirements

MATH 215	Introduction to Statistics **or**	(3)
MATH 216	Computer-Oriented Approach to Statistics	
MATH 265	Introduction to Calculus I **or**	(3)
MATH 270	Linear Algebra	
SCIE 326	Scientific Reasoning	(3)
SCIE 480	Research Methods in Science **or**	(3)

COMP 494	<u>Research Methods</u>	
PHIL 333	<u>Professional Ethics</u> **or**	(3)
PHIL 371	<u>Ethics, Science, Technology, and the Environment</u>	
ENGL 255	<u>Introductory Composition</u> (see below)	(3)

*English Writing Skills Requirement

Students are strongly encouraged to register in ENGL 255 early in their program. Students will be exempted** from the English Writing Skills Requirement (ENGL 255) if they have met one of the following criteria:

> have a grade of B- (70 per cent) or better in an Athabasca University <u>English course above the preparatory (100) level</u>;
>
> **or**
>
> receive credit for an English course in which a grade of B- or better was achieved.

** Note: The exemption must be replaced with a 3-credit course in any discipline at the junior/senior (200 to 400) level.

Additional Program Regulations

1. Athabasca University may grant transfer credit for individual Computer Science courses that were completed more than 5 years ago and/or Science courses that are over 10 years old if proof of currency in the field is provided in the form of a current resumé and letter(s) of employment. Other evidence may be accepted if the letter and the resumé cannot be supplied. Visit the Transfer Credit Services section of the Calendar for more information regarding transfer credit towards the BSc program.

2. Students holding a computing-related diploma from an approved college or technical institute that is more than 5 years old may gain admission to the BSc PD program if a current resumé and letter from their supervisor/employer provide evidence of currency in the field since the diploma was awarded.

3. Students holding a science-related diploma from an approved college or technical institute that is more than 10 years old may gain admission from the BSc PD program if a current resumé and letter from their supervisor/employer provide evidence of currency in the field since the diploma was awarded.

4. An individual course can only be used to fulfill one requirement in the program. For example, no course can be used to complete the specific requirements of both the major and

the minor. Also, a course that fulfills the BSc program general requirements cannot be used to satisfy the specific requirements of either the major or the minor.

5. Preparatory (100 level) courses cannot be used to fulfill the requirements of the Post Diploma program.

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Bachelor of Science Applied Mathematics Major

Regulations effective September 1, 2019.

The Bachelor of Science in Applied Mathematics is designed to help students develop a relatively wide range of applied mathematical skills which have direct applications in fields such as scientific and medical research, computer science, finance, engineering, and other math-related disciplines.

This major fosters innovative thinking toward solving scientific, environmental, and sociological issues using mathematical methods, and aims to provide deeper understanding and alternative perspectives on problems in math-related interdisciplinary fields. Its ultimate goal is to lay a foundation of research skills for undergraduate students to apply in real-world situations and contribute to the betterment of society.

Students complete the program regulations in effect at the time of their enrolment.

Management

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Science

Bachelor of Science, 4-year

Bachelor of Science, 4-year, Post Diploma

Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

Architecture

University Diploma

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Learning Outcomes

AU has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

APPLIED MATHEMATICS – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements, a major in Applied Mathematics involves the completion of 45 credits of core and elective courses.

The Applied Mathematics major cannot be combined with the Applied Mathematics minor.

Core Courses   36 credits

MATH 270	Linear Algebra I	(3)
MATH 266	Introduction to Calculus II	(3)
MATH 271	Linear Algebra II	(3)
MATH 309	Discrete Mathematics	(3)
MATH	Methods in Applied

Certificate	315	Statistics	(3)
Certificate of Completion - English Language Proficiency Program	MATH 365	Multivariable Calculus	(3)
	MATH 366	Complex Variables I	(3)
Archived Program Regulations	MATH 370	Applied Real Analysis	(3)
Undergraduate Courses	MATH 376	Ordinary Differential Equations	(3)
Examinations and Grades	MATH 476	Partial Differential Equations	(3)
	MATH 480	Mathematic Modeling I	(3)
Undergraduate Fees and Refunds	MATH 495	Mathematics Projects I	(3)

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Elective Courses   **9 credits**

Students complete a minimum of 9 credits selected from the Mathematics (MATH) discipline. A minimum of 6 credits must be at a senior (300 or higher) level.

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Bachelor of Science Computing and Information Systems Major

Regulations effective September 1, 2019.

The Computing and Information Systems Major is designed for students who wish to develop and use computer-based systems in business, education, and other fields that require the processing, utilization, and management of information. Students will gain the requisite knowledge and skills in the analysis, design, and implementation of computer-based information systems for various organizations.

Students complete the program regulations in effect at the time of their enrolment.

Learning Outcomes

AU has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Management

Nursing

Professional Arts, General Regulations

Science

Bachelor of Science, 4-year

Bachelor of Science, 4-year, Post Diploma

Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

Architecture

University Diploma

University Certificate

Post-Baccalaureate

COMPUTING AND INFORMATION SYSTEMS MAJOR – SPECIFIC REQUIREMENTS

In addition to the <u>BSc program general requirements</u>, a major in Computing and Information Systems involves the completion of 45 credits of core and elective courses.

The Computing and Information Systems major cannot be combined with the <u>Computing minor</u> or the <u>Information Systems minor</u>.

Core Courses   24 credits

COMP 268	<u>Introduction to Computer Programming (Java)</u>	(3)
COMP 272	<u>Data Structures and Algorithms</u>	(3)
COMP 314	<u>Operating Systems</u>	(3)
COMP 347	<u>Computer Networks</u>	(3)
COMP 361	<u>Systems Analysis and Design</u>	(3)
COMP 378	<u>Introduction to Database Management</u>	(3)
COMP	<u>Human Computer</u>	

Certificate	482	Interaction	(3)
Certificate of Completion - English Language Proficiency Program	COMP 495	Computer and Information Systems Projects I	(3)

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Elective Courses   **21 credits**

Students complete a minimum of 21 credits selected from the Computer Science (COMP) discipline. All 21 credits must be at the senior (300 or higher) level.

Up to three Athabasca University graduate-level computing courses can be taken to fulfill senior-level COMP electives. The courses are paced and have specific start dates. Please refer to the Graduate Academic Schedule for registration deadlines. Some graduate courses are excluded and priority is given to graduate students. If the graduate-level credit is used to fulfill a Bachelor of Science Major in Computing and Information Systems requirement, it cannot be applied to another undergraduate or graduate degree. Please note that the fees for graduate-level courses differ from those of undergraduate courses. To register in a graduate-level course, please complete the printable undergraduate course registration form, and email it to fst_grad_success@athabascau.ca.

Recommended Options

The following courses are recommended options for CIS major students enrolled in the 4-year BSc program:

ADMN 233	Writing in Organizations	(3)
ORGB 364	Organizational Behaviour	(3)
PHIL 252	Critical Thinking	(3)
MGSC 405	Quantitative Approaches to Decision Making	(3)
MATH 309	Discrete Mathematics	(3)

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Bachelor of Science Human Science Major

Regulations effective September 1, 2019.

The Human Science major is designed for individuals who wish to pursue careers in the life sciences, including professional designations in medicine and related disciplines, research in biology and human sciences, or other health-related careers. Students will be able to customize their area of interest by completing electives in human biology and health as well as other disciplines.

Learning Outcomes

AU has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

HUMAN SCIENCE MAJOR – SPECIFIC REQUIREMENTS

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Science

  Bachelor of Science, 4-year

  Bachelor of Science, 4-year, Post Diploma

  Computing and Informations Systems Major, 4-year

  Applied Mathematics Major, 4-year

  Human Science Major, 4-year

  Bachelor of Science Minors

Architecture

University Diploma

University Certificate

Post-Baccalaureate

In addition to the BSc program general requirements, a major in Human Science involves the completion of 45 credits of core and elective courses.

The Human Science major cannot be combined with the Biology minor or the Human Science minor.

Core Courses — 21 credits

BIOL 204	Principles of Biology I (lab component)	(3)
BIOL 207	Principles of Biology II (lab component)	(3)
BIOL 230	Human Physiology (lab component) **or**	6
BIOL 235	Human Anatomy and Physiology	
HLST 200	Introduction to Human Health I	(3)
BIOL 341	Human Genetics	(3)
BIOL 401	Cell Biology	(3)

Elective Courses — 24 credits

Students complete a minimum of 24 credits selected from the list of courses below. All 24 credits must be at the senior (300 to higher) level. A minimum of 6 credits must include science lab components. Courses that are not listed here but which are easily demonstrated to have mainly Human Science content may be considered towards the elective credit requirements.

BIOL 310	Biology of Human Sexuality	(3)
BIOL 320	Comparative Anatomy of the Vertebrates (lab component)	(3)
BIOL 325	Introductory Microbiology (lab component)	(3)
BIOL 345	Ecology (lab component)	(3)
BIOL 480	Immunology (lab component)	(3)
BIOL 495	Biology Projects I	(3)
BIOL 496	Biology Projects II	(3)
CHEM 301	Introduction to Biochemistry	(3)
CHEM 350	Organic Chemistry I (lab component)	(3)
CHEM 360	Organic Chemistry II (lab component)	(3)
CHEM		

495	Chemistry Projects I	(3)
CHEM 496	Chemistry Projects II	(3)
NUTR 330	Introductory Nutrition **or**	(3)
NUTR 331	Nutrition for Health	
NUTR 405	Nutrition for Health and Disease	(3)
NUTR 406	Modern Concepts in Nutrition	(3)
NUTR 495	Nutrition Projects I	(3)
NUTR 496	Nutrition Projects II	(3)
HADM 336	Community Health Planning	(3)
HADM 379	Introduction to Epidemiology	(3)
HLST 301	Complementary and Alternative Therapies	(3)
PSYC 355	Cognitive Psychology	(3)
PSYC 402	Biological Psychology	(3)

Recommended Options

As the following courses are pre-requisites to some electives, they are recommended options for students in the Human Science major.

| CHEM 217 | Chemical Principles I (lab component) | (3) |
| CHEM 218 | Chemical Principles II (lab component) | (3) |

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Bachelor of Science Applied Mathematics Minor

Regulations effective September 1, 2019.

A BSc with a minor in Applied Mathematics at Athabasca University is designed to expose students with a wide range of mathematics topics aimed at developing skills that can be directly applied in fields such as computer science, finance, biology, engineering, and other math-related disciplines.

APPLIED MATHEMATICS MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Applied Mathematics involves the completion of 24 credits of core and elective courses.

Core Courses   9 credits

MATH 266	Introduction to Calculus II	(3)
MATH 270	Linear Algebra I	(3)
MATH 271	Linear Algebra II	(3)

Elective Courses   15 credits

Students complete a minimum of 15 credits selected from the Mathematics (MATH) discipline. A minimum of 6 credits must be at the senior (300 or higher) level.

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Bachelor of Science Architecture Minor

Regulations effective September 1, 2019.

The BSc minor in Architecture provides undergraduates with an opportunity to explore the discipline of Architecture. Students will experience design studios along with history, theory, and building science courses—all with an emphasis on sustainability.

ARCHITECTURE MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Architecture involves the completion of 24 credits of core courses.

Core Courses		**24 credits**
ARCH 200	History of Ideas in Architecture I	(3)

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Science

  Bachelor of Science, 4-year

  Bachelor of Science, 4-year, Post Diploma

  Computing and Informations Systems Major, 4-year

  Applied Mathematics Major, 4-year

  Human Science Major, 4-year

  Bachelor of Science Minors

   Applied Mathematics Minor

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   Biology Minor

ADST 200	Foundations of Design I	(3)
APST 215	Introduction to Graphic Representation	(3)
ADST 205	Foundations of Design II	(3)
APST 230	Materials, Properties, and Applications	(3)
APST 240	Introduction to Structures	(3)
APST 470	Building Envelope and Assemblies	(3)
APST 480	Mechanical Equipment of Buildings	(3)

Please note: students interested in a major in Architecture should instead review the program regulations for the Bachelor of Science in Architecture program.

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Bachelor of Science Architecture Minor

Regulations effective September 1, 2019.

The BSc minor in Architecture provides undergraduates with an opportunity to explore the discipline of Architecture. Students will experience design studios along with history, theory, and building science courses—all with an emphasis on sustainability.

ARCHITECTURE MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Architecture involves the completion of 24 credits of core courses.

Core Courses		**24 credits**
ARCH 200	History of Ideas in Architecture I	(3)

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Science

  Bachelor of Science, 4-year

  Bachelor of Science, 4-year, Post Diploma

  Computing and Informations Systems Major, 4-year

  Applied Mathematics Major, 4-year

  Human Science Major, 4-year

  Bachelor of Science Minors

   Applied Mathematics Minor

   Architecture Minor

   Biology Minor

ADST 200	Foundations of Design I	(3)
APST 215	Introduction to Graphic Representation	(3)
ADST 205	Foundations of Design II	(3)
APST 230	Materials, Properties, and Applications	(3)
APST 240	Introduction to Structures	(3)
APST 470	Building Envelope and Assemblies	(3)
APST 480	Mechanical Equipment of Buildings	(3)

Please note: students interested in a major in Architecture should instead review the program regulations for the Bachelor of Science in Architecture program.

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Bachelor of Science Biology Minor

Regulations effective September 1, 2019.

The minor in Biology at Athabasca University offers a comprehensive program of study and training in the biological science. It is designed to provide a broad background in biology while allowing students significant flexibility in choosing courses of interest. Students will be exposed to the fundamental principles of biology, including studies of the structure, organization, and diversity of life. This minor is intended to provide additional qualifications in science-related careers that require an understanding and appreciation of the life sciences, or preparation for graduate work in biology.

BIOLOGY MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor on Biology involves the completion of 24 credit of core and electives courses. The Biology minor

Nursing

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Science

Bachelor of Science, 4-year

Bachelor of Science, 4-year, Post Diploma

Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

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Applied Mathematics Minor

Architecture Minor

Biology Minor

Business Administration

cannot be combined with the Human Science major.

Core Courses   6 credits

BIOL 204	Principles of Biology I (lab component)	(3)
BIOL 205	Principles of Biology IIB (home lab version)	
	or	(3)
BIOL 207	Principles of Biology II (lab component)	

Elective Courses   18 credits

Students complete a minimum of 18 credits chosen from the Biology (BIOL) discipline. A minimum of 6 credits must be at the senior (300 or higher) level.

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Bachelor of Science Business Administration Minor

Regulations effective September 1, 2019.

The Business Administration minor is designed to complement a student's choice of major. This minor enables a basic grasp of management theory and of technically-based skills in the core business areas of Accounting, Management Science, and Marketing. It will provide students with the relevant skills to enter their chosen career.

BUSINESS ADMINISTRATION MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Business Administration involves the completion of 24 credits of core and elective courses.

Core Courses   **18 credits**

ADMN 232	Introduction to Management	(3)
ACCT 250	Accounting for Managers	
	or	(3)
ACCT 253	Introductory Financial Accounting	
MKTG 396	Introduction to Marketing	(3)
MGSC 368	Introduction to Production and Operations Management	(3)
MGSC 369	Service Operations Management	(3)
MGSC 418	Supply Chain Management	(3)

Elective Courses   **6 credits**

Students complete a minimum of 6 credits chosen from the Business and Administrative area of study at a junior or senior level.

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Bachelor of Science Computing Minor

Regulations effective September 1, 2019.

The minor in Computing is intended for students with an interest in computer programming and application development. It provides foundations in the skills, techniques and technologies used to build digital tools and applications, offering the opportunity to develop skills in programming, data management, systems analysis, and interaction design. Students may elect to explore other important areas of computing such as operating systems and networking should they wish, leading to a solid background in computer science.

COMPUTING MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Computing involves the completion of 24 credits of core and elective courses.

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Human Science Major, 4-year

Bachelor of Science Minors

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Core Courses **15 credits**

COMP 206	Introduction to Computer Programming (C++)	
	or	(3)
COMP 268	Introduction to Computer Programming (Java)	
COMP 214	Interactive Technologies	(3)
COMP 272	Data Structures and Algorithms	(3)
COMP 361	Systems Analysis and Design	(3)
COMP 378	Introduction to Database Management	(3)

Elective Courses **9 credits**

Students complete a minimum of 9 credits selected from the Computer Science (COMP) discipline at a junior or senior level.

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Bachelor of Science Finance Management Minor

Regulations effective September 1, 2019.

Student who choose the minor in Finance Management will graduate with a basic grasp of the theory behind Management and Economics disciplines as well as the technically-based skills used in the core business areas of accounting and finance.

FINANCE MANAGEMENT MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirement of the chosen major, a minor in Finance Management involves the completion of 24 credits of core and elective courses.

Core Courses   **18 credits**

Management	ADMN 232	<u>Introduction to Management</u>	(3)
Nursing	ECON 247	<u>Microeconomics</u>	(3)
Professional Arts, General Regulations	ECON 248	<u>Macroeconomics</u>	(3)
Science			
Bachelor of Science, 4-year	ACCT 250	<u>Accounting for Managers</u>	
Bachelor of Science, 4-year, Post Diploma		**or**	(3)
	ACCT 253	<u>Introductory Financial Accounting</u>	
Computing and Informations Systems Major, 4-year	FNCE 370	<u>Overview of Corporate Finance</u>	(3)
	FNCE 401	<u>Investments</u>	
Applied Mathematics Major, 4-year		**or**	(3)
	FNCE 403	<u>Risk Management</u>	

Human Science Major, 4-year

Elective Courses   **6 credits**

Bachelor of Science Minors

Applied Mathematics Minor

Students complete a minimum of 6 credits chosen from the Finance (<u>FNCE</u>), Economics (<u>ECON</u>), or Accounting (<u>ACCT</u>) disciplines at a junior or senior level.

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Bachelor of Science Game Design and Development Minor

Regulations effective September 1, 2019.

The Game Design and Development minor is aimed at those interested in the computer gaming industry and related fields. While offering some programming, the minor focuses mainly on the broader game design process. It provides opportunities to gain practical and creative skills in developing stories, designs and systems as part of a games development team, or in creating small games and game-like, or gamified, applications.

Note: Those looking to gain their programming and computing skills needed to develop complex video games should instead consider the more technically-focused Game Programming minor instead.

GAME DESIGN AND DEVELOPMENT MINOR – SPECIFIC REQUIREMENTS

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Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

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In addition to the <u>BSc program general requirements</u> and the specific requirements of the chosen major, a minor in Game Design and Development involves the completion of 24 credits of core and elective courses.

Core Courses   **15 credits**

COMP 230	<u>Storyboard Design and Development</u>	(3)
COMP 282	<u>Social Aspects of Games, Leisure, and Entertainment</u>	(3)
COMP 283	<u>Effective Use of Myths and Facts in Computer Games</u>	(3)
COMP 318	<u>Introduction to Game Design and Development</u>	(3)
COMP 486	<u>Mobile and Internet Game Development</u>	(3)

Elective Courses   **9 credits**

Students complete a minimum of 9 credits from the list of courses below:

COMP 206	<u>Introduction to Computer Programming (C++)</u>	(3)
COMP	<u>Introduction to</u>	

Business Administration Minor	268	Computer Programming (Java)	(3)
Computing Minor	COMP 306	C++ for Programmers	(3)
Finance Management Minor	COMP 214	Interactive Technologies	(3)
	COMP 266	Introduction to Web Programming	(3)
Game Design and Development Minor	COMP 272	Data Structures and Algorithms	(3)
Game Programming Minor	COMP 308	Distributed Computing	(3)
	COMP 369	Practical Game Programming	(3)
Geoscience Minor	COMP 361	Systems Analysis and Design	(3)
Human Science Minor	COMP 378	Introduction to Database Management	(3)
Information Systems Management Minor	COMP 390	Computer Graphics	(3)
Information Systems Minor	COMP 452	Artificial Intelligence for Game Developers	(3)
Learning Technology Minor	COMP 466	Advanced Technologies for Web-Based Systems	(3)
Physical Sciences Minor	COMP 482	Human Computer Interaction	(3)
Psychology Minor	COMP 489	Distributed Computing	(3)

Web Development Minor

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Bachelor of Science
Game Programming Minor

Regulations effective September 1, 2019.

This minor is designed for those interested
in entering the game industry or
developing and publishing their own
games. The four core courses are ones all
game designers and developers need.
Moreover, with a variety of elective
courses, students can choose to focus on
the courses that nurture their skills set for
careers in the game industry.

GAME PROGRAMMING
MINOR – SPECIFIC
REQUIREMENTS

In addition to the BSc program general
requirements and the specific
requirements of the chosen major, a
minor in Game Programming involves
the completion of 24 credits of core and
elective courses.

Core Courses   **15
                                    credits**

COMP 206	Introduction to Computer Programming (C++)	
	or	(3)
COMP 306	C++ for Programmers	
COMP 318	Introduction to Game Design and Development	(3)
COMP 369	Practical Game Programming	(3)
COMP 390	Computer Graphics	(3)
COMP 452	Artifical Intellegence for Game Developers	(3)

Elective Courses   **9 credits**

Students complete a minimum of 9 credits selected from the list of courses below:

COMP 214	Interactive Technologies	(3)
COMP 230	Storyboard Design and Development	(3)
COMP 266	Introduction to Web Programming	(3)
COMP	Introduction to Computer	(3)

	268	Programming (Java)	
Minor			
Computing Minor	COMP 272	Data Structures and Algorithms	(3)
Finance Management Minor	COMP 282	Social Aspects of Games, Leisure, and Entertainment	(3)
Game Design and Development Minor	COMP 283	Effective Use of Myths and Facts in Computer Games	(3)
Game Programming Minor	COMP 308	Java for Programmers	(3)
Geoscience Minor	COMP 314	Operating Systems	(3)
Human Science Minor	COMP 347	Computer Networks	(3)
Information Systems Management Minor	COMP 348	Network Programming in Java	(3)
	COMP 361	Systems Analysis and Design	(3)
Information Systems Minor	COMP 378	Introduction to Database Management	(3)
Learning Technology Minor	COMP 466	Advanced Technologies for Web-Based Systems	(3)
Physical Sciences Minor	COMP 482	Human Computer Interaction	(3)
Psychology Minor	COMP 486	Mobile and Internet Game Development	(3)
Web Development Minor	COMP 489	Distributed Computing	(3)

Architecture

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Bachelor of Science Geoscience Minor

Regulations effective September 1, 2019.

The Geoscience minor acquaints students with basic aspects of the physical and natural systems that operate on Earth, within it, as well as in its atmosphere. The minor requires the completion of four core geoscience courses as well as four electives in related geoscience and science. It can be combined with any BSc major. Completion of the minor allows students to find employment in a wide range of sectors including environmental, government and consulting services.

GEOSCIENCE MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Geoscience involves the completion of 24 credits of core and elective courses.

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Applied Mathematics Major, 4-year

Human Science Major, 4-year

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Business Administration

Core Courses

12 credits

GEOL 200	Introductory Physical Geology	(3)
GEOL 201	Introductory Historical Geology	(3)
GEOG 265	Introductory Physical Geography I	(3)
GEOG 266	Introductory Physical Geography II: Lithosphere and Biosphere	(3)

Elective Courses

12 credits

Students complete a minimum of 12 credits chosen from the following disciplines:

Geology (GEOL)
Geography (GEOG)
Geophysics*
Environmental Science (ENSC)

A minimum of 6 credits must be at the senior (300 or higher) level. Courses which are easily demonstrated to have closely-related science content (e.g. CHEM 350) may be considered towards the credit requirements.

*Note: AU does not currently offer Geophysics courses, but may accept external courses as transfer credit to be used towards the Geoscience electives.

Minor

Computing Minor

Finance Management Minor

Game Design and Development Minor

Game Programming Minor

Geoscience Minor

Human Science Minor

Information Systems Management Minor

Information Systems Minor

Learning Technology Minor

Physical Sciences Minor

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Bachelor of Science Human Science Minor

Regulations effective September 1, 2019.

The Human Science minor at Athabasca University offers students a customizable program of study to obtain expertise in the biology and health of the human body. This minor is designed to provide a background in human biology while allowing significant flexibility for students to choose courses of interest in human health, community health, nutrition, and psychology. It is intended to prepare students for careers in the life sciences, further study in programs such as medicine or graduate work in biology and health-related disciplines. Students will develop an understanding of the chemical and biological processes of the human body and be able to relate this knowledge to aspects of health and development as well as to the human environment.

HUMAN SCIENCE MINOR – SPECIFIC REQUIREMENTS

In addition to the <u>BSc program general requirements</u> and the specific

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Applied Mathematics Major, 4-year

Human Science Major, 4-year

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requirements of the chosen major, a minor in Human Science involves the completion of 24 credits of core and elective courses.

Core Courses

9 credits

BIOL 235	Human Anatomy and Physiology	(6)
HLST 200	Introduction to Human Health I	(3)

Elective Courses

15 credits

Students complete a minimum of 15 credits in Human Science electives to be selected from the list of courses below. A minimum of 6 credits must be at the senior (300 or higher) level. Courses that are not listed here but which are easily demonstrated to have mainly Human Science content may be considered towards the credit requirements.

BIOL 204	Principles of Biology I	(3)
BIOL 205	Principles of Biology IIB (home lab version)	
	or	(3)
BIOL 207	Principles of Biology II (lab component)	

Business Administration Minor	BIOL 310	Biology of Human Sexuality	(3)
Computing Minor	BIOL 320	Comparative Anatomy of the Vertebrates (lab component)	(3)
Finance Management Minor	BIOL 325	Introductory Biology (lab component)	(3)
Game Design and Development Minor	BIOL 341	Human Genetics	(3)
Game Programming Minor	BIOL 345	Ecology (lab component)	(3)
	BIOL 401	Cell Biology	(3)
Geoscience Minor	BIOL 480	Immunology (lab component)	(3)
Human Science Minor	BIOL 495	Biology Projects I	(3)
Information Systems Management Minor	BIOL 496	Biology Projects II	(3)
	CHEM 301	Introduction to Biochemistry	(3)
Information Systems Minor	CHEM 350	Organic Chemistry I (lab component)	(3)
Learning Technology Minor	CHEM 360	Organic Chemistry II (lab component)	(3)
Physical Sciences Minor	NUTR 330	Introductory Nutrition	(3)
	NUTR 405	Nutrition in Health and Diseases	(3)
Psychology Minor	NUTR		

Web Development Minor	495	[Nutrition Projects](#)	(3)
Architecture	ANTH 278	[Human Evolution and Diversity](#)	(3)
University Diploma	HADM 336	[Community Health Planning](#)	(3)
University Certificate	HADM 379	[Introduction to Epidemiology](#)	(3)
Post-Baccalaureate Certificate	HLST 301	[Complementary and Alternative Therapies](#)	(3)
Certificate of Completion - English Language Proficiency Program	PSYC 355	[Cognitive Psychology](#)	(3)
	PSYC 402	[Biological Psychology](#)	(3)

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Bachelor of Science Information Systems Management Minor

Regulations effective September 1, 2019.

The minor in Information Systems Management provides knowledge essential to effective use of computers and information systems in the business environment from a management perspective. Students will develop a sophisticated understanding of trends and issues related to information systems, and learn how to align information systems with business goals.

It introduces and examines how information systems analysis and management can be used to meet the strategic needs of business and government. The minor's main concern is how businesses use information to improve company operations. Courses in the minor focus on how to design and develop information systems, how to manage information systems in organizations, and how business processes and information systems can align with company goals for financial reporting, control requirements, and IT structure.

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Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

Applied Mathematics Minor

Architecture Minor

Biology Minor

INFORMATION SYSTEMS MANAGEMENT MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Information Systems Management involves the completion of 24 credits of core and elective courses.

Core Courses   15 credits

CMIS 245	Microcomputers Applications in Business (Windows)	(3)
COMP 361	Systems Analysis and Design	(3)
ADMN 232	Introduction to Management	(3)
CMIS 351	Managing Information Systems	(3)
CMIS 455	Accounting Information Systems	(3)

Elective Courses   9 credits

Students complete a minimum of 9 credits selected from Computer Science

Business Administration Minor

Computing Minor

Finance Management Minor

Game Design and Development Minor

Game Programming Minor

Geoscience Minor

Human Science Minor

Information Systems Management Minor

Information Systems Minor

Learning Technology Minor

Physical Sciences Minor

Psychology Minor

(COMP), Management Science (MGSC), or Computers and Management Information Systems (CMIS) disciplines at a junior or senior level.

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Bachelor of Science Information Systems Minor

Regulations effective September 1, 2019.

The minor in Information Systems is concerned with the use of computers to support the management of data and information in human systems. It offers an introduction to the main areas of information systems such as database design, systems analysis, and programming, with options to chose from across the spectrum of computing and information systems courses, depending on personal needs and interests. The minor is mainly concerned with applying computer skills within a business context. It will be of particular value to those that need to work with programmers and other computing professionals to build robust, relevant and effective information systems that meet human and business needs, as well as those wishing to apply knowledge of computer systems in other fields of interest.

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Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

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Architecture Minor

Biology Minor

INFORMATION SYSTEMS MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Information Systems involves the completion of 24 credits of core and elective courses.

Core Courses   **12 credits**

COMP 266	Introduction to Web Programming	(3)
COMP 214	Interactive Technologies	(3)
COMP 361	Systems Analysis and Design	(3)
COMP 378	Introduction to Database Management	(3)

Elective Courses   **12 credits**

Student complete a minimum of 12 credits selected from the Computer Science (COMP) discipline at a junior or senior level.

Business Administration Minor

Computing Minor

Finance Management Minor

Game Design and Development Minor

Game Programming Minor

Geoscience Minor

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Information Systems Management Minor

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Bachelor of Science Learning Technology Minor

Regulations effective September 1, 2019.

The Learning Technology minor is primarily aimed at those interested in entering the fields of instructional design, online teaching, or learning technology management, or who wish to work with computers in the fields of education or training. The minor outlines the fundamentals of computing as well as learning theory (e.g. motivation and development). Students will learn some programming, application design, and interaction design skills; gain grounding in models of learning (e.g. behaviourist, cognitivist, and constructivist). It introduces a variety of approaches to teaching and assessment, and to the use or building of digital technologies to support such activities.

LEARNING TECHNOLOGY MINOR – SPECIFIC REQUIREMENTS

Management

Nursing

Professional Arts, General Regulations

Science

Bachelor of Science, 4-year

Bachelor of Science, 4-year, Post Diploma

Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

Applied Mathematics Minor

Architecture Minor

Biology Minor

In addition to the BSc program general requirement and the specific requirements of the chosen major, a minor in Learning Technology involves the completion of 24 credits of core and elective courses.

Core Courses   15 credits

EDPY 200	Educational Psychology	(3)
EDPY 310	Learning and Instruction	(3)
EDPY 480	Learning with Technology	(3)
COMP 214	Interactive Technologies	(3)
COMP 266	Introduction to Web Programming	(3)

Elective Courses   9 credits

Students complete a minimum of 9 credits chosen from the following disciplines:

Education (EDUC)
Educational Psychology (EDPY)
Psychology (PSYC)
Computer Science (COMP)

Business Administration Minor

Computing Minor

Finance Management Minor

Game Design and Development Minor

Game Programming Minor

Geoscience Minor

Human Science Minor

Information Systems Management Minor

Information Systems Minor

Learning Technology Minor

Physical Sciences Minor

Psychology Minor

If selecting PSYC or COMP courses, students may only choose from the courses listed below. The courses with asterisks * are recommended over the courses without.

Courses that are easily demonstrated to have mainly Learning Technology content may be considered towards the elective credit requirements.

Psychology

PSYC 210*	Experiential Learning in the Celebration of Diversity	(3)
PSYC 355*	Cognitive Psychology	(3)
PSYC 387	Learning	(3)
PSYC 389	Learning Disabilities: Issues and Interventions	(3)
PSYC 401*	Learning Through Life	(3)

Computer Science

COMP 206	Introduction to Computer Programming (C++)	(3)
COMP 210	Introduction to Information Systems and Computer Applications	(3)
COMP	Storyboard Design	

Web Development Minor	230*	and Development	(3)
Architecture	COMP 268*	Introduction to Computer Programming (Java)	(3)
University Diploma	COMP 282	Social Aspects of Games, Leisure, and Entertainment	(3)
University Certificate			
Post-Baccalaureate Certificate	COMP 283	Effective Use of Myths and Facts in Computer Games	(3)
Certificate of Completion - English Language Proficiency Program	COMP 306	C++ for Programmers	(3)
	COMP 308	Java for Programmers	(3)
Archived Program Regulations	COMP 318*	Introduction to Game Design and Development	(3)
Undergraduate Courses	COMP 361*	Systems Analysis and Design	(3)
Examinations and Grades	COMP 369	Practical Game Programming	(3)
Undergraduate Fees and Refunds	COMP 390	Computer Graphics	(3)
	COMP 410	Software Engineering	(3)
Faculty	COMP 435*	Multimedia Technologies	(3)
Student Code of Conduct and Right to Appeals Regulations	COMP 452	Artificial Intelligence for Game Developers	(3)
	COMP 456	Artificial Intelligence	(3)

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COMP 466*	Advanced Technologies for Web-Based Systems	(3)
COMP 482*	Human Computer Interaction	(3)
COMP 494	Research Methods	(3)
COMP 495*	Computer and Information Systems Projects	(3)

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Bachelor of Science Physical Sciences Minor

Regulations effective September 1, 2019.

The Physical Sciences minor provides an opportunity for students to enrich their major field of study with fundamental knowledge in chemistry and physics through junior and senior level courses. In addition, students can explore other closely-related disciplines such as astronomy and geophysics.

PHYSICAL SCIENCES MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Physical Sciences involves the completion of 24 credits of core and elective courses.

Core Courses   **12 credits**

CHEM 217	Chemical Principles I	(3)
CHEM 218	Chemical Principles II	(3)
PHYS 204	Physics for Scientists and Engineers I	(3)
PHYS 205	Physics for Scientists and Engineers II	(3)

Elective Courses

12 credits

Student complete a minimum of 12 credits selected from the following disciplines:

Chemistry (CHEM)
Physics (PHYS)
Astronomy (ASTR)
Geophysics*

A minimum of 6 credits must be at a senior (300 or higher) level.

*Note: AU does not currently offer Geophysics courses, but may accept external courses as transfer credit to be used towards the Physical Sciences electives.

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Bachelor of Science Psychology Minor

Regulations effective September 1, 2019.

The Psychology minor is intended to meet the needs of students who recognize that an understanding and analysis of psychological processes is an important component of their education. It is designed to provide undergraduate students with a broad overview of topics and domains in psychology.

PSYCHOLOGY MINOR – SPECIFIC REQUIREMENTS

In addition to the BSc program general requirements and the specific requirements of the chosen major, a minor in Psychology involves the completion of 24 credits of core and elective courses.

Core Courses   **6 credits**

Nursing

Professional Arts, General Regulations

Science

Bachelor of Science, 4-year

Bachelor of Science, 4-year, Post Diploma

Computing and Informations Systems Major, 4-year

Applied Mathematics Major, 4-year

Human Science Major, 4-year

Bachelor of Science Minors

Applied Mathematics Minor

Architecture Minor

Biology Minor

Business Administration

PSYC 289	Psychology as a Natural Science	(3)
PSYC 290	General Psychology	(3)

Elective Courses **18 credits**

Students complete a minimum of 18 credits selected from the discipline of Psychology (PSYC). A minimum of 6 credits must be chosen from the following:

PSYC 323	Developmental Psychology	(3)
PSYC 355	Cognitive Psychology	(3)
PSYC 356	Introduction to Personality Theories and Issues	(3)
PSYC 379	Social Psychology	(3)
PSYC 387	Learning	(3)
PSYC 402	Biological Psychology	(3)
PSYC 435	Abnormal Psychology	(3)

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Bachelor of Science
Web Development Minor

Regulations effective September 1, 2019.

The minor in Web Development teaches
the skills needed to design, create, and
maintain rich, interactive web-based
systems. In addition to grounding in
popular web programming languages as
web page development, this minor covers
a range of necessary accompanying skills
such as database design, systems analysis,
and interaction design.

WEB DEVELOPMENT MINOR
– SPECIFIC REQUIREMENTS

In addition to the BSc program general
requirements and the specific
requirements of the chosen major, a
minor in Web Development involves the
completion of 24 credits of core and
elective courses.

Core Courses   **15
                                            credits**

Management

Nursing

Professional Arts, General Regulations

Science

   Bachelor of Science, 4-year

   Bachelor of Science, 4-year, Post Diploma

   Computing and Informations Systems Major, 4-year

   Applied Mathematics Major, 4-year

   Human Science Major, 4-year

   Bachelor of Science Minors

      Applied Mathematics Minor

      Architecture Minor

      Biology Minor

COMP 214	Interactive Technologies	(3)
COMP 266	Introduction to Web Programming (Java)	(3)
COMP 361	Systems Analysis and Design	(3)
COMP 378	Introduction to Database Management	(3)
COMP 466	Advanced Technologies for Web-Based Systems	(3)

Elective Courses   9 credits

Students complete a minimum of 9 credits selected from the list of courses below:

COMP 268	Introduction to Computer Programming (Java)	(3)
COMP 272	Data Structures and Algorithms	(3)
COMP 206	Introduction to Computer Programming (C++)	(3)
COMP 308	Java for Programmers	(3)
COMP 306	C++ for Programmers	(3)

COMP

Business Administration Minor	314	[Operating Systems](#) (3)
Computing Minor	COMP 347	[Computer Networks](#) (3)
Finance Management Minor	COMP 348	[Network Programming in Java](#) (3)
	COMP 400	[Computer and Network Security](#) (3)
Game Design and Development Minor	COMP 409	Mobile Computing and Commerce (3)
Game Programming Minor	COMP 435	[Multimedia Technologies](#) (3)
	COMP 470	[Web Server Management](#) (3)
Geoscience Minor	COMP 482	[Human Computer Interaction](#) (3)
Human Science Minor	COMP 486	[Mobile and Internet Game Development](#) (3)
Information Systems Management Minor	COMP 489	[Distributed Computing](#) (3)

Information Systems Minor

Learning Technology Minor

Physical Sciences Minor

Psychology Minor

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Bachelor of Science Major in Architecture (4 years – 120 credits)

Regulations effective September 1, 2019.

Athabasca University and Architecture Canada, Royal Architecture Institute of Canada (RAIC), have formed a partnership dedicated to offering a high quality online architecture program. This is Canada's first online architecture program and it is a component of the renewal of the RAIC Syllabus which constitutes an alternative path to professional licensure as an architect in Canada. The RAIC Syllabus consists of studio, work experience and academic components taken while working under the supervision of a licensed Canadian architect.

The academic components of the Syllabus program are shared between first, a Bachelor of Science in Architecture (BSc Arch) and second, a Post-Baccalaureate Diploma in Architecture (PBDA). Together, the studio and work experience (offered by RAIC) and the academic components (offered by Athabasca University) fulfill the requirements of the RAIC Syllabus Professional Diploma in Architecture.

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

> **Bachelor of Science Major in Architecture, 4-year**
>
> **Bachelor of Science Major in Architecture, Post Diploma**

University Diploma

University Certificate

Post-Baccalaureate Certificate

Certificate of Completion - English Language Proficiency Program

Archived Program Regulations

Undergraduate Courses

The BSc Arch program, which has a strong focus on environmental and community sustainability, will also be beneficial for public and private careers in urban and construction planning and design, as well as studies of the built environment.

The BSc Arch program has open admission, however students who have an approved diploma or credentials in architecture may apply for the Post Diploma route and will be awarded 30 credits towards the BSc Architecture (PD). Students may receive additional credits pending review of course content completed through the diploma program.

Students are strongly encouraged to register in ENGL 255 early in their program.

Students with a Recognized Degree

Students who hold a recognized first degree, outside of the field of Architecture, and who are interested on the BSc Arch program and/or courses, have two options:

1. Register as a non-program student and take courses of interest to them.
2. Enrol in the BSc Arch program at which time those students with an existing undergraduate degree will be admitted to the second undergraduate degree. These students' previous courses can be considered for credit up to 50 per cent of their AU degree requirements. The second degree must include 60 credits that were not

part of the first degree, at least 30 of which must be completed at AU. Preparatory (100 level) courses cannot be used to fulfill the requirements of a second undergraduate degree.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	120
Minimum Senior level (300/400) credits required	75

Science and Arts breadth and senior-level requirements are fulfilled by a combination of specific Science, Arts, and Architecture courses (many of which are disciplinary in nature

and cover both requirements). As a result, the BSc Arch requirements replace the breadth and depth of the BSc requirement.

Residency Requirement. A minimum of 30 credits at the senior (300/400) level must be obtained through AU.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through AU in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credits	30

Core Course Requirements (39 credits)

Note: To better meet Architecture needs, a few requirements vary from the general BSc requirements and are replaced with similar, discipline-related courses.

Students in the BSc Architecture degree major must complete the following core course requirements as they are specific to this major.

1. A TOTAL OF 18 CREDITS FROM:

APST 230	Materials, Properties and Applications	(3)
PHYS 200	Introductory Physics I	(3)
PHYS		

201	Introductory Physics II	
		(3)
or		
PHYS 202	Introductory Physics III	
APST 240	Introduction to Structures	(3)
APST 340	Advanced Structures	(3)
APST 350	Applied Architectural Sciences	(3)

2. 6 CREDITS IN MATHEMATICS FROM:

MATH 209	Finite Math	(3)
MATH 215	Introduction to Statistics	
or		(3)
MATH 216	Computer-Orientated Approach to Statistics	

3. COMPUTING COURSE

| COMP 210 | Introduction to Information Systems and Computer Applications | (3) |

4. THE FOLLOWING COURSES:

| PHIL 252 | Critical Thinking | (3) |

PHIL 333	Professional Ethics	
	or	(3)
PHIL 371	Ethics: Science, Technology and the Environment	
PSYC 432	Psychology and the Built Environment	(3)
ENGL 255	Introductory Composition (see English Writing Skills Requirement below)	(3)

ARCHITECTURAL MAJOR COURSES (75 CREDITS)

DESIGN WORKSHOP COURSES (36 CREDITS):

NOTE: THE COURSES BELOW WITH "RAIC" COURSE CODES ARE OFFERED TO SYLLABUS STUDENTS THROUGH RAIC.

ADST 200	Foundations of Design I	(3)
	and	
ADST 205	Foundations of Design II	
	or	(3)
RAIC 200	Foundations of Design (6 credit course)	
ADST 300	Foundations of Architectural Design: Elements	

	or	(6)
RAIC 300	Foundations of Architectural Design – Elements	
ADST 350	Foundations of Architectural Design: Simple Habitat	
	or	(6)
RAIC 350	Foundations of Architectural Design – Simple Habitat	
ADST 400	Foundations of Architectural Design – Collective Habitat	
	or	(6)
RAIC 400	Foundations of Architectural Design – Collective Habitat	
ADST 450	Architectural Design: Cultural, Recreational and Institutional	
	or	(6)
RAIC 450	Architectural Design – Cultural, Recreational and Institutional	
ADST 490	Architectural Design, Workplace	
	or	(6)
RAIC 490	Architectural Design, Workplace	

APPLIED COMMUNICATION COURSES (9 CREDITS):

APST 215	Introduction to Graphic Representation	(3)
APST 220	3D Modelling, Digital Representation and Presentation	(3)
APST 255	Computer Aided Design	(3)

ARCHITECTURAL THEORY (15 CREDITS):

ARCH 330	Architectural Design Theory Fundamentals	(3)
ARCH 340	History and Theory of Modernism	(3)
ARCH 350	Landscape	(3)
ARCH 400	Urbanism	(3)
ARCH 420	Contemporary Architectural Theory and Research	(3)

ARCHITECTURAL HISTORY (9 CREDITS):

ARCH 200	History of Ideas in Architecture I	(3)
ARCH 300	History of Ideas in Architecture II	(3)
ARCH		

320	History of Canadian Architecture	(3)

ADVANCED ARCHITECTURAL TECHNOLOGIES (6 CREDITS):

APST 470	Building Envelope and Assemblies	(3)
APST 480	Mechanical Equipment of Buildings	(3)

ARCHITECTURAL ELECTIVE COURSES (6 CREDITS):

Any 300 or 400 level Science courses	(3)
Any 300 or 400 level courses in ORGB	
and/or	(3)
MKTG	

Specific Architectural Program Regulations

Given the professional nature of the BSc Architecture program, the following regulations supersede some of the general policies governing academic studies at Athabasca University:

1. Athabasca University will not grant transfer credit for science courses that were completed more than 10 years

ago. Computer Science (COMP) and Computer Management Information Systems (CMIS) courses older than 5 years will be staledated if students are not currently working in the field of Architecture.

2. To be awarded a BSc Architecture degree, a minimum grade point average of 2.3 is required in all Athabasca University courses used towards the degree.

3. Upon graduation in the BSc Architecture degree students may subsequently complete the Post-Baccalaureate Diploma in Architecture in order to apply for the RAIC Professional Diploma in Architecture.

English Writing Skills Requirement

The English Writing Skills Requirement (ENGL 255) will be waived (students must replace the three credits to satisfy the credit requirement) if you satisfy one of the following:

> have a grade of B- (70 per cent) or better in an AU English course above the preparatory (100) level;
>
> or received transfer credit for a university-level English course in which a grade of B- or better was achieved.

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Bachelor of Science Major in Architecture (Post Diploma)
(4 years – 120 credits)

Regulations effective September 1, 2019.

Students must have successfully completed an approved diploma in Architecture from an accredited college or institute of technology before enrolling in the Bachelor of Science Architecture Major (Post Diploma).

The academic components of the Syllabus program are shared between first, a Bachelor of Science in Architecture (BSc Arch) and second, a Post-Baccalaureate Diploma in Architecture (PBDA). Together, the studio and work experience (offered by RAIC) and the academic components (offered by Athabasca University) fulfill the requirements of the RAIC Syllabus Professional Diploma in Architecture.

The BSc Arch program, which has a strong focus on environmental and community sustainability, will also be beneficial for public and private careers in urban and construction planning and design, as well as studies of the built environment.

Students are strongly encouraged to register in ENGL 255 early in their program.

Students who have an approved diploma or credentials in architecture may apply for the Post Diploma route and will be awarded 30 credits towards the BSc Architecture (PD). Students may receive additional credits pending review of course content completed throughout the diploma program.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	120
College diploma receives	30
Residency Requirement. A	

minimum of 30 credits at the senior (300/400) level must be obtained through AU.	30
Graduation with Distinction or Great Distinction. At least 24 credits must be obtained through AU in order to be considered.	24
Maximum Prior Learning Assessment and Recognition (PLAR) credits	30

MINIMUM CREDITS REQUIRED BEYOND THE COLLEGE DIPLOMA (90 CREDITS)

Core course requirements	30
Science and Arts breadth and senior-level requirements are fulfilled by a combination of specific Science, Arts, and Architecture courses (many of which are disciplinary in nature and cover both requirements). As a result, the BSc Arch requirements replace the breadth and depth of the BSc requirement.	
Required Core Credits	30
Architecture Major Credits	60
Within those 90 credits:	
Required senior (300/400) level credits	66

Maximum Credits Allowed

In junior (200) level credit courses   24

Maximum Prior Learning
Assessment and Recognition (PLAR)   30
credits

Core Course Requirements (30 credits)

Note: To better meet Architecture needs, a few requirements vary from the general BSc requirements and are replaced with similar, discipline-related courses.

1. A TOTAL OF 12 CREDITS FROM:

APST 230	Materials, Properties and Applications	(3)
PHYS 200	Introductory Physics I	(3)
PHYS 201	Introductory Physics II	
	or	(3)
PHYS 202	Introductory Physics III	
APST 340	Advanced Structures	(3)

2. 3 CREDITS IN MATHEMATICS FROM:

| MATH 215 | Introduction to Statistics | |
| | **or** | (3) |

| MATH 216 | Computer-Orientated Approach to Statistics | |

3. COMPUTING COURSE

| COMP 210 | Introduction to Information Systems and Computer Applications | (3) |

4. THE FOLLOWING COURSES:

PHIL 252	Critical Thinking	(3)
PHIL 333	Professional Ethics	
	or	(3)
PHIL 371	Ethics: Science, Technology and the Environment	
PSYC 432	Psychology and the Built Environment	(3)
ENGL 255	Introductory Composition (see English Writing Skills Requirement below)	(3)

ARCHITECTURAL MAJOR COURSES (60 CREDITS)

DESIGN WORKSHOP COURSES (30 CREDITS):
NOTE: THE COURSES BELOW WITH "RAIC" COURSE CODES ARE OFFERED TO SYLLABUS STUDENTS THROUGH RAIC.

ADST 300	Foundations of Architectural Design – Elements	
	or	(6)
RAIC 300	Foundations of Architectural Design – Elements	
ADST 350	Foundations of Architectural Design: Simple Habitat	
	or	(6)
RAIC 350	Foundations of Architectural Design – Simple Habitat	
ADST 400	Foundations of Architectural Design – Collective Habitat	
	or	(6)
RAIC 400	Foundations of Architectural Design – Collective Habitat	
ADST 450	Architectural Design – Cultural, Recreational and Institutional	
	or	(6)
RAIC 450	Architectural Design – Cultural, Recreational and Institutional	
ADST 490	Architectural Design, Workplace	
	or	(6)

| RAIC 490 | Architectural Design, Workplace | |

ARCHITECTURAL THEORY (15 CREDITS):

ARCH 330	Architectural Design Theory Fundamentals	(3)
ARCH 340	History and Theory of Modernism	(3)
ARCH 350	Landscape	(3)
ARCH 400	Urbanism	(3)
ARCH 420	Contemporary Architectural Theory and Research	(3)

ARCHITECTURAL HISTORY (9 CREDITS):

ARCH 200	History of Ideas in Architecture I	(3)
ARCH 300	History of Ideas in Architecture II	(3)
ARCH 320	History of Canadian Architecture	(3)

ADVANCED ARCHITECTURAL TECHNOLOGIES (6 CREDITS):

| APST 470 | Building Envelope and Assemblies | (3) |

| APST 480 | Mechanical Equipment of Buildings | (3) |

Specific Architectural Program Regulations

Given the professional nature of the BSc Architecture program, the following regulations supersede some of the general policies governing academic studies at Athabasca University:

1. Athabasca University will not grant transfer credit for science courses that were completed more than 10 years ago. Computer Science (COMP) and Computer Management Information Systems (CMIS) courses older than 5 years will be staledated if students are not currently working in the field of Architecture.

2. Student who hold an approved college or technical institute architecture diploma that is more than five years old, but who can supply evidence of employment indicating that they are currently in architecture, will gain admission to this degree program. A letter of reference from an immediate supervisor may be submitted as proof of employment.

3. To be awarded a BSc Architecture degree, a minimum grade point average of 2.3 is required in all Athabasca University courses used towards the degree. Students unable to obtain the required GPA will be requested to re-register in courses.

4. Upon graduation in the BSc Architecture degree students may

subsequently complete the Post-Baccalaureate Diploma in Architecture in order to apply for the RAIC Professional Diploma in Architecture.

English Writing Skills Requirement

The English Writing Skills Requirement (ENGL 255) will be waived (students must replace the three credits to satisfy the credit requirement) if you satisfy one of the following:

> have a grade of B- (70 per cent) or better in an AU English course above the preparatory (100) level;
>
> or received transfer credit for a university-level English course in which a grade of B- or better was achieved.

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University Diploma in Arts

Regulations effective September 1, 2019.

The University Diploma in Arts is designed for students who wish to obtain an intermediate credential that provides a grounding in the intellectual skills required of university studies. It is also a foundation for further studies in Humanities and Social Science.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Students who have completed a more senior-level credential (e.g., bachelor's degree) may not enrol in the University Diploma in Arts program.

PROGRAM STRUCTURE

Total credits in the program	60

Minimum Credits Required

Senior (300 or 400 level) courses	30
Arts (Humanities and Social Science)	48
Humanities	12
Social Science	12
Science area	6
Residency Requirement: A minimum of 24 credits must be obtained through Athabasca University.	24

Maximum Credits Allowed

In any one discipline	36
Applied Studies	6
Science	12
At the preparatory level	6
Maximum Prior Learning Assessment and Recognition credits	none permitted

NOTE: The 100-level ENGL courses will not satisfy the Humanities area of study requirement in the University Diploma in

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Arts program. These courses may count as
part of the total number of credits
required for the diploma. Refer to English
Writing Skills Requirement below.

English Writing Skills Requirement

Students must meet the following English
writing skills requirement in order to
graduate:

hold credit in ENGL 255 (students are
strongly encouraged to register in
ENGL 255 early in their program);

or
have a grade of B- (70 per cent) or
better in an Athabasca University
English course above the preparatory
(100) level;

or
receive transfer credit for an English
course in which a grade of B- or better
was achieved.

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University Certificates

Regulations effective September 1, 2019.

General Regulations

University certificate programs provide interim qualifications in specific subject areas. The following general regulations apply to all certificate programs. Athabasca University has developed individual program learning outcomes that describe the career options that may be available to you upon graduating.

1. Fifty per cent* of the total credits required must be completed through Athabasca University. Up to 50 per cent of the required credits may be transferred from another post-secondary institution.
   * Some certificate programs require less than 50 per cent, e.g., University Certificate in Counselling Women.
2. University certificate credentials are awarded throughout the year. Students must submit an Application for Graduation Form to the Office of the Registrar (see Graduation).
3. Students with less than 50 per cent of coursework completed in their current Athabasca University degree program may withdraw from their degree and apply into a university certificate program. Credit will be awarded (from the previous incomplete degree program) to the extent permissible under the applicable program regulations in effect at the time of the change of credential.
4. Students with 50 per cent of coursework completed in their current Athabasca University degree program are encouraged to consult with a student advisor before changing programs.

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Advanced Accounting

Computer and Management Information Systems

Computing and Information Systems

Counselling Women

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5. Students who change their program of study from an Athabasca University degree program to a university certificate program forfeit their standing in the degree program. If students wish to return to the degree program (after being enrolled in the university certificate program) they will be required to meet the degree requirements in effect at the time of re-enrolment (see <u>Changing Programs</u>) to the degree.

6. Students who have completed a previous credential (degree, certificate, or diploma) from Athabasca University or another institution must complete a minimum of 50 per cent of the credits in course work not previously used towards any credential.
   Students who have a previous credential in the same subject area as the certificate cannot enrol in the certificate.

7. Students who have completed the former University Certificate in Labour Relations or the University Certificate in Labour Studies may not enrol in the University Certificate in Human Resources and Labour Relations.

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University Certificate in Accounting

Regulations effective September 1, 2019.

The University Certificate in Accounting is designed for students who want to develop skills and knowledge appropriate for an accounting professional. The program has been designed so you may, with careful selection of options, complete the courses that make up many levels of the training required by the professional accounting associations.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in Business and Administrative Studies area of study at the (300/400) level;
> 5 years ago in the CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area of study will not be restricted.

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The University Certificate in Accounting is offered by Athabasca University's Faculty of Business, 800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	24
Elective credits	6
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	6

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REQUIRED COURSES (24 CREDITS)

ACCT 253	Introductory Financial Accounting	(3)
ACCT 351	Intermediate Financial Accounting I	(3)
ACCT 352	Intermediate Financial Accounting II	(3)
ACCT 355	Cost Analysis	(3)
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
MGSC 301	Statistics for Business and Economics I	(3)
LGST 369	Commercial Law	(3)

Electives

(6 credits. See recommendations.)

Business and Administrative Studies courses at the junior (200) or senior (300/400) level. See recommendations below. [1]

Recommendations for option selections:

Please note that these are recommendations only and any selections should be verified with the provincial accounting association in your area.

If planning to pursue the University Certificate in Advanced Accounting, CMIS 245 and MKTG 396 should be selected in order to meet prerequisite requirements.

If planning to pursue a professional accounting designation, options should be chosen in consultation with the provincial association of which you are applying.

For more details, visit the Professional Accounting Education website.

[1] Change to electives to allow for more flexibility done April 2010 and grandfathered.

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University Certificate in Advanced Accounting

Regulations effective September 1, 2019.

The University Certificate in Advanced Accounting is designed to build upon the knowledge and skills students developed in the University Certificate in Accounting. Thus, the University Certificate in Accounting (or its equivalent) is required for enrolment in the program. Students holding an undergraduate or graduate degree with a major in accounting may not enrol in this program.

Transfer Credit will not be accepted if course(s) completed more than:

>   10 years ago in Business and Administrative Studies area of study at the (300/400) level;
>   5 years ago in the CMIS (all levels);
>   10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area of study will not be restricted.

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Heritage Resources

The University Certificate in Advanced Accounting is offered by Athabasca University's Faculty of Business, 1.800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	33
Required credits	24
Elective credits	9
Residency requirement. A minimum of 18 credits must be obtained through Athabasca University.	18
Maximum Prior Learning Assessment and Recognition (PLAR)	6

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REQUIRED COURSES (24 CREDITS)

ACCT 451	Advanced Financial Accounting	(3)
ACCT 454	Decision Analysis	(3)
CMIS 351	Management Information Systems* *CMA students please see Note below.	(3)
TAXX 301	Taxation I	(3)
ACCT 460	Principles of Auditing	(3)
FNCE 370	Overview of Corporate Finance	(3)
TAXX 401	Taxation II	(3)
ADMN 404	Capstone I: Strategic Management	(3)

Electives

(9 credits. See recommendations.)

Business and Administrative Studies courses at the senior (300/400) level. See recommendations below.

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Recommendations for option selections:

Please note that these are recommendations only and any selections should be verified with the provincial accounting association in your area.

MGSC 312 is recommended for ACCT 454 and may be taken as an option prior to taking this course if not already completed elsewhere.

ADMN 404 assumes previous knowledge in the following subject areas (ACCT/FNCE, MKTG, ECON, ADMN/MGMT) and is recommended to be taken last or with the last set of courses in your program. ADMN 404 must be taken with AU. Transfer credit will not be awarded.

If pursuing a professional accounting designation, options should be chosen in consultation with the provincial association of which you are applying. Confirm with your provincial association requirements before selecting.

For more details, visit the Professional Accounting Education website.

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University Certificate in Computers and Management Information Systems

Regulations effective September 1, 2019.

The University Certificate in Computers and Management Information Systems is designed to develop skills and expertise in the area of computers and management information systems and provide a foundation for further studies.

This certificate will provide students with knowledge of management principles, techniques, and tools essential to the application of computers and information systems in the business environment. It will also prepare them as a business professional with sophisticated understanding of trends and issues related to information systems. Students will develop an understanding of the more technical aspects of information systems management, and how to align information systems with business goals.

Transfer Credit will not be accepted if course(s) completed more than:

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

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University Certificate, General Regulations

Accounting

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Heritage Resources

10 years ago in Business and Administrative Studies area of study at the (300/400) level;

5 years ago in the CMIS (all levels);

10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area of study will not be restricted.

The University Certificate in Computers and Management Information Systems is offered by Athabasca University's Faculty of Business, 1.800.468.6531, or email.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

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Total credits in the program	30
Required credits	21
Elective credits	9
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University	15
Maximum Prior Learning and Assessment (PLAR) credits	6

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REQUIRED COURSES (21 CREDITS)

ACCT 250	Accounting for Managers	
	or	(3)
ACCT 253	Introductory Financial Accounting	
ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
CMIS 214	Custom Applications with C#	(3)
CMIS 351	Managing Information Systems	(3)

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| MGSC 301 | Statistics for Business and Economics (I) | (3) |

Elective Courses (9 credits)

1.
| | Business and Administrative Studies (any level) | (3) |

2. Any 6 credits selected from the following:

CMIS 455	Accounting Information Systems	(3)
COMM 243	Interpersonal Communication	(3)
COMP 200	Introduction to Computing and Information Systems	(3)
COMP 268	Introduction to Computer Programming (Java)	(3)
COMP 361	Systems Analysis and Design	(3)
COMP 378	Introduction to Database Management	(3)
ECOM 320	Overview of e-Commerce	(3)
MKTG 396	Introduction to Marketing	(3)

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University Certificate in Computing and Information Systems

Regulations effective September 1, 2019.

The University Certificate in Computing and Information Systems is designed to provide a solid educational base in computing and information systems. Graduates may use the credits in their future program studies if they wish to pursue a Bachelor of Science degree in Computing and Information Systems.

During this university certificate program, students will acquire essential computer programming skills by taking COMP 268 and COMP 272, as well as web development skills by taking COMP 266. Students will comprehend the theories and technologies of computer operating systems, computer networks, system analysis and design, as well as database management. In addition, by completing certain elective courses offered in the program, graduates will gain specialized skills in different IT areas such as database management, system administration, computer programming, or web development.

Refer to the SCIS website for course listings of the various specializations, or consult with the program director for advice.

Students are strongly encouraged to register in ENGL 255 or ADMN 233 early in their program. For further information, refer to English Writing Skills Requirement.

Delivery Modes

All courses in the program are delivered though online and distance learning in an individualized study mode in order for students to be able to complete the courses and certificate while employed full time. Contact the School of Computing and Information Systems for more information.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	33
Required credits	27
Elective credits	6
Residency requirement. A minimum of 18 credits must be obtained through Athabasca University	18
Maximum Prior Learning Assessment and Recognition (PLAR) credits	6

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REQUIRED COURSES (27 CREDITS)

COMP 200	Introduction to Computing and Information Systems	(3)
COMP 268	Introduction to Computer Programming (Java)	(3)
COMP 266	Introduction to Web Programming	
	or	(3)
COMP 272	Data Structures and Algorithms	
COMP 314	Operating Systems	(3)
COMP 347	Computer Networks	(3)

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COMP 361	Systems Analysis and Design	(3)
COMP 378	Introduction to Database Management	(3)
ENGL 255	Introductory Composition	
	or	(3)
ADMN 233	Writing in Organizations	
MATH 209	Finite Mathematics (Note: MATH 209 may be replaced with a 200-level 3-credit course in Science upon the approval of the program director.)	(3)

ELECTIVES (6 CREDITS)

Senior (300/400) level Computer Science (COMP) or Computers and Management Information Systems (CMIS) credits	(6)

Specific Regulations

1. Athabasca University may grant transfer credit for individual computer science courses that were completed more than five years ago if proof of currency in the field is provided in the form of a resumé and letter(s) of employment. The letter(s) of employment need to show evidence of activity in this field over the five-year

period prior to the request for transfer credit. Other evidence may be accepted if the letter and the resumé cannot be supplied. Science courses that are over 10 years old will be accepted for transfer credit if evidence of employment in a Science or Engineering field is supplied. Visit the SCIS website for more information regarding transfer credit time limits in relation to SCIS programs.

2. Preparatory (100-level) courses cannot be used to fulfill the requirements of this certificate.

3. Precluded Courses: Students cannot receive credit for COMP 203 or COMP 220 in this program.

English Writing Skills Requirement

Students will be exempted* from the English Writing Skills Requirement (ENGL 255) if they have met one of the following criteria:

> have a grade of B- (70 per cent) or better in an Athabasca University English course above the preparatory (100) level, or
> receive transfer credit for an English course in which a grade of B- (70 per cent) or better was achieved.

* Note: The exemption must be replaced with a 3-credit course in any discipline at the junior/senior (200 to 400) level.

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University Certificate in Counselling Women

Regulations effective September 1, 2019.

The University Certificate in Counselling Women applies contemporary feminist theory to the practice of counselling. The program develops basic counselling skills with a particular emphasis on acquiring crisis intervention skills.

The program is ideal for professionals and volunteers—crisis workers, social workers, family life educators, adult educators, nurses, teachers, and vocational counsellors—who will acquire the skills to help women solve specific and everyday problems.

Students holding a Diploma in Social Work should choose electives in consultation with an Athabasca University advisor to ensure the electives meet the requirements of the University Certificate in Counselling Women.

The elective courses can consist of Athabasca University courses and approved courses from other institutions. The certificate can be transferred to other programs at Athabasca University and

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other universities if the courses fit the requirements at the receiving institution. Students who are planning to complete the certificate in one year (based on a full-time Student Finance study plan) should first discuss their plan with the Program Coordinator.

Visit the Women's Studies Homepage.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	21
Elective credits	9
Residency requirement. A minimum of 6 credits must be	6

obtained through Athabasca University

Maximum Prior Learning Assessment and Recognition (PLAR) credits   15

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REQUIRED COURSES (21 CREDITS)

HSRV/WGST 421	Advocacy from the Margins	(3)
PSYC 345	The Psychology of Women	(3)
PSYC 347	Introduction to Feminist Counselling	(3)
WGST 266	Thinking From Women's Lives: An Introduction to Women's Studies	(3)
WGST 302	Communication Skills and Counselling Practice	(3)
WGST 310	Feminist Approaches to Counselling Women	(3)
WGST 499	Final Project	(3)

Electives (Select 9 credits from the following)

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Alternative courses not listed below may be acceptable with permission of the program coordinator.

ANTH 375	The Anthropology of Gender	(3)
CRJS 352	Victims of Crimes	(3)
ENGL 255	Introductory Composition	(3)
ENGL 307	Women in Literature	(3)
ENGL 308	Native Literature in Canada	(3)
ENGL 351	Comparative Canadian Literature I	(3)
INST 358	Aboriginal Women in Canada	(3)
LBST/SOCI/WGST 332	Women and Unions	(3)
POLI 350	Women in Canadian Politics	(3)
SOCI/WGST 345	Women and Work in Canada	(3)
	And any senior (300 or 400) level WGST course	(3)

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University Certificate in Finance

Regulations effective September 1, 2019.

The University Certificate in Finance program provides students with the skills and knowledge appropriate for financial services professionals. The program has been designed so that, through careful selection of options, students may complete the major portion of the training required by various professional financial services associations. All credit earned in the UC: Finance program can be transferred into the Bachelor of Commerce or Bachelor of Management programs at Athabasca University.

Transfer Credit will not be accepted if course(s) completed more than:

10 years ago in Business and Administrative Studies area of study at the (300/400) level;
5 years ago in the CMIS (all levels);
10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy

options other than those in the Business and Administrative Studies area of study will not be restricted.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	27
Elective credits	3
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	6

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REQUIRED COURSES (27 CREDITS)

ACCT 250	Accounting for Managers

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ACCT 253	Introductory Financial Accounting (ACCT 253 is required Certified Financial Planner Designation)	(3)
ECON 247	Microeconomics	(3)
ECON 248	Macroeconomics	(3)
ECON 385	Money, Banking, and Canadian Financial Institutions	(3)
FNCE 322	Personal Finance	(3)
FNCE 370	Overview of Corporate Finance	(3)
FNCE 401	Investments	(3)
FNCE 470	Portfolio Management	(3)
MGSC 301	Statistics for Business and Economics I	(3)

ELECTIVES (SELECT 3 CREDITS FROM THE FOLLOWING)

ACCT 356	Strategic and Competitive Analysis	(3)

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ADMN 232	Introduction to Management	(3)
CMIS 351	Management Information Systems	(3)
ECON 476	International Finance	(3)
FNCE/ECON 300	Financial Economics	(3)
FNCE 403	Derivatives and Risk Management	(3)
FNCE 405	Empirical Finance	(3)
LGST 369**	Commercial Law	(3)
MGSC 312	Statistics for Business and Economics II	(3)
MGSC 405	Quantitative Approaches to Decision Making	(3)
TAXX 301**	Taxation I	(3)
ADMN 404*	Capstone I: Strategic Management	(3)

*ADMN 404 must be taken with AU. Transfer credit will not be awarded. ADMN 404 should be taken as the last course in the program.

**LGST 369 and TAXX 301 are required for Certified Financial Planner designation.

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University Certificate in French Language Proficiency

Regulations effective September 1, 2019.

The University Certificate in French Language Proficiency allows students to obtain a credential by taking only French courses. Completion of this certificate provides functional competence in oral and written French. Courses taken towards completion of the Certificate may be transferred to the BA French Major or the BA French Concentration.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

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Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	21
Elective credits	9
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	None permitted

General certificate regulations

REQUIRED COURSES (21 CREDITS)

FREN 200	First Year University French I	(3)
FREN 201	First Year University French II	(3)
FREN 362	Second Year University French	(6)
FREN 375	Vocabulary Expansion	(6)
FREN 301	Composition française	(3)

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(select 9 credits from senior [300- and 400-level] French courses)

Specific Regulations

1. Students holding an undergraduate or graduate degree or certificate in French from any post-secondary institution (including Athabasca University) may not enrol in this program.
2. Prerequisites for each course must be fulfilled.

For information about bursaries for French language teachers and those teaching in French, contact your nearest career development centre. Bursaries are only available to Alberta residents.

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University Certificate in Heritage Resources Management

Regulations effective September 1, 2019.

Work in the heritage sector involves many different and specialized practices. These include the work undertaken at archives, at a huge range of museums, interpretive centres, historic places and heritage landscapes, and as part of some types of scientific and cultural activity. These many differences reflect the vitality and range of the contemporary heritage field.

The University Certificate in Heritage Resources Management (HRM) is a comprehensive program of study that is designed for people who want a broad perspective on Heritage Resources Management, who wish to pursue careers or other involvement with heritage resources practice, or who are working or volunteering in the field and who wish to improve their skills in heritage practice.

The HRM program is offered by Athabasca University's Centre for Integrated Studies. All courses are offered in distance format with tutor support.

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Heritage Resources Management website

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

There is a required practicum component in this program: HERM 491, which serves as the capstone for the certificate. Students must be registered in their final courses, or have completed all other courses before the practicum begins. Before students register for this course, they must demonstrate that they can make adequate arrangements for the completion of the required practicum. For more information about the practicum and this program, phone 780.675.6955 or email hrm@athabascau.ca

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	30
Residency requirement. At least 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and	None permitted

Recognition (PLAR) credits

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REQUIRED COURSES (30 CREDITS)

HERM 301	Introduction to Heritage Resources Management	(3)
HERM 312 / HIST 316	Heritage Research	(3)
HERM 322	Heritage Collections	(3)
HERM 327	Heritage Policy in Canada	(3)
HERM 339	Conservation	(3)
HERM 342	General Principles of Planning Historic Places	(3)
HERM 361	Interpretive Programming	(3)
PHIL 334	Professional Ethics in Heritage Resources Management	(3)
HERM 491	Heritage Certificate Practicum*	(6)

Recommendations

* The practicum requires the completion of a 240-hour project. In consultation with the professor of the Heritage Resources Management Program, students will

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identify in advance on their application for enrolment in the practicum details of their practicum project and a suitable on-site practicum supervisor. The professor will act as the course professor for the practicum. Students should plan to make application for their practicum several months before they plan to begin it. The application is to be submitted to the HRM program. Please see HERM 491 syllabus for the application and details.

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University Certificate in Human Resources and Labour Relations

Regulations effective September 1, 2019.

The University Certificate in Human Resources and Labour Relations is offered by the Centre for Social Sciences. This is an integrated, multidisciplinary program of courses that examines employment relations within their social, legal, political, and economic contexts. This certificate will be of interest to trade unionists, managers, human resource specialists and individuals interested in better employment opportunities.

Students are recommended to take ENGL 255 or ADMN 233 early in their program.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program

learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

Students who have completed the former University Certificate in Labour Relations or the University Certificate in Labour Studies may not enrol in this program.

PROGRAM STRUCTURE

Total credits in the program	30
Required courses	9
Electives	15
Options	6
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	15
No preparatory (100-level) courses will count towards this program	

General certificate regulations

REQUIRED COURSES (9 CREDITS)

IDRL 215	Introduction to Labour Relations	(3)
IDRL 320	The Law of Work	(3)
HRMT/ORGB 386	Introduction to Human Resource Management	(3)

ELECTIVES (15 CREDITS)

Note: A minimum of 6 credits must be selected from the courses in HRMT and/or IDRL.

ACCT 253	Introductory Financial Accounting	(3)
ACCT 355	Cost Analysis	(3)
ADMN	All courses	
ANTH 275	Faces of Culture: An Introduction to Cultural Anthropology	(3)
CMIS 245	Microcomputer Applications in Business (Windows)	(3)
CMIS 351	Management Information Systems	(3)
COMM 243	Interpersonal Communication	(3)
COMM		

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277	Group Communication	(3)
COMP 361	Systems Analysis and Design	(3)
ECON	All courses	
EDUC	All courses	
ENGL 255	Introductory Composition	(3)
GOVN	All courses	
HIST 336	History of Canadian Labour	(6)
HRMT	All HRMT courses	
IDRL	All IDRL courses	
LBST	All LBST courses	
LGST	All LGST courses	
ORGB	All ORGB courses	
PHIL 252	Critical Thinking	(3)
PHIL 333	Professional Ethics	(3)
POEC	All courses	
PSYC 200	Introduction to Career Development	(3)
PSYC 300	Theories of Career Development	(3)
PSYC 310	Learning and Instruction	(3)
PSYC	Learning	(3)

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PSYC 401	Learning Through Life	(3)
PSYC 405	Creating a Working Alliance	(3)
SOCI 300	How Humans Organize: From Primary Groups to the World Wide Web	(3)
SOCI 301	Social Statistics	(3)
SOCI 332	Women and Unions	(3)
SOCI 345	Women and Work in Canada	(3)
SOCI 381	The Rich and the Rest: The Sociology of Wealth, Power, and Inequality	(3)

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University Certificate in Management Foundations

Regulations effective September 1, 2019.

The University Certificate in Management Foundations is designed to provide students with a foundational knowledge in business management. As such, there are no prerequisites for the required courses in this certificate. This structure will appeal to a broad student body.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

The University Certificate in Management Foundations is offered by Athabasca University's Faculty of Business, 800.468.6531, or email.

Transfer Credit

Transfer Credit will not be accepted if course(s) completed more than:

10 years ago in Business and Administrative Studies area of study at the (300/400) level;

5 years ago in the CMIS (all levels);
10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area of study will not be restricted.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	24
Option credits	6
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	6

General certificate regulations

REQUIRED COURSES (24 CREDITS)

Heritage Resources Management	ADMN 232	Introduction to Management	(3)
Human Resources and Labour Relations	ADMN 233	Writing in Organizations	(3)
	COMM 243	Interpersonal Communication	
Management Applications		**or**	(3)
Management Foundations	COMM 277	Group Communication	
Marketing	ADMN 417	International Business Management	
Public Administration		**or**	(3)
Post-Baccalaureate Certificate	ECON 401	The Changing Global Economy	
Certificate of Completion - English Language Proficiency Program	ECON 247	Microeconomics	(3)
	ECON 248	Macroeconomics	(3)
Archived Program Regulations	MGSC 301	Statistics for Business and Economics I	(3)
Undergraduate Courses	PHIL 252	Critical Thinking	
Examinations and Grades		**or**	
	PHIL 333	Professional Ethics	(3)
Undergraduate Fees and Refunds		**or**	
Faculty	PHIL 337	Business Ethics	

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Options (6 credits)

1. Senior (300/400) level Business and Administrative Studies credits   (3)

2. Non "Business and Administrative Studies" credits at any level   (3)

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University Certificate in Management Applications

Regulations effective September 1, 2019.

The University Certificate in Management Applications is designed for students who want a broad perspective in administration and administrative skills.

Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

The University Certificate in Management Applications is offered by Athabasca University's Faculty of Business, 800.468.6531, or email.

Transfer Credit

Transfer Credit will not be accepted if course(s) completed more than:

10 years ago in Business and Administrative Studies area of study at the (300/400) level;

5 years ago in the CMIS (all levels);

10 years ago in Statistics (all levels).

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

University Certificate, General Regulations

Accounting

Advanced Accounting

Computer and Management Information Systems

Computing and Information Systems

Counselling Women

Finance

French Language Proficiency

Transfer credit being used to satisfy options other than those in the Business and Administrative Studies area of study will not be restricted. If you are currently working in the field and provide evidence of work being completed, this restriction may be waived.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	24
Option credits	6
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	6

General certificate regulations

REQUIRED COURSES (24 CREDITS)

ACCT 250	Accounting for Managers

Heritage Resources Management		**or**	(3)
Human Resources and Labour Relations	ACCT 253	Introductory Financial Accounting*	
	CMIS 245	Microcomputer Applications in Business (Windows)	(3)
Management Applications	CMIS 351	Management Information Systems	(3)
Management Foundations	ORGB 364	Organizational Behaviour	(3)
Marketing	FNCE 370	Overview of Corporate Finance	
Public Administration		**or**	(3)
Post-Baccalaureate Certificate	FNCE/ECON 300	Financial Economics	
Certificate of Completion - English Language Proficiency Program	HRMT 386	Introduction to Human Resource Management	(3)
	LGST 369	Commercial Law	(3)
Archived Program Regulations	MKTG 396	Introduction to Marketing	(3)

Undergraduate Courses

* Students who are pursing a professional accounting designation are advised to take ACCT 253.

Examinations and Grades

OPTIONS (6 CREDITS)

Undergraduate Fees and Refunds

Business and Administrative Studies credits, with a maximum of three credits at the preparatory (100) or junior (200) level.   (6)

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Recommendations

1. To ensure that all prerequisites have been completed, students should register in ACCT 250, or ACCT 253, and CMIS 245 before choosing other courses in the required courses list.
2. Students wishing to do a block transfer to the University of Lethbridge Bachelor of Management must choose FNCE 370 as required courses.
3. Students wishing to do a block transfer to the University of Lethbridge Bachelor of Management must take ACCT 355 as one of their Business and Administrative Studies options.
4. Students who have not taken any writing courses or who wish to improve their writing skills are advised to take ADMN 233 as one of their Business and Administrative Studies options.
5. Students should take MGSC 301 (if not already taken the equivalent) as one of their Business and Administrative Studies options to meet the prerequisite requirement for FNCE 300 or FNCE 370.

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University Certificate in Marketing

Regulations effective September 1, 2019.

The University Certificate in Marketing program offers recent analytical frameworks and tools necessary in understanding consumers, market trends, and competitive marketing strategies in the global economy. The program also emphasizes the development of critical and strategic thinking skills, and the enhancement of abilities to make rigorous decisions in different areas of marketing.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

University Certificate, General Regulations

Accounting

Advanced Accounting

Computer and Management Information Systems

Computing and Information Systems

Counselling Women

Finance

French Language Proficiency

Students complete the program regulations in effect at the time of their enrolment.

Transfer Credit will not be accepted if course(s) completed more than:

> 10 years ago in Business and Administrative Studies area of study at the (300/400) level;
> 5 years ago in the CMIS (all levels);
> 10 years ago in Statistics (all levels).

If you are currently working in the field and provide evidence of work being completed, this restriction may be waived. <u>Transfer credit</u> being used to satisfy options other than those in the Business and Administrative Studies area of study will not be restricted.

PROGRAM STRUCTURE

Total credits in the program	30
Required courses	27
Electives	3
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University	15
Maximum Prior Learning Assessment and Recognition (<u>PLAR</u>) credits	6

<u>General certificate regulations</u>

Heritage Resources Management

Human Resources and Labour Relations

Management Applications

Management Foundations

Marketing

Public Administration

Post-Baccalaureate Certificate

Certificate of Completion - English Language Proficiency Program

Archived Program Regulations

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REQUIRED COURSES (27 CREDITS)

ADMN 232	Introduction to Management	(3)
ECOM 320	Overview of e-Commerce	(3)
ECON 247	Microeconomics	(3)
LGST 369	Commercial Law	(3)
MGSC 301	Statistics for Business and Economics I	(3)
MKTG 396	Introduction to Marketing	(3)
MKTG 406	Consumer Behaviour	(3)
MKTG 440	Marketing Strategy	(3)
MKTG 466	Marketing Research	(3)

Electives (3 credits)

COMM 243	Interpersonal Communication	
	or	(3)
COMM 277	Group Communication	
MGSC 312	Statistics for Business and Economics II	(3)

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MKTG 410	e-Marketing	(3)
MKTG 414	International Marketing and Exporting	(3)
MKTG	Any Marketing course not taken previously from the above list.	(3)

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University Certificate in Public Administration

Regulations effective September 1, 2019.

The University Certificate in Public Administration is designed for students who want to learn about administration at the municipal, provincial, and federal levels of government, as well as non profit and quasi governmental organizations. Students will take courses in such areas as communications, public finance, budgeting, economics, public policy, legal studies, human resources management, industrial relations, and indigenous studies.

Students may find this certificate useful to enter or re-enter the job market, to change careers, or for promotion in the public sector and/or non profit sector, or to provide a foundation for further studies.

Program Plans

Our online program plans can assist you in selecting the courses needed to fulfill your program requirements.

Management

Nursing

Professional Arts, General Regulations

Science

Architecture

University Diploma

University Certificate

University Certificate, General Regulations

Accounting

Advanced Accounting

Computer and Management Information Systems

Computing and Information Systems

Counselling Women

Finance

French Language Proficiency

Counselling Services offers an assessment website, Mapping Your Future. Athabasca University has developed program learning outcomes that describe the career options that may be available to you upon graduating.

Program Requirements

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	30
Required credits	15
Elective credits	12
Option credits	3
GOVN credits	9
Residency requirement. A minimum of 15 credits must be obtained through Athabasca University.	15
Maximum Prior Learning Assessment and Recognition (PLAR) credits	9

General certificate regulations

Required Courses (15 credits)

Heritage Resources Management

Human Resources and Labour Relations

Management Applications

Management Foundations

Marketing

Public Administration

Post-Baccalaureate Certificate

Certificate of Completion - English Language Proficiency Program

Archived Program Regulations

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Students should register in ADMN 232, and ADMN 233 or ENGL 255 early in their program.

ADMN 232	Introduction to Management	(3)
ADMN 233	Writing in Organizations	(3)
	or	
ENGL 255	Introductory Composition or other junior-level ENGL course	

a statistics course e.g.

MATH 215	Introduction to Statistics	(3)
	or	
MATH 216	Computer-oriented Approach to Statistics	
	or	
CMNS 308	Understanding Statistical Evidence* *Students who plan to ladder into the BPA–GLM degree program should take CMNS 308 as one of their required courses and should ensure that their elective and option courses are at the senior level.	(3)
	Public Governance,	

GOVN/POLI 301	the Public Sector and Corporate Power	(3)
POLI 277	Introduction to Political Science I: Concepts, Structures, and Institutions	

or

POLI 278	Introduction to Political Science II: Political Processes and Behavior	(3)

or

ECON 247	Microeconomics

or

ECON 248	Macroeconomics

Elective Courses (12 credits)

Select four courses from the following list:

COMM 243	Interpersonal Communication	(3)
CMNS 380	Corporate Communication	

or (3)

COMM 277	Group Communication

CRJS/LGST 377	Issues in Access to Information and Protection of Privacy	(3)

ECON 247	Microeconomics* *If not taken as a required course	(3)
ECON 248	Macroeconomics* *If not taken as a required course	(3)
GOVN	All courses	
HADM 339	Organization of the Canadian Health Care System	(3)
HRMT	All courses	
IDRL	All courses	
INST 377	Topics in Aboriginal Governments	(3)
INST 430	Indigenous Governance	(3)
LGST 331	Administrative Law	(3)
	or	
GLST/GOVN/POLI 440	Global Governance and Law	(3)
	or	
INST 426	Aboriginal Government and Law	(3)
ORGB 326	Organization Theory	

	or	(3)
ORGB 364	<u>Organizational Behaviour</u>	
PHIL 333	<u>Professional Ethics</u>	
POLI 277	<u>Introduction to Political Science I: Concepts, Structures, and Institutions</u>	(3)
POLI 278	<u>Introduction to Political Science II: Political Processes and Political Behavior</u>	(3)
POLI 309	<u>Canadian Government and Politics</u>	(3)
POLI 390	<u>Canadian Federalism</u>	(3)
POEC 393	<u>Canada and the Global Political Economy</u>	(3)

Option Courses (3 credits)

Choose any 3-credit course at the 200-, 300-, or 400-level. Students wanting to take <u>LGST 331</u> should take the prerequisite <u>LGST 369</u> as their option course. Students with advanced analytical and writing skills may wish to consider taking a <u>400-level GOVN course</u>.

Notes:

Students cannot use the same course to satisfy both a required and an elective course requirement.

Students in public administration who wish to pursue employment in the federal civil service or foreign affairs are strongly advised to take French as their option. Students interested in governance capacity-building for indigenous communities should take Indigenous language courses.

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Post-Baccalaureate Certificate: Inclusive Education*

Regulations effective July 1, 2019.

* This program was previously called the University Diploma in Inclusive Education. It was changed by Alberta Advanced Education, effective July 1, 2019.

The Post-Baccalaureate Certificate: Inclusive Education is intended primarily for teachers who wish to enhance their knowledge and skills in the areas of special needs. The program consists of 24 credits following Athabasca University's program requirements outlined below.

AU advisors have developed a Program Plan to assist you. The University has also developed program learning outcomes that describe the career options that may be available to you upon graduating.

Enrolment Requirements

Applicants must have completed a four-year Bachelor of Education degree or its equivalent. Consult the program coordinator for determining equivalency. Learners may enrol either on a full- or part-time basis. It is recommended that the certificate be completed in six years.

Students with previous credentials in special education should contact the program coordinator before enrolling in this program.

Program Requirements

Those AU students who have previously satisfied three to 12 credits of the core courses (within another completed AU credential) are required to replace those credits with additional credits in consultation with the program coordinator.

Students complete the program regulations in effect at the time of their enrolment.

PROGRAM STRUCTURE

Total credits in the program	24
Core course requirements	12
Elective credits	12
Residency Requirements: A minimum of 12 credits must be obtained through AU.	12
Maximum Prior Learning Assessment and Recognition (PLAR) credits	none permitted

Core Courses (12 credits)

EDPY/PSYC 403	Assessment and Instruction for Students with Diverse Needs	(3)
EDPY 351	Inclusive Education for Students with Diverse Needs	(3)
EDPY/PSYC 470	Consultation and Collaboration for Students with Special Needs	(3)
EDPY/PSYC 471	Managing Behaviour Problems in the Classroom	(3)

Elective Courses (12 credits)

Choose 12 credits from the following list. Credit from other post-secondary institutions may be applied.

EDPY/PSYC 389	Learning Disabilities: Issues and Interventions	(3)
EDPY/PSYC 469	Principles of Psychological Assessment	(3)
EDPY/PSYC 476	Technology for Students with Diverse Learning Needs	(3)
EDPY/PSYC 478	Autism Spectrum Disorder	(3)
PSYC 323	Developmental Psychology	(3)
PSYC 340	Introduction to Applied Social Psychology	(3)
PSYC 350	Adolescent Psychology	(3)
PSYC 355	Cognitive Psychology	(3)
PSYC 356	Introduction to Personality Theories and Issues	(3)
PSYC 387	Learning	(3)
PSYC 388	Introduction to Counselling	(3)
PSYC 402	Biological Psychology	(3)
PSYC 418	Special Projects in Psychology	(3)
PSYC 435	Abnormal Psychology	(3)
PSYC 576	Assistive Technology for Students with Special Needs*	(3)
PSYC 589	Learning Disabilities: Issues and Interventions*	(3)

* Students receiving credit for EDPY/PSYC 389 will not receive credit for PSYC 589. Students receiving credit for EDPY/PSYC 476 will not receive credit for PSYC 576. PSYC 576 and PSYC 589 are graduate level courses. Students registering in these courses must contact the Centre for Integrated Studies. Students completing PSYC 576 and/or PSYC 589 in the Post-Baccalaureate Certificate in Inclusive Education may not apply these courses to the MAIS program.

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